

**Town of Autryville Board of Commissioners
Special Meeting Minutes
March 22, 2022 at 7:30pm**

The Autryville Board of Commissioners met in special session at Town Hall on Tuesday, March 22, 2022, at 7:30pm.

Members present were Mayor Grayson Spell, Mayor Pro Tem Debra Baxley, Commissioners Kim Baker, Mickie Spell, and Denise Tyndall. Also present were the following:

- Interim Town Clerk Paula Stewart
- Larry Bernstein
- Glenn Heath, representative with Core & Main
- Ken Johnson
- Cassandra Tyndall

Public Comment – No one signed up to address the Board.

Commencement

- Mayor Spell called the meeting to order at 7:30pm.
- Invocation – Commissioner Spell led everyone in prayer.
- Pledge of Allegiance – Mayor Spell led everyone in the Pledge of Allegiance.
- Agenda Adoption – The following were recommended add-ons by Mayor Spell:
 - General Fund Budget Amendment
 - Water Fund Budget Amendment
 - Let's Walk it Out Campaign
 - Bunce Carroll Annexation
 - Honeycutt Annexation
 - Ditch spraying quote from Kleen Line
- Commissioner Kim Baker made a motion to adopt the amended agenda and Commissioner Denise Tyndall seconded. **All in favor. Motion carried.**
- Approval of previous meeting minutes – Mayor Pro Tem Debra Baxley made a motion to approve the minutes from the Board of Commissioners regular meeting held on February 15, 2022, and Commissioner Kim Baker seconded. **All in favor. Motion carried.**

Special Orders

- Glenn Heath, with Core & Main, made a presentation on the proposed new water meters manufactured by Neptune Technology Group. The benefits of this transmit technology include a reduction in the time spent manually reading approximately 180 water meters by Chris Bullard, Public Works Director. Mr. Heath estimated that the time spent reading meters could go from one to two days per month down to twenty minutes. It will also free up the time the Town Clerk spends manually entering meter readings into the computer system and reduce the chance of keying errors. The estimated cost to replace all current meters is \$83,000, and the meters have a twenty-year warranty. Mr. Heath further reported that the new meters are more accountable than the current meters and would hopefully decrease the Town's current 25%-30% water loss. There was general discussion between the Board members and Mr. Heath about the details of the project. Mayor Spell suggested more discussion be held at the next meeting.

- **Pole Mounted Flags** – Commissioner Tyndall discussed the costs and sizes of the flags. She will sell them to the Town at her cost and will donate her time in designing a different one for each pole. She needs to know how many flags the Board wants. It was suggested that the Town have a contest on the artwork.
- **Consider Hiring a New Audit Firm** – Mayor Spell told the Board that Interim Clerk Stewart has contacted several firms requesting proposals for auditing services.
- **Local Government Services position with MCCOG** – Mayor Spell stated that the contract with NC Office of Recovery and Resiliency (NCORR) has been signed. The grant covers a little over \$100,000 to be spent over a three-year period. He is now waiting on the contract from the Mid-Carolina Regional Council.
- **Consider purchasing new tables and trash can for Town Hall** – There was discussion on whether to purchase wooden or plastic tables from Global Industries. Mayor Pro Tem Baxley brought the new vacuum cleaner tonight.
- **Downtown Beautification** – Mayor Spell will bring quotes next month.
- **Town Hall Handicap Ramps Repair** – The price of the handicap ramp repairs has increased since the original quote was obtained. It was the consensus to build one like the one at Cool Beans.
- **Cleaning person for Town Hall** – Michelle Autry has been hired as the Town Hall custodian and will do the first cleaning tomorrow. She will inventory the cleaning supplies and let the Town know what is needed.
- **Cleaning supplies and vacuum cleaner for Town Hall** - These items were discussed earlier in the meeting.
- **VUR Initial Mandatory Training** – Mayor Spell suggested that he, Mayor Pro Tem Baxley, Interim Town Clerk Stewart, and Public Works Manager Chris Bullard attend the training. It must be completed by April 30, 2022.
- **Ethics Education Course** – Mayor Spell reminded Mayor Pro Tem Baxley and Commissioner Tyndall that they need to complete the ethics course.
- **Consider pressure washing Town Hall and pavilion** – Mayor Spell reported that Chris Bullard will handle the pressure washing inhouse.

New Business

- **General Fund Budget Amendment** - Mayor Spell presented a budget amendment that is attached to these minutes.
- **Water Fund Budget Amendment** - Mayor Spell presented a budget amendment that is attached to these minutes. Commissioner Spell made a motion to approve the general fund budget amendment and the water fund budget amendment presented by Mayor Spell. Commissioner Baker seconded the motion. **All in favor. Motion carried.**
- **Consider hiring Town Clerk** – Mayor Spell presented information on the costs and budget impact of hiring a new Town Clerk, either part-time or full-time. He asked the Board to read over all the information that was provided and to give him a call this month to discuss it in more detail. A special meeting will be called to interview potential candidates.