

## MILLER SIXTY-SEVEN TOWNHOUSES CONDOMINIUM ASSOCIATION, INC.

**PLEASE READ THE FOLLOWING INSTRUCTIONS BELOW  
BEFORE MAILING OR BRINGING YOUR APPLICATION**

### Application for Consent to Sale, Lease, or Occupancy

If you have any questions or require additional assistance, please do not hesitate to contact us via email at [JRoman@anchorsailpm.com](mailto:JRoman@anchorsailpm.com)

Application **MUST BE** filled out and signed. **Missing or incomplete applications and/or documents will NOT be accepted.** **NO FAXES ALLOWED, ORIGINAL SIGNATURES ONLY.** **DO NOT** print front & back, double-sided copies are **NOT** allowed.

The application **processing time** may take **up to 7-10 business days** from the date after receipt of the **completed application** and all other required documents requested by the Association. The Board of Directors will have Ten (10) additional WORKING days to review the package to approve or disapprove the applicant(s). **PLEASE DO NOT CALL THE MANAGEMENT COMPANY FOR STATUS AS THIS WILL DELAY THE PROCESS, WAIT UNTIL WE CONTACT YOU.**

- Complete one (1) application **PER PERSON** 18 yrs or older, **if married only One (1) Application** is needed.
- **If married**, a Copy of the marriage certificate.
- Payment for the application fee
- Authorization for release of credit report
- Photocopy of picture ID
- Photocopy of valid unexpired vehicle registration
- All pet documentation (registration, shot records, and picture)
- Copy of fully executed sales/rental agreement
- Payment for Lease Security Deposit (Equal to 1 Months' Rent. Cashier's Check or Money Order **ONLY**. No Personal Checks will be accepted)

The application fee is \$150.00 per person (except married couple), **NON-REFUNDABLE**, and payable with **MONEY ORDER** to **Anchor & Sail Property Management**.

#### Restrictions:

- **Occupancy Regulations: NO more than two (2) occupants per room.**
- **2 vehicles ONLY = 1 assigned parking spaces, NO exception! You may lease an additional parking space for 1 year, if available at an additional cost.**
- **NO dogs are allowed as of 03/19/2002.**

If approved, once approval is ready, who do we contact for **PICK UP**:

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_



## Screening Application Addendum

Property Address: \_\_\_\_\_  
Street
City/State
Zip

Owner's Name: \_\_\_\_\_

Owner's Telephone: \_\_\_\_\_ Owner's Email: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

- All maintenance fees must be current at the time of application. **The Association has the authority to withhold the approval of a lease or any renewal or extension thereof until the assessments due and owing on the Unit is current.**
- **Owner(s) please note** that according to Florida Statutes, **Section 718.116(11)**, if the Parcel is occupied by a tenant and you are delinquent in paying any monetary obligation due to the Association, the Association may make a written demand to the tenant to pay to the Association the future monetary obligations related to the Parcel, and the tenant must make such payment. **If the owner(s) and/or tenant(s) have a security deposit these funds may be transferred to the maintenance obligations but must be replaced for the tenant to continue to live in the community and the maintenance must be kept to date.**
- Any person over the age of 18 must submit an individual application unless married and pay a fee per application.
- Acceptance of the processing fee does not, in any way, constitute approval of this transaction.
- **New residents must be approved in written form by the Association, with ten (10) days in advance notice to move in.**
- Applicants(s) will abide by all of the restrictions contained in the By-Laws, Rules & Regulations which are or may be imposed by the Condominium.
- **If sale, the buyer agrees to provide the Management Company with a copy of the Closing Statement no later than seven (7) days after the closing date.**
- The owner is responsible for the cost of eviction of any tenant(s) upon request of the association.
- **The lease is subject to renewal at the end of the lease term.**
- Applicant(s) understand that any violation of terms, provisions, conditions, and covenants of the Condominium documents provides causes for immediate action as therein provided or termination of the leasehold under appropriate circumstances.
- The tenant(s) has received from the owner, copies of the association rules & regulations and understands the association's policy before applying.
- Any pending violation must be corrected before approval. Violation of the Rules & Regulations which are not complied with either by the tenant and/or owner as requested by the association may be corrected by the association and the cost will be applied to the owner's account or deducted from the security deposit, if applicable.

