

2024-2025 MEMBERSHIP

# SOUTH LAKE PTSA



The Parent Teacher Students Associations (PTSA) is a non-profit organization that sponsors educational programs and supports school events throughout the year, such as assemblies, math competitions, Fine Arts Programs, ASB Support, Counseling and PBIS, community building events and so much more! We are an organization of parents, teachers, students and staff working together to enhance the student experience at South Lake Middle School.

VISIT [WWW.SOUTHLAKEPTSA.COM](http://WWW.SOUTHLAKEPTSA.COM) TO BECOME A MEMBER AND/OR DONATE NOW!

## PTSA Membership Options

- ▶ \$20 PTSA Membership (Parent/Guardian)
- ▶ \$10 PTSA Membership (Teacher/Staff)

## Direct Donation Options

\$25 MINNOW 

\$75 TUNA 

\$50 GUPPY 

\$100 SHARK 

ANY AMOUNT \$ \_\_\_\_\_ *EVERY DOLLAR COUNTS!*

All contributions are tax-deductible (Tax ID #33-0618736), and a donation receipt will be emailed to you.  
Thank you for your generous donation!

## Corporate/Employer Gift Matching

If your employer offers a gift matching program, it could potentially double your donation to the PTSA!



SCAN FOR  
PTSA LINKS

See the back of this flyer to find out how you can take advantage of this easy way to support our school.

For more information, please email [southlakeptsa@gmail.com](mailto:southlakeptsa@gmail.com)



# CORPORATE/EMPLOYER GIFT MATCHING

## WHAT IS IT?

**Q.** What is a Gift Matching Program?

**A.** Gift Matching Programs are offered by many employers, especially larger companies and corporations. Typically, these programs provide dollar-for-dollar funds to match employees' charitable contributions.

## HOW DOES IT HELP?

**Q.** How does Gift Matching help South Lake PTSA?

**A.** Employer gift matching allows you to potentially double the impact of your monetary donations *at no cost to you*. For example, if you donate \$100 to South Lake PTSA and your employer matches your \$100 donation, that means South Lake PTSA will receive \$200 that can be used towards educational programs and other community-building activities that supports our children at South Lake Middle School.

## HOW DO I KNOW?

**Q.** How do I know if my employer offers a Gift Matching Program?

**A.** Please contact your employer and inquire if they have a Foundation, Corporate Social Responsibility or Corporate Citizenship department. If not, you can search your company intranet or ask your Human Resources department. Additionally, there are several online databases/lists where you can look up your company name. Please note that these are third-party resources and they may not have the most up-to-date information.

## HOW DO I USE IT?

**Q.** How do I use my employer's Gift Matching Program to help the South Lake PTSA?

**A.** First, make a personal donation to the South Lake PTSA. We encourage you to make a pledge donation on top of the \$20 membership fee. Keep your receipt - your employer may ask for it to verify your donation.

Next, register your donation for a match through your employer's Matching Gift Program. Procedures may vary with each company. You may have to submit your request using an online system by completing a form with the following information:

<b>Organization Name:</b>	South Lake PTSA
<b>Organization Address:</b>	655 West Yale Irvine, CA 92614
<b>Tax ID Number (EIN):</b>	33-0618736
<b>Contact Email Address:</b>	southlakeptsa@gmail.com

Your employer's Gift Matching Program will then verify and approve your donation for a match. You should receive confirmation from the program and the PTSA should receive the matching gift directly. Please note that Gift Matching Program payment schedules vary by company and funds may be disbursed monthly, quarterly or bi-annually, etc.

**South Lake Cares**  
**Take Care of Yourself**  
**Take Care of Each Other**  
**Take Care of Our School**

## TIPS AND TRICKS

- Most companies have a minimum and maximum dollar amount for the donations they'll match, as well as specific rules about the types of nonprofit organizations that are eligible to receive matching gifts.
- If you do not see South Lake PTSA listed as an approved nonprofit organization, you may have to nominate it for eligibility in your employer's gift matching program.
- Check to see if your employer will give more than a dollar-for-dollar match.
- Email southlakeptsa@gmail.com after your request has been submitted with the employee name and company name to ensure that credit will be given to you

**Questions? Email us at [southlakeptsa@gmail.com](mailto:southlakeptsa@gmail.com)**