



PRESENT PERFECT SIMPLE: HAVE/HAS + PAST PARTICIPLE

Here I have listed a brief overview of when we use the Present Perfect Simple.

PRESENT PERFECT SIMPLE USES:

We often used to talk about **FINISHED ACTIONS** at an...

- ...**UNKNOWN TIME / NOT SPECIFIC TIME** (recently / lately / just etc.)
- ...**UNFINISHED TIME** (today, this week, this year)
- ...**INDEFINITE TIME** (connected to the present such as: 'in the past 10 years')

SITUATIONS TO USE THE TENSE:

- To talk about life experiences - *I've been to 5 countries (in my life).*
- To give new information - *I've bought a house and I've changed my job.*
- To talk about recent actions (with present importance) - *I've lost my keys.*
- To talk about changes in/at (city/company etc.) - *My company has hired 5 new employees.*

TO NOTE:

- To give more **SPECIFIC INFORMATION** about a finished action, we often change to the **PAST SIMPLE**, especially when telling stories or using specific, definite time phrases such as *yesterday, two days ago, last week, three years ago, when I was 20 years old.*

EXAMPLE:

A: *Have you ever been to France?*

B: *Yes, I have.*

A: *When did you go to France and what did you do there?*

B: *I went in 2014 and I visited lots of vineyards.*

- When using **STATE VERBS** such as: be, understand, believe, know etc., we usually use the simple and not the continuous form.

EXAMPLE:

I have known Tony for 20 years. - [NOT: I have been knowing Tony for 20 years]

Complete the sentences or questions using the verbs in brackets and the Present Perfect Simple.

1. I think her English (improve) a lot this year.
2. Which countries you (visit) in your life?
3. This year I (sell) my car and I (buy) a new motorbike.
4. Hello Sarah. Sorry but I am going to be late because I (miss) the train.
5. The company (implement) new rules and regulations.
6. He already (have) lunch so he is staying in the office.
7. Can you read the menu to me because I (leave) my glasses at home?
8. How long you (know) Laura for?
9. I (eat) fish and chips several times.
10. They (build) three blocks of flats over the past 5 years.
11. She (find) a new job and now she works for Gucci.
12. What (change) in your city in the past 10 years?
13. Julie (break) her leg so she can't enter the marathon.
14. David can't get in the house because he (lose) his keys.
15. Recently my wife (start) a new management training course.
16. Why they (hire) more staff in the warehouse?
17. In the past year I (gain) so much weight.
18. This summer (be) really good so far.
19. Jack and Louise (finish) the reports yet.
20. She just (arrive) at the office but she will be ready soon.