I certify that I have read and understood the above application and restrictions.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Co-Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



**Application for Consent to Sale, Lease, or Occupancy**

Date: \_\_\_\_\_

Is this an investment property: Yes (\_\_\_\_) No (\_\_\_\_)

***MUST BE FILLED OUT – NO BLANK SPACES – Please print clear***

Owner’s Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Owner’s Mailing Address: \_\_\_\_\_

Owner’s Email Address: \_\_\_\_\_

Name and Telephone of Realtor: \_\_\_\_\_

**APPLICANT(S) INFORMATION**

NAME of Proposed Buyer(s) (as they will appear on Title) OR Tenant

a) \_\_\_\_\_ b) \_\_\_\_\_

NAME, AGE AND RELATIONSHIP of ALL other family members that will occupy the unit:

| NAME  | AGE   | RELATIONSHIP |
|-------|-------|--------------|
| _____ | _____ | _____        |
| _____ | _____ | _____        |
| _____ | _____ | _____        |

1. I hereby agree for myself and on behalf of all persons who may use the property which I seek to purchase/rent that we will abide by all the restrictions contained in the By-Laws, Rules and Regulations, Condominium Documents and restrictions which are or may in the future be imposed by the Board of Directors of the community.
2. I have \_\_\_\_ have not \_\_\_\_ received from the current owner a copy of all the Condominium Documents and Rules and Regulations.
3. I understand that the acceptance for purchase of a property is conditioned upon the truth and accuracy of this application and the approval of the Board of Directors. Occupancy before final approval is prohibited.
4. I understand that the Board of Directors of the community hereinafter referred to as “the Community Association,” may cause to be instituted such as an investigation of my background as the Board of Directors may deem necessary. Accordingly, I specifically authorize the Board of Directors or their agents to make such an investigation and agree that the information contained in this and the attached application may be used in such investigation and that the Board of Directors of and Officers of the Community Association itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board.

In making the foregoing application, I am aware that the decision of the Board of Directors will be final and that no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Co-Applicant



PO BOX 22-8322  
Miami, FL 33222-8322  
T: (954) 228-5152

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Co-Applicant: \_\_\_\_\_  
(Last) (First) (Middle)

Applicant Cell: \_\_\_\_\_ Co-Applicant Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Email \_\_\_\_\_

Present Address (NOT the address you are moving to): \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)

Present Landlord/Mortgage Company (NOT for the address you are moving to):

\_\_\_\_\_  
(Name) (Telephone)

Date of Birth: \_\_\_\_\_  
(Applicant) (Co-Applicant)

License Number: \_\_\_\_\_  
(Applicant) State (Co-Applicant) State

Children: \_\_\_\_\_ Pets: \_\_\_\_\_  
(How many and ages) (Description and approximate weight)

Total Number of people to occupy premises: \_\_\_\_\_

In case of Emergency, notify: \_\_\_\_\_ Telephone: \_\_\_\_\_

Make, Model & Color: \_\_\_\_\_ Tag Number: \_\_\_\_\_  
(Vehicle 1)

Make, Model & Color: \_\_\_\_\_ Tag Number: \_\_\_\_\_  
(Vehicle 2)

**EMPLOYMENT INFORMATION:**

\_\_\_\_\_  
(Applicant's Employer) (Employer's address)

\_\_\_\_\_  
(Position) (Date of Employment) (Employer's telephone)

\_\_\_\_\_  
(Co-Applicant's Employer) (Employer's address)

\_\_\_\_\_  
(Position) (Date of Employment) (Employer's telephone)



