



**Town of Autryville
Regular Board of Commissioners Meeting Minutes
Tuesday, April 15, 2025
Autryville Town Hall**

Commissioners Present:
Mayor Spell
Commissioner Honeycutt
Commissioner Tyndall
Commissioner Spell
Mayor Pro Tem Baxley

Staff Present:
Lisa Jones, Town Clerk

Commissioners Absent:
Commissioner Baker

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.

Terry Spell will be opening a new business, Cork & Brew, in the next 45 days. He will be requesting an off-premises alcohol license when the time arrives.

3. ADJUSTMENTS/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda

Mayor Spell added Autryville Bunny Bash, Stolen Equipment, and Rooster Dale to New Business.

b. Adoption of the Agenda

ACTION: Adoption of the Agenda

Motion: Mayor Pro Tem Baxley

Second: Commissioner Spell

Vote: Unanimous

4. CONSENT AGENDA

a. Approve March 18 2025 Regular Meeting Draft Minutes

ACTION: Adoption of the Consent Agenda

Motion: Mayor Pro Tem Baxley

Second: Commissioner Tyndall

Vote: Unanimous

5. FINANCIAL REPORT

a. Budget vs. Actual Statements

The general and water fund budget is provided to the board.



b. Credit Card Charges

Last month's credit card charges were provided to the board.

c. Water Department Usage and Savings

The town is currently using approximately 25,000 gallons a day. Utility Services cleaned and inspected the water tank last month.

6. GRANT REPORT

a. Autryville Stormwater Improvement

McGill Associates worked with Barnhill Construction to reduce the estimate to \$2.335 million. They have vetted the proposal and recommend it to the town.

ACTION: Award Stormwater Project to Barnhill Construction

Motion: Commissioner Spell

Second: Commissioner Tyndall

Vote: Unanimous

NCDOT has required that a Maintenance of Traffic Plan be prepared and an updated Encroachment Agreement be submitted for approval. McGill has submitted Amendment 4 to their contract to handle the required documentation.

ACTION: Approve Amendment 4 to McGill Engineering's Contract

Motion: Mayor Pro Tem Baxley

Second: Commissioner Tyndall

Vote: Unanimous

b. Minnie Hall Road Water Line Extension

No updates

c. Street Improvement Grant

Barnhill Construction proposed a quote of \$506,000 for the paving of new streets and ditch improvements in Autryville town limits.

ACTION: Approve Barnhill Construction Paving Quote of \$506,000

Motion: Commissioner Tyndall

Second: Commissioner Spell

Vote: Unanimous

d. NCORR Grant for Local Government Services

No updates

e. Asset Inventory and Analysis (AIA) Grant

No updates

7. STREET DEVELOPMENT & MAINTENANCE

a. W Old Stage Rd Stormwater Improvements

After the paving is accomplished by the Street Improvement Grant, the improvements on W Old Stage Rd will be addressed in Stage 2.

8. HOUSING & COMMERCIAL DEVELOPMENT



a. Horseshoe Road New Houses

Town Clerk Jones is still working on the issue with the mailboxes. Mayor Spell said he will assist.

9. PUBLIC WORKS FACILITY

a. Development and Construction

Mayor Spell informed the board landscaping equipment was stolen from the public works truck while parked at the water tower. Extra precautions, including moving the alarm panel and an No Trespassing sign, will be taken until permanent measures can be made with the new public works facility.

10. OLD BUSINESS

a. Ethics for Municipal Officials Training
Presenter: Mayor Spell

Tabled

b. Autryville Bunny Bash 2025
Presenter: Mayor Spell

The Autryville Bunny Bash doubled the number of participants than the prior year to over 500. Sampson Independent will be featuring an article with the success of the event.

c. First Citizens CD
Presenter: Mayor Spell

The transfer of funds from the First Citizens Bank CD to NCCMT of \$66,553.63 is complete. The board was also informed that the Water Fund has an account at NCCMT in the amount of \$938.57.

d. Parking Lot Facelift
Presenter: Mayor Spell

Landscaping has finished at the parking lot. Installing a fence will cost approximately \$10,000. The board decided to wait to spend the money until the current fiscal year is closer to an end.

11. NEW BUSINESS

a. Autryville Bunny Bash 2026
Presenter: Mayor Spell

The board set the 2026 Autryville Bunny Bash for March 28th, 2026. The mayor has requested a budget for the Bunny Bash of \$5,000 for the next fiscal year. The mayor will use this approval to book the DJ for next year.

b. Stolen Equipment
Presenter: Mayor Spell

Chris Bullard's personal weedwacker was stolen during the recent theft at the public works building. The mayor asked if the board would like to compensate Mr. Bullard for the cost of the weedwacker, acknowledging that his personal equipment was being used so that town property could quickly be prepared for the Bunny Bash. The board instructed the town clerk to inquire on the exact amount of the equipment and compensate him as a per diem.

c. Rooster Dale
Presenter: Mayor Spell

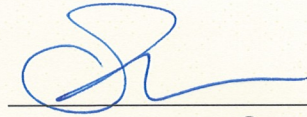
Mayor Spell informed the board that Mr. Dale intends to submit an application to annex another property close to the last parcel that was annexed previously.

12. ADJOURNMENT

- a. Closing Comments
- b. Adjourn the Meeting at 8:15 pm.

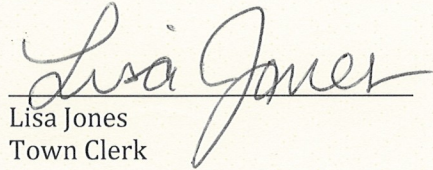
ACTION: Adjourn the Meeting
Motion: Commissioner Spell
Second: Commissioner Tyndall
Vote: Unanimous

Duly adopted this the 20th of May, 2025 while in regular session.



Grayson Spell
Mayor

ATTEST:



Lisa Jones
Town Clerk

