

SNOWSHOE ASSOCIATION MAINTENANCE MATRIX

		RESPONSIBILITY FOR REPAIR	
MAINTENANCE ITEM	MAINTENANCE CATEGORY & COMMENT	ASSOCIATION	CO-OWNER
	BUILDING ITEMS	X	
STRUCTURE		X	
SIDDING		X	
SIDDING STAIN		X	
ROOFING		X	
CHIMNEY CHASES		X	
FLUE		X	
ROOF CAP		X	
ROOF LEAKS		X	
GUTTERS SYSTEMS		X	
	DOORS & WINDOWS		
FRAMING		X	
SUBFLOOR		X	
THRESHOLDS		X	
OUTSIDE SURFACE		X	
CAULKING EXTERIOR		X	
KNOBS & LOCKS		X	
SCREENS		X	
DEFECTIVE SEALS		X	
SILLS		X	
WEATHER STRIPPING		X	
BROKEN GLASS		X	
EXTERIOR FIXTURES		X	
EXTERIOR OUTLETS		X	
INSIDE WALL LEAKS		X	
PIPE MALFUNCTION		X	
SEWER BACKUP		X	
SEWER DAMAGE		X	
UNDER GROUND		X	
OUTSIDE FAUCETS		X	
	COMMON AREAS		
LAWN SERVICES		X	
TREE & SHRUBS		X	
FLOWER BEDS		X	
SNOW REMOVAL		X	
PARKING & WALKWAYS		X	
INSECT TREATMENT	OUTSIDE	X	
POOL / EQUIPMENT		X	
POOL AREA		X	
	INTERIOR BUILDING		
STAIRWAYS	LEADING TO UPPER UNITS		X
DECKS	USED FROM EACH UNIT		X

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[illegible]