PO BOX 22-8322  
Miami, FL 33222-8322  
T: (954) 228-5152

NAME & PHONE OF RELATIVE: \_\_\_\_\_  
\_\_\_\_\_

**CHARACTER REFERENCES OTHER THAN RELATIVES:**

|        |                  |                         |
|--------|------------------|-------------------------|
| _____  | _____            | _____                   |
| (Name) | (Home telephone) | (Office/work telephone) |
| _____  | _____            | _____                   |
| (Name) | (Home telephone) | (Office/work telephone) |
| _____  | _____            | _____                   |
| (Name) | (Home telephone) | (Office/work telephone) |

Approval is hereby granted to Florida Advanced Properties as an agent, to investigate all information supplied on this application and full disclosure of pertinent facts may be made to Miller 67 Townhouses Condominium is authorized to obtain credit rating through a credit reporting agency.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Co-Applicant

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Lease is subject to renewal at the end of the lease term\***

**ONCE APPROVED IT IS THE RESPONSIBILITY OF THE APPLICANT  
TO GO TO THE MANAGEMENT OFFICE AND OBTAIN THEIR PARKING DECALS,  
ALL VEHICLES WITH OUT DECALS WILL BE TOWED AT OWNERS EXPENSE.**



## Owner Acknowledgment and Agreement for Lease of Unit c/o Miller Sixty-Seven Townhouses Condominium Association

As a unit owner within Miller Sixty-Seven Townhouses Condominium Association, I understand and agree to the following terms regarding leasing my unit:

1. **Approval for Tenant Move-In:** I acknowledge that keys to my unit will not be provided to tenants for move-in until written approval is obtained from the Condominium Association.

2. **Violation Fine:** In the event of violating the above-stated agreement, I agree to pay a fine of \$500 or more, as determined by the Condominium Association.

3. **Tenant Approval Jeopardy:** I understand that failure to adhere to the association's guidelines regarding tenant move-in approval may jeopardize the approval of my tenant. This may result in the disapproval and removal of the tenants from the community.

I, \_\_\_\_\_, acknowledge that I have read and understood the terms outlined above.  
Print Name of Unit Owner

\_\_\_\_\_  
Unit Owner's Signature

\_\_\_\_\_  
Date

I, \_\_\_\_\_, acknowledge that I have read and understood the terms outlined above.  
Print Name of Tenant

\_\_\_\_\_  
Tenant's Signature

\_\_\_\_\_  
Date

# Application For Sale / Lease or Occupancy

Date \_\_\_\_\_

## **Anchor & Sail Property Management, LLC**

**IMPORTANT:** Each co-resident/co-applicant must submit separate applications.

### PERSONAL INFORMATION

Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SS # \_\_\_\_\_  
First Middle Last

Marital Status \_\_\_\_\_ Driver License No \_\_\_\_\_ State \_\_\_\_\_

Co-Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SS # \_\_\_\_\_  
First Middle Last

Marital Status \_\_\_\_\_ Driver License No \_\_\_\_\_ State \_\_\_\_\_

#### Other Occupants

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Do you own pets? \_\_\_\_\_ If yes, type (breed) \_\_\_\_\_ Size/Weight \_\_\_\_\_

Have you, the co-applicant(s), and/or any occupant(s) ever been arrested, charged and/or convicted of a crime? \_\_\_\_\_ If Yes, Provide detailed explanation.  
(Use reverse side of this application)

Emergency contact (Name/Phone) \_\_\_\_\_

### RESIDENT HISTORY

Present Street Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

To/From \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_ Landlord's Name \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Reason For Moving \_\_\_\_\_

Previous Street Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

To/From \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_ Landlord's Name \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Reason For Moving \_\_\_\_\_

Have you and/or the co-applicant(s) ever been evicted from any property? \_\_\_\_\_ If Yes, Provide detailed explanation. (Use reverse side of this application)

