

National Baptist Deacons Convention of America, Inc. & Its Auxiliaries
Leadership Academy Training Documentation Form



Instructions: Each participant should list workshops, conferences, and conventions (in-person/virtual) on this documentation form.

Name _____ Department _____

	Activity Name	Date	Participant/Presenter	Points
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____



Leadership Academy Training Point System

Each participant is required to complete 25 points yearly via in-person/virtual conferences, workshops, conventions, etc. Current leaders are required to update every two years.

One Week	10 points
Two (2) days	3 points (1.5 pts each day)
Two (2) Hour Virtual	1.5 point
One (1) Hour Virtual	.5 point
Presenter/Speaker	10 points