

For Office Use:
 Booth(s) _____
 Electric _____
 Water _____



For Office Use:
 Paid \$ _____
 Cash _____
 Check _____
 Credit _____
 Date _____

Pioneer Days Festival
 A Pittsburg-Camp County Chamber of Commerce Event

September 16, 2023
8:00 a.m. – 4:00 p.m.

Booth Rental/Vendor Rules & Guidelines Contract

Please Print

Booth/Business Name: _____ Contact Name: _____

Address: _____

City/State/Zip: _____

Primary Phone: _____ Tax ID # (if applicable): _____

Email: _____

Booth Category Food/Drink _____ Art/Crafts _____ Non-profit _____ Other _____

Items for Sale

List the items, food or type of entertainment you will be offering:

Booth Space

Please indicate the number of booths needed. The Vendor booth size 10' wide by 12' deep. Food/Drink truck booth/vendor size 12' wide x 14' deep. If your booth exceeds these dimensions, you will be required to purchase an additional space to accommodate your booth.

_____ 10'x12' Booth Space – 8:00 a.m. to 4:00 p.m. unless paying for Street Dance

_____ 12'x14' Food/Drink Vendor Booth Space – 8:00 a.m. to 4:00 p.m. unless paying for Street Dance

Electricity

Please indicate how many (in numbers) of the following types of electrical outlets you will require:

110 (20 amp) _____ 110 (30 amp) _____ 220 (30 amp) _____ 220 (50 amp) _____ 220 (60 amp) _____

Water

Please indicate whether you will need a water hookup: Yes _____ No _____

FRIDAY LATINO NIGHT YES _____ No _____

FEE: \$150

SATURDAY STREET DANCE YES _____ No _____

FEE \$250

All fees must be paid by Friday, September 1, 2023

12'x14' Booth Space	Friday Night Commercial Food/Drink**	\$150
12'x14' Booth Space	Saturday Commercial Food/Drink	\$250
12'x14' Booth Space	Friday Night** & Saturday Commercial Food/Drink	\$400
10'x12' Booth Space	Regular Arts, Crafts & Novelty	\$90
10'x12' Booth Space	Non-Profit/Church Organization	\$60*

* There will be a limited number of non-profits admitted. Non-Profits who are Chamber Members have first preference.

** May have to move to another spot for Saturday Pioneer Days

Additional Booth Fees

Water Usage - \$20 for each spot. Electricity Usage - \$20 per outlet.

Vendor Rules

- Wi-Fi is not provided at the festival. If you plan to make credit card transactions, you must provide your own internet connection.
- Any vendors who have not paid their fee by opening day will not be admitted.
- No vendors will be able to enter the event/food area after 8:00 a.m.
- No vendors can leave the event area before 4:00 p.m.
- All vendors must provide their own canopies, tables, chairs and canopy weights. All canopies must be weighted down.
- All **FOOD/DRINK VENDORS** must bring their own trash can and trash bags to keep in their cooking/food area.
- All **FOOD/DRINK VENDORS** must have signage at their booth to include name of business/food type, a menu and price list that can be viewed from a distance.
- If you applied for water usage **bring at least 200 feet of water hose.**
- Wastewater must be in holding tanks for all food vendors. This will be strictly enforced.
- If you applied to have electricity with your booth **bring at least 150 feet of heavy duty electrical cords and be prepared to tape them down.**
- All vendors are responsible for cleaning their area at the end of the day, returning the space to its original condition. DO NOT DUMP GREASE ON THE GROUND.
- Inappropriate or offensive signage, materials or merchandise is not permitted. If an item is deemed inappropriate, the Pioneer Days committee reserves the right to ask that it be removed from the booth.
- DO NOT PARK IN POST OFFICE PARKING LOT OR THE PILGRIM BANK PARKING LOT CARS WILL BE TOWED AWAY.

Sign below to enter into a booth space lease agreement agreeing to the above list of Pioneer Days Rules and Guidelines that have been set forth in this application.

Printed Name of Vendor

Signature of Vendor

Date

Amount Enclosed \$ _____ Payment is due no later than Friday, September 1, 2023, No exceptions.

~ ANY APPLICATION RETURNED UNSIGNED WILL NOT BE PROCESSED ~

Please mail or bring your completed application, fees, health department permit (as applies) and certificate of liability insurance (as applies) to:

**Pittsburg-Camp County Chamber of Commerce
202 Jefferson Street
Pittsburg, Texas 75686
903-856-3442**