### EMPLOYMENT HISTORY

Present employer \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Position \_\_\_\_\_ Date of employment \_\_\_\_\_ Gross weekly salary \$ \_\_\_\_\_

Previous employer \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Position \_\_\_\_\_ Dates of employment \_\_\_\_\_ Gross weekly salary \$ \_\_\_\_\_

Co-Applicant's employer \_\_\_\_\_ Supervisor \_\_\_\_\_

Position \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Salary \$ \_\_\_\_\_

### INCOME

Gross annual salary (Including fees, tips, commissions and bonuses) \$ \_\_\_\_\_

Gross annual salary spouse \$ \_\_\_\_\_

Other income you want to disclose \$ \_\_\_\_\_

### BANK INFORMATION

Account No \_\_\_\_\_ Account type \_\_\_\_\_ Bank Name and Branch \_\_\_\_\_

Account No \_\_\_\_\_ Account type \_\_\_\_\_ Bank Name and Branch \_\_\_\_\_

### CHARACTER REFERENCE

Name \_\_\_\_\_ Phone No \_\_\_\_\_ Relation: \_\_\_\_\_

Name \_\_\_\_\_ Phone No \_\_\_\_\_ Relation: \_\_\_\_\_

(If necessary use reverse side of this application to list additional accounts)

### VEHICLES

Year \_\_\_\_\_ Make \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_ Registered to \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_ Registered to \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_ Registered to \_\_\_\_\_

Applicant(s) has submitted the sum of \$ \_\_\_\_\_, which is **non-refundable** payment for credit check/background check processing charge of the application. Such sum is not a rental payment or security deposit. This amount will be retained by the management to cover the cost of processing the application. It is understood and agreed between the parties that in the event this application for the above referenced apartment is rejected by \_\_\_\_\_ then said sum so received, as security deposit shall be returned to applicant without interest. It is further understood and agreed that in the event that said application is approved and accepted by \_\_\_\_\_ then said amount received below shall be applied on that security deposit so called for in the lease entered into between the parties. It is further understood and agreed by the parties that in the event that said application is approved and accepted by \_\_\_\_\_ and applicant refuses to enter into a lease agreement for the period of time as called for in applicants application then the sum so received herein shall be retained by \_\_\_\_\_ to serve as liquidation damages it will suffer by reason of applicants failing to enter into residency of that above stated apartment, but the acceptance or rejection of applicant shall remain within the sole discretion of \_\_\_\_\_ and United Screening Services Corporation is hereby authorized and given the right to verify by reasonable means the application including but not limited to credit check, criminal history, eviction-civil records, landlord verification, and verification of employment; and to exercise at its sole discretion as to whether to reject this application and/or to terminate any lease which may be entered into between the parties pursuant to this application, whether during the term of the said lease or any extensions or renewal thereof if the applicant has made any false statements or misrepresentations whatsoever in the application. Furthermore, applicant(s) certify it has not knowingly omitted any information from this application, any additional documents in the application packet, exhibits and/or attachments.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse signature \_\_\_\_\_ Date \_\_\_\_\_

# Application For Sale / Lease or Occupancy

Date \_\_\_\_\_

## **Anchor & Sail Property Management, LLC**

**IMPORTANT:** Each co-resident/co-applicant must submit separate applications.

### PERSONAL INFORMATION

Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SS # \_\_\_\_\_  
First Middle Last

Marital Status \_\_\_\_\_ Driver License No \_\_\_\_\_ State \_\_\_\_\_

Co-Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SS # \_\_\_\_\_  
First Middle Last

Marital Status \_\_\_\_\_ Driver License No \_\_\_\_\_ State \_\_\_\_\_

#### Other Occupants

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Do you own pets? \_\_\_\_\_ If yes, type (breed) \_\_\_\_\_ Size/Weight \_\_\_\_\_

