

# NICOLE E. HUDSON

— & ASSOCIATES —

*Transforming lives. Inspiring growth.  
Creating meaningful connection.*

LEARNING • LEADERSHIP • PURPOSE • CONNECTION



*Now Hiring*

## EXPERIENCE COORDINATOR

Pay Rate: \$30/HR

We are looking for a warm, organized, and detail-oriented Experience Coordinator to support the planning and seamless execution of transformational experiences. You will help create welcoming, memorable, and impactful events for every guest.

### JOB DESCRIPTION



#### GUEST EXPERIENCE & WELCOME

Greet and welcome guests, manage check-in, distribute name tags and event materials, and create a warm, inviting atmosphere.



#### EVENT SUPPORT & LOGISTICS

Assist with event setup, manage timelines, coordinate with vendors, and ensure everything runs smoothly.



#### PHOTOS & SOCIAL MEDIA ASSISTANCE

Capture photos and short video clips during the event. Assist with social media posting, Instagram Stories, and real-time engagement.



#### ATTENDEE SUPPORT

Answer questions, assist with seating, support activities, and help create a positive, connected experience.



#### POST-EVENT WRAP-UP

Help with breakdown, collect materials, and ensure the space is left in excellent condition.



### YOU ARE A GREAT FIT IF YOU:

- ✓ Love people and creating positive experiences
- ✓ Are organized, dependable, and proactive
- ✓ Have strong communication skills
- ✓ Enjoy capturing moments through photos and social media
- ✓ Are comfortable using a smartphone for content
- ✓ Thrive in a fast-paced, event environment
- ✓ Have a helpful, can-do attitude

### YOU WILL BE PART OF...

A mission-driven team creating transformational experiences that help individuals and communities align growth, wellness, purpose, and connection.

### INTERESTED?

- ✉ Send your interest or resume to: [nicole@nicoleehudson.com](mailto:nicole@nicoleehudson.com)
- ☎ 702-530-9325
- 🌐 [www.nicoleehudson.com](http://www.nicoleehudson.com)

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EXPERIENCES THAT  
INSPIRE, ALIGN & ELEVATE.

*Let's design*  
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