

**Town of Autryville Board of Commissioners
Regular Meeting Minutes
April 19, 2022 at 7:30 pm**

The Autryville Board of Commissioners met in regular session at Town Hall on Tuesday, April 19, 2022, at 7:30pm.

Members present were Mayor Grayson Spell, Mayor Pro Tem Debra Baxley, Commissioners Mickie Spell, and Denise Tyndall. Also present were the following:

- Interim Town Clerk Taylor Spell
- Terry Spell

Commissioner Kim Baker and Interim Town Clerk Paula Stewart were absent from the meeting.

Public Comment – No one signed up to address the Board.

Commencement

- Mayor Spell called the meeting to order at 7:30pm.
- Invocation – Commissioner Spell led everyone in prayer.
- Pledge of Allegiance – Mayor Spell led everyone in the Pledge of Allegiance.
- Agenda Adoption – The following was a recommended add-on by Mayor Spell:
 - State Paid Holidays
- Mayor Pro Tem Baxley made a motion to adopt the amended agenda and Commissioner Tyndall seconded. **All in favor. Motion carried.**
- Approval of previous meeting minutes – Commissioner Spell made a motion to approve the minutes from the Board of Commissioners special meeting held on March 22, 2022, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**

Special Orders

- Due to Interim Town Clerk Stewart's absence, Mayor Spell asked the Board for authorization for Taylor Spell to serve as the volunteer interim clerk (unpaid) for tonight's Board meeting. A motion was made by Mayor Pro Tem Baxley, and Commissioner Tyndall seconded. **All in favor. Motion carried.**

Financial Reports

- No water and trash reports were presented.

Commissioner Tyndall, and Commissioner Tyndall seconded. Mayor Pro Tem Baxley abstained from voting. **All in favor. Motion carried.**

- Commissioner Spell and Terry Spell will split the cost of the sign.
 - A Ceremony for Town Park naming will be planned by Mayor Pro Tem Baxley at no cost to the Town. A motion was made by Commissioner Tyndall and seconded by Commissioner Spell for Mayor Pro Tem Baxley to plan the ceremony. The date of June 21, 2022, at 6:30pm at the Town Hall, prior to the June Board meeting, was set. A motion to hold the ceremony at that time was made by Mayor Pro Tem Baxley and was seconded by Commissioner Spell. **All in favor. Motion carried.**
- **Paving for Town of Autryville** - Mayor Spell reported that the expected completion date for the paving is September.
 - **USDA Equipment Purchase** - Mayor Spell reported that there is no update on the trash truck. The generator installation is complete. Terry Spell took the commissioners out to the generator and demonstrated how it works and how it will service the town in a time of need. The excavator and bush hog are also here. The loan closing will be held on Friday, April 22, 2022. \$120,000 will be deposited into the Town's bank account.
 - **American Rescue Plan Update** - Mayor Spell reported that the Mid-Carolina Regional Council will submit the annual report by the April 30, 2022 deadline.
 - **NCORR Grant for Local Services** - Mayor Spell reported that the proposal for services through the Mid-Carolina Council of Governments for the grant money has been received. A motion was made by Commissioner Spell to approve the agreement and was seconded by Mayor Pro Tem Baxley. **All in favor. Motion carried.**
 - **Miss Autryville Pageant** - Mayor Pro Tem Baxley reported that she hopes to have the pageant the first weekend in September 2022 at Stedman Elementary School, Town Hall, or Autryville Baptist Church. They are looking at a 50-mile radius for pageant applicants.
 - **Duke Energy Grant** - Commissioner Tyndall reported that she is still at square one because the online portal is not working properly.
 - **Autryville Murals** - Mayor Spell reported that he received an estimate of \$1,500 to prime and sealcoat the wall in the size that was discussed in prior board meetings. This will allow the mural painter to have a treated surface to paint on. Mayor Pro Tem Baxley will discuss the wall with the property owner to make sure that the mural can be painted there. Mayor Pro Tem Baxley will get it in writing and have it notarized. There was discussion about the items that may be included in the mural. A motion to approve the quote for \$1,500 was made by Mayor Pro Tem Baxley and was seconded by Commissioner Tyndall. **All in favor. Motion carried.**

- **Hiring a Town Clerk** - Mayor Spell suggested pushing the hiring of a new clerk until the start of the new budget year. There was discussion among the Board.
 - His recommendation is for the clerk to work 4 days a week at 32 hours which does not require holiday pay or PTO. The highest hourly wage is \$21 per hour with the lowest at \$14 per hour. The job posting will state that the salary will be based on experience and capabilities. A motion for 32 hours per week between \$14 and \$21 per hour was made by Commissioner Tyndall and was seconded by Mayor Pro Tem Baxley. **All in favor. Motion carried.**
- **Part-Time Helper for Public Works** - Mayor Spell stated that Public Works Director Bullard needs a part-time helper during the summer months. The Board will think about this and bring suggestions to the May meeting.
- **Radio Read Water Meters** - Mayor Spell discussed the options for the radio read water meter project.
 - Finance from Core and Main – quick, expensive, short-loan term
 - Finance from First Citizens – quick, low payments, 10–15-year payments
 - The Mid-Carolina Regional Council advised the Town that the Local Government Commission must approve any loan for the Town, but they may not approve this one since there is grant money available.
 - ARPA/VUR Grant – free money, not guaranteed, 2-year process to get grant
- **Duke Energy Street Lights** - Mayor Spell said that the work order has been submitted for the streetlights.
- **VUR Initial Mandatory Training** - Mayor Spell stated that Mayor Pro Tem Baxley needs to complete the VUR initial training.
- **Ethics Education Course** - Mayor Spell stated that Commissioner Tyndall and Mayor Pro Tem Baxley need to complete the ethics class.

NEW BUSINESS

- **APRA/VUR Grant Program** - Mayor Spell reported that there is \$353 million available with only 95 eligible towns in NC. Below are the projects he is proposing.
 - Project 1 Application: McGill & Associates
 - Water line extension for Minnie Hall Road Annexation
 - Water line extension for Williams Subdivision to include Fox Run Lane
 - Standby generator for Sampson County lift station
 - Replacement of ~10,000 feet of existing water lines
 - GenX test results from Williams Subdivision is needed
 - Project 2 Application: Mid-Carolina Regional Council
 - Water meter replacement project

recommended fiscal year 2022-2023 budget will be available for approval at the June meeting. June 30, 2022 is the deadline for final budget approval.

- **State Paid Holidays** - Mayor Spell proposed that the Board approve the state paid holidays, where employees will not be working but will be paid. A motion to establish the Town of Autryville 2022-2023 Paid Holiday Schedule to mimic the State Paid Holiday Schedule was made by Commissioner Spell and seconded by Mayor Pro Tem Baxley. **All in favor. Motion carried.**
- **Questions** - Mayor Spell asked if there were any questions and no one responded.
- **Adjournment** - Commissioner Spell made a motion to adjourn, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.** Meeting adjourned at 9:54pm.



Grayson Spell, Mayor



Paula K. Stewart, Interim Town Clerk