Have you, the co-applicant(s), and/or any occupant(s) ever been arrested, charged and/or convicted of a crime? \_\_\_\_\_ If Yes, Provide detailed explanation.  
(Use reverse side of this application)

Emergency contact (Name/Phone) \_\_\_\_\_

### RESIDENT HISTORY

Present Street Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

To/From \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_ Landlord's Name \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Reason For Moving \_\_\_\_\_

Previous Street Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

To/From \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_ Landlord's Name \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Reason For Moving \_\_\_\_\_

Have you and/or the co-applicant(s) ever been evicted from any property? \_\_\_\_\_ If Yes, Provide detailed explanation. (Use reverse side of this application)

### EMPLOYMENT HISTORY

Present employer \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Position \_\_\_\_\_ Date of employment \_\_\_\_\_ Gross weekly salary \$ \_\_\_\_\_

Previous employer \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Position \_\_\_\_\_ Dates of employment \_\_\_\_\_ Gross weekly salary \$ \_\_\_\_\_

Co-Applicant's employer \_\_\_\_\_ Supervisor \_\_\_\_\_

Position \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Salary \$ \_\_\_\_\_

### INCOME

Gross annual salary (Including fees, tips, commissions and bonuses) \$ \_\_\_\_\_

Gross annual salary spouse \$ \_\_\_\_\_

Other income you want to disclose \$ \_\_\_\_\_

### BANK INFORMATION

Account No \_\_\_\_\_ Account type \_\_\_\_\_ Bank Name and Branch \_\_\_\_\_

Account No \_\_\_\_\_ Account type \_\_\_\_\_ Bank Name and Branch \_\_\_\_\_

### CHARACTER REFERENCE

Name \_\_\_\_\_ Phone No \_\_\_\_\_ Relation: \_\_\_\_\_

Name \_\_\_\_\_ Phone No \_\_\_\_\_ Relation: \_\_\_\_\_

(If necessary use reverse side of this application to list additional accounts)

### VEHICLES

Year \_\_\_\_\_ Make \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_ Registered to \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_ Registered to \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_ Registered to \_\_\_\_\_

Applicant(s) has submitted the sum of \$ \_\_\_\_\_, which is **non-refundable** payment for credit check/background check processing charge of the application. Such sum is not a rental payment or security deposit. This amount will be retained by the management to cover the cost of processing the application. It is understood and agreed between the parties that in the event this application for the above referenced apartment is rejected by \_\_\_\_\_ then said sum so received, as security deposit shall be returned to applicant without interest. It is further understood and agreed that in the event that said application is approved and accepted by \_\_\_\_\_ then said amount received below shall be applied on that security deposit so called for in the lease entered into between the parties. It is further understood and agreed by the parties that in the event that said application is approved and accepted by \_\_\_\_\_ and applicant refuses to enter into a lease agreement for the period of time as called for in applicants application then the sum so received herein shall be retained by \_\_\_\_\_ to serve as liquidation damages it will suffer by reason of applicants failing to enter into residency of that above stated apartment, but the acceptance or rejection of applicant shall remain within the sole discretion of \_\_\_\_\_ and United Screening Services Corporation is hereby authorized and given the right to verify by reasonable means the application including but not limited to credit check, criminal history, eviction-civil records, landlord verification, and verification of employment; and to exercise at its sole discretion as to whether to reject this application and/or to terminate any lease which may be entered into between the parties pursuant to this application, whether during the term of the said lease or any extensions or renewal thereof if the applicant has made any false statements or misrepresentations whatsoever in the application. Furthermore, applicant(s) certify it has not knowingly omitted any information from this application, any additional documents in the application packet, exhibits and/or attachments.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse signature \_\_\_\_\_ Date \_\_\_\_\_



# MILLER SIXTY-SEVEN TOWNHOUSES CONDOMINIUM ASSOCIATION, INC.

## MOVE-IN INSTRUCTIONS

Please follow the instructions regarding the use of the recycling bins, trash disposal, and sewer system as follows:

GREEN GARBAGE BIN: All household garbage must be placed and secured in plastic garbage bags before putting into the green garbage bin to avoid odors and health hazards. Please bag all lawn clippings (including leaves, grass, broken down branches, etc.) and place them in the green garbage containers.

