

**Town of Autryville Board of Commissioners
Regular Meeting Minutes
May 24, 2022, at 7:00 pm**

The Autryville Board of Commissioners held a public hearing for a proposed annexation of property owned by Bunce Carroll Investments, and property owned by Mr. Brewer Honeycutt at the Autryville Town Hall on Tuesday, May 24, 2022, from 7:00pm-7:30pm. Immediately following the public hearing, the Board met in regular session.

Members present were Mayor Grayson Spell, Mayor Pro Tem Debra Baxley, Commissioners Mickie Spell, and Kim Baker.

Commissioner Denise Tyndall was absent from the meeting.

Public Comment – No one signed up to address the Board.

Commencement

- Mayor Spell called the meeting to order at 7:30pm.
- Invocation – Commissioner Spell led everyone in prayer.
- Pledge of Allegiance – Mayor Spell led everyone in the Pledge of Allegiance.
- Agenda Adoption – The following were recommended add-ons by Mayor Spell:
 - Consider ordinance to extend Corporate Limits for Minnie Hall Road Annexation and Horseshoe Road Annexation – under unfinished business
 - First Citizens Bank CD Maturity Date – under new business
 - Mayor Spell proposed to remove the Thomas and Peggy Honeycutt Annexation that was shown under new business.
- Mayor Pro Tem Baxley made a motion to adopt the amended agenda and Commissioner Spell seconded. **All in favor. Motion carried.**
- Approval of previous meeting minutes – Commissioner Spell made a motion to approve the minutes from the Board of Commissioners regular meeting held on April 19, 2022, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**

Special Orders – There were no special orders.

Financial Reports

- No water and trash reports were presented.

Unfinished Business

- **Autryville Development Updates** – Mayor Spell reported that there was new water customer this month at 154 John Nunnery Road.

- **NCORR Grant for Local Services** - Mayor Spell reported that the NCORR contract for services through the Mid-Carolina Regional Council has been signed. This agreement provides 1000 hours of professional services to the Town of Autryville through MCRC.
- **Miss Autryville Pageant** – This item was discussed previously under the Town Hall Park agenda item.
- **Duke Energy Grant** – Mayor Spell told the group that Duke Energy’s mission for the grants has changed, and he and Commissioner Tyndall are still trying to acquire funding.
- **Autryville Murals** - Mayor Spell reported that the primer is completed. He discussed a quote from Caitlin Craven for \$3,500 for the mural materials and labor. Commissioner Spell made a motion to hire Ms. Craven to paint the mural beginning on June 13 and ending on July 22, and Commissioner Baker seconded. **All in favor. Motion carried.** There was discussion on whether or not to use scaffolding or to rent a scissor lift to assist Ms. Craven since the size of the mural is so large. Mayor Pro Tem Baxley made a motion to rent the scissor lift, and Commissioner Spell seconded. **All in favor. Motion carried.** Mayor Spell directed Interim Town Clerk Stewart to contact the NCLM for a release of liability form for Ms. Craven to sign.
- **Pole Mounted Flags** – Due to Commissioner Tyndall’s absence, this will be discussed at the next regular meeting.
- **Consider Hiring a New Audit Firm** - Mayor Spell reported that the Town received two quotes for audit services. One from Nunn, Brashear, & Uzzell, and one from S. Preston Douglas & Associates. After a brief discussion, Commissioner Spell made a motion to approve the proposal submitted by Nunn, Brashear, & Uzzell for a three-year contract to perform audit services, and Commissioner Baker seconded. **All in favor. Motion carried.**
- **Governmental Accounting Firm** - Mayor Spell reported that the League of Municipalities’ accounting program is being discussed again. He is actively searching for other options.
- **Downtown Beautification** – Mayor Spell reported that the downtown beautification project is complete except for one missing planter. Drip irrigation was installed to keep the grass and plants watered.
- **Town Hall Handicap Ramps Repair**
 - **Front Ramp:** Mayor Spell said the front ramp work is scheduled.
 - **Back Ramp:** Mayor Spell thanked everyone for their help on the back ramp, especially Debra and Richard Baxley, Mickie Spell, and Public Works Director Chris Bullard.
- **Public Works Facility** - Mayor Spell is working on the details and will bring quotes to the next meeting.

- **Consider increasing credit limit on Town credit cards** - Mayor Spell stated the credit card limit has been increased.
- **Planning for FY 2023 Budget** - Mayor Spell discussed the proposed budget, and the recommended fiscal year 2022-2023 budget will be available for approval at the June meeting. The deadline for final budget approval is June 30, 2022.

NEW BUSINESS

- **Town Hall Clean Up** – Mayor Spell requested the Board allow Public Works Director Bullard to clean up the landscaping around Town Hall, including trimming the shrubbery and pine trees. It was the consensus of the Board to allow the work to be done. No budget was set for this project.
- **Grayson Spell Annexation** – Mayor Spell discussed a petition for contiguous annexation for property he owns. The parcel is a one-acre tract behind his residence. Mayor Pro Tem Baxley made a motion to approve a resolution directing the Clerk to investigate the annexation. Commissioner Baker seconded the motion. **All in favor. Motion carried.**
- **Tax Rate for FY 2023** – Mayor Spell asked the Board if they wanted to change the property tax rate for fiscal year 2023. Commissioner Baker made a motion to leave the tax rate at \$0.50, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**
- **Consider equipment purchases for Public Works** – Mayor Spell requested a list of items needed in Public Works. The items include a flashlight, a concrete saw, a trash pump, and a bench vice. Commissioner Spell made a motion to approve the purchase of the tools, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**
- **General Fund Budget Amendment** - Mayor Spell presented a general fund budget amendment.
- **Water Fund Budget Amendment** - Mayor Spell presented a water fund budget amendment. Commissioner Spell made a motion to approve both budget amendments, and Commissioner Baker seconded. **All in favor. Motion carried.**
- **First Citizens CD** – Mayor Spell discussed a letter from the bank explaining that the current CD would expire on May 27, 2022. Commissioner Spell made a motion to let the CD renew automatically, and Mayor Pro Tem Baxley seconded the motion. **All in favor. Motion carried.**

Questions - Mayor Spell asked if there were any questions and no one responded.

Adjournment - Commissioner Spell made a motion to adjourn, and Commissioner Baker seconded. **All in favor. Motion carried.** The meeting adjourned at 9:16pm.