BLUE RECYCLE BIN: Please break down all boxes and place them in the blue recycling containers. The following items are NOT to be disposed of in the blue recycle bin:

- Paper towels, tissues, Q-Tips, etc.
- Plastic shopping bags
- Please see Recycling Instructions posted at the garbage areas for more information.

BULK TRASH DISPOSAL: Please be advised that no items are allowed to be dumped on the swale of the Miller side of the Association.

SEPTIC/SEWER SYSTEMS: In order to prevent sewage back-ups and the additional cost of repairing the septic and sewer systems, the following items CANNOT be flushed down the toilets:

- Condoms (natural and/or synthetic)
- Feminine Hygiene Products (sanitary napkins and/or tampons)
- Food
- Paper Towels or Facial Tissues
- Tobacco Products
- Wipes (baby wipes, adult wipes, facial wipes, etc.)

**IMPORTANT: PLEASE FLUSH TOILET PAPER ONLY, NO WIPES.**

POOL GATES: The pool gates must be securely closed at all times. Please make sure that the pool gates are closed securely to prevent any unwanted serious incident or accident.

MAIL DELIVERY: All new residents and owners must include their unit number (101-903) with the mailing address when submitting an address change to the United States Postal Service, or your mail will not be delivered.

**IMPORTANT: MILLER SIXTY-SEVEN TOWNHOUSES CONDOMINIUM ASSOCIATION WILL NOT BE RESPONSIBLE FOR UNDELIVERED MAIL.**

# MILLER SIXTY-SEVEN TOWNHOUSES CONDOMINIUM ASSOCIATION, INC.

## MOVE-IN INSTRUCTIONS

VEHICLES WITH TRAILER HITCH: To prevent safety hazards, vehicle with a trailer hitch may not back into a parking space next to any walkway. Vehicles with a trailer hitch may back into a parking space at the back of the community away from the walkways, or park outside the community at their own risk.

PETS (ONLY IF UNIT OWNER PERMITS): Pets are restricted to two (2) indoor cats and caged birds that DO NOT cause a noise disturbance and must NOT be left unattended to cause a disturbance (like defecating throughout the community and/or causing damage to any persons or property). Cats must be kept indoors at all times. Dogs are NOT permitted anywhere in the community as of 03/19/2002.

We encourage all Residents to help our Property Management Team monitor violations.

\_\_\_\_\_  
Applicant – Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Co-Applicant – Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature



## MILLER SIXTY-SEVEN TOWNHOUSES CONDOMINIUM

### Acknowledgement of Rules and Regulations

**New Purchase \_\_\_\_\_      New Lease \_\_\_\_\_      Occupancy \_\_\_\_\_**

I, \_\_\_\_\_ and \_\_\_\_\_ who will reside at \_\_\_\_\_ at Miller Sixty-Seven Townhouses Condominium Association acknowledge that I/we are in receipt and have read and understand the Rules and Regulations given by the seller or landlord and agree to abide by them or any further changes/additions to them.

I understand that all persons living in my home over the age of 18 will be screened and approved by the association and any unapproved tenants will be evicted at the Unit Owner's expense.

\_\_\_\_\_  
Tenant's or Buyer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Tenant's or Buyer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name:

# MILLER SIXTY-SEVEN TOWNHOUSES CONDOMINIUM ASSOCIATION, INC.

## RULES & REGULATIONS (Revised July 13, 2015)

The Board of Directors as provided in the Declaration of Condominium and By-Laws has adopted the following Rules & Regulations for the maintenance, conservation, and beautification of the condominium property, and for health comfort, and general welfare of the unit owners and occupants:

### **SINGLE-FAMILY RESIDENCES:**

1. As per the Association documents, it is not permissible to sublease a unit by either owner or renter.
2. Condominium units are single-family residences and as such among of people to live in each unit is limited to four (4).

### **COMMON AREAS:**

1. All doors leading from the condominium buildings shall be closed at all times except when in actual use for any purpose other than ingress or egress.
2. The sidewalk, entrances, passages of the condominium buildings shall not be obstructed or used for any purpose other than ingress and egress.
3. No condominium unit owner or resident shall engage in repair of motor vehicles, boats, or trailers within the common elements other than for an emergency.
4. None of the common elements shall be decorated or furnished by any Condominium unit owner or resident.
5. Any use of the pool facilities must respect the rights of other unit owners and residents conform to applicable standards of health and safety. Individuals are expected to abide by the rules posted in the pool area. Those using the pool are responsible for cleaning up all trash in the pool areas incidental to their use (i.e., cans, cigarette butts, food, paper, etc.). The pool shall be used during daylight hours and all person using the pool do so at their own risk. Children under thirteen (13) years of age are not permitted to be in the pool area unless accompanied by an adult. There are no pool parties allowed without prior approval of the Board/Association.
6. No glass or bottles are permitted in the pool area.
7. After using the umbrella in the pool area, please ensure to turn umbrella to down position.

**ARCHITECTURAL:**

1. Small satellite dishes (as defined 15" in diameter or less) may be installed upon obtaining the architectural approval from the Board/Association.
2. Without the prior written consent of the Association, no owner shall cause or permit anything to be placed on the outside walls of any building, and no sign, awning, canopy, shutter, radio or television antenna shall be affixed to or placed upon the exterior walls or roof or any part thereof. Also, the unit owner may not cause or permit the enclosure either partially or entirely, or any exterior portions of the building.
3. No signs regarding rental or sale of property are permitted to be posted in the windows or any common area of the property.
4. No clothes, sheets, blankets, laundry of any kind or other articles shall be hung out or exposed on any part of the exclusive common area or the common areas.

**GARBAGE:**

1. All garbage and debris is to be deposited only in the facilities provided for that purpose. Large garbage items (i.e., rugs, appliances, furniture, etc.), should be deposited outside on the east side of the property located in front of building 7 on Miller Road, where it can be picked up by special City garbage collectors. The limited common elements and the common elements shall be kept free and clear of rubbish, debris and other unsightly materials which are provided for that purpose.

**PARKING:**

1. Parking areas shall be solely for parking automobiles and motorcycles, no commercial vehicles, or trucks, regardless of size and/or weight, are permitted to park overnight.
2. Due to limited visitor parking, no assigned parking space should be left open overnight.
3. There is an assigned parking space per unit. Visitor or second cars are allowed to park in the authorized marked areas on a first come, first serve basis. Any vehicle parked in an unauthorized or unmarked area shall be towed without any prior notice at the owner's expense.
4. Parking on the concrete ends, double parking and/or parking in an unoccupied unit spot will result in towing without prior written notice and at the owner's expense.
5. Guest parking is for an amount of time not exceed forty-eight (48) hours. All guests and/or owners who overstay the deadline will be towed at the vehicle owner's expense.
6. Unit owners shall not transfer or assign use of their parking spaces except in connection with the sale of the condominium unit.
7. If you have a vehicle that has a hitch on the back, please assure that it does not overhang on the concrete side of sidewalk.
8. No vehicle shall be driven at speed greater than five (5) miles per hour on Condominium property.

**SAFETY:**

1. There shall not be kept in any condominium unit any inflammable, combustible, or explosive fluid.
2. Condominium unit owners, residents, family guests, servants, employees, agent and visitors shall not at any time for any reason whatsoever enter upon the roof, power rooms, service rooms or areas in the sewage treatment facility.
3. No condominium unit owner or resident shall engage in the repair of motor vehicles, boats or trailers within the common elements other than for emergency service.

**PETS:**

1. As of March 19, 2002, no new dogs will be permitted by present owners or tenants. Dogs allowed prior to March 19, 2002, will be grandfathered in, but cannot be replaced. No new owner or tenant applications will be approved if they have dogs as pets.
2. The few owners remaining with pets must have control of their pets at all times. Pets are not allowed to be unattended so as to cause disturbance (defecating in community, barking, etc.)
3. Permitted animals shall be restricted to 2 cats and caged birds that do not cause a noise disturbance. Cats must be kept indoors at all times.

**NUISANCE:**

1. No condominium unit owner or resident shall play upon or permit to be played any musical instrument or operate or permit to be operated a phonograph, radio, television set or other loudspeaker in a condominium unit between the hours of 11:00 pm and the following 8:00 am. If the same shall unreasonably disturb or annoy other occupants of the Condominium.
2. There will be no owners allowed to serve as members of the Board of Directors if they are in violation of any of the Rules and Regulations and/or in arrears of their monthly maintenance fees.

**LEASES:**

1. No owner may lease their unit without prior approval from the Board of Directors. No one will be interviewed unless completed paperwork has been submitted to the property management company. Any owner having someone move into their unit without prior Board of Directors approval is in violation of the Condominium By-Laws and tenant will be subject to immediate eviction.
2. The association will require, as a condition to rent a unit, a security deposit **in the amount equal to one (1) month rent** which will be deposited into an escrow account maintained by the association. Within thirty (30) days after a tenant vacates the premises, the association shall refund the full security deposit or give written notice to the tenant of any claim made against the security deposit. Refund must be requested by the person

who submitted the deposit, in written to the management office, must indicate full name, telephone number, address of the unit rented and mailing address where the refund will be sent.

3. All purchase or lease applications received must have a fully executed lease agreement attached and must be accompanied by all the other documents requested including the screening fee in the amount of \$150.00.
4. All purchase or lease applications must be received by the 1<sup>st</sup> of the month to be processed by the fourth Thursday of the same month.
5. All leases are not automatically renewable and are good for one (1) year. Any extension of leases will be subject to approval by the Board of Directors.
6. No unit shall be rented that has not been occupied by the owner for less than one (1) year. If any tenant vacates the unit prior to meeting one (1) year in the unit, the unit must remain unoccupied until the anniversary of that lease has been satisfied.
7. There will be no lease approval issue for any unit that is not in compliance with the Rules & Regulations, that is in arrears in their maintenance payments, that has not owned the unit for a full year prior to rental and/or that not complied with the one year lease rule that is clearly stated in the By-Laws.
8. Any tenant not adhering to the rules and regulations will be subject to immediate eviction without notice at the unit owner's expense.

#### **MAINTENANCE FEES:**

1. Any and all maintenance payments that are returned for any reason whatsoever will be subject to a \$50.00 fee along with any other fees incurred by the management company.
2. Any owner not paying their maintenance and having fallen into a past thirty (30) days delinquency status with their unit rented will have the rent collected from the tenant until the account is current. Florida Statutes protect the association and demand the tenant to comply or be evicted.
3. Any renter found violating the rules and regulations will be evicted at the owner's expense. All management and legal fees will be charged to the owner.

#### **VIOLATIONS:**

1. Violations are subject to a fine up to \$1,000.00 per violation and a non-refundable \$50.00 administrative fee. You will be given the opportunity to attend a hearing panel meeting to state your case. Should you fail to attend the meeting, the fine will be assessed to your account by default.
2. Any owner found violating the rules and regulations will have seventy-two (72) hours to correct the violation. Should the violation not be corrected immediately, legal action will be commenced within five (5) business days. All legal fees will be paid by the unit owner.
3. All new owners must be provided by the By-Laws of the condominium prior to the sale being approved. New owners will be screened, and this is one of the requirements.