

**Town of Autryville Board of Commissioners
Regular Meeting Minutes
June 21, 2022, at 7:00 pm**

The Autryville Board of Commissioners held a public hearing for a proposed annexation of property on Old NC 24 owned by Mr. Brewer Honeycutt, and for the proposed Fiscal Year 2023 Town of Autryville Budget at the Autryville Town Hall on Tuesday, June 21, 2022, at 7:00pm. Mayor Spell closed the public hearing at 7:02pm as no one had any comments on either public hearing.

Members present were Mayor Grayson Spell, Mayor Pro Tem Debra Baxley, Commissioners Kim Baker, Mickie Spell, and Denise Tyndall.

Public Comment – No one signed up to address the board.

Commencement

- Mayor Spell called the meeting to order at 7:30pm.
- Invocation – Commissioner Spell led everyone in prayer.
- Pledge of Allegiance – Mayor Spell led everyone in the Pledge of Allegiance.
- Agenda Adoption – The following were recommended add-ons by Mayor Spell:
 - Add “General Fund Budget Amendment” under New Business
 - Add “Water Fund Budget Amendment” under New Business
 - Add “Resolution in Honor of Kathleen Squibb” under Special Orders
- Commissioner Tyndall made a motion to adopt the amended agenda and Commissioner Baker seconded it. **All in favor. Motion carried.**
- Approval of previous meeting minutes – Commissioner Baker made a motion to approve the minutes from the Board of Commissioners regular meeting held on May 24, 2022, and the special meeting held on June 7, 2022. Mayor Pro Tem Baxley seconded the motion. **All in favor. Motion carried.**

Special Orders

- Mayor Spell asked for a moment of silence in memory of Joshua McLamb, a well-known member of the Salemburg Fire Department, who contributed greatly to the Autryville Volunteer Fire Department. He passed away on June 7, 2022, after a long battle with cancer.
- Mayor Spell asked for a moment of silence in memory of Kathleen Squibb, a long-time resident of Autryville, who was a retired teacher, and who passed away on May 31, 2022.
- Mayor Spell read a resolution in honor of Kathleen Squibb and presented a framed copy to her family. The resolution highlighted many contributions she made to the Town of Autryville. Commissioner Baker made a motion to approve the resolution, and Commissioner Spell seconded. **All in favor. Motion carried.**

Financial Reports

- Mayor Spell distributed the reports to the board members.

Annexations

- **Fox Run Lane** - Mayor Spell reported that he is working with McGill Associates to decide the best way to proceed. He has a meeting on Friday concerning this.
- **Minnie Hall Road** – Mayor Spell reported that this annexation is completed.
- **Horseshoe Road** - Mayor Spell reported that this annexation is completed.
- **Old NC 24** - Mayor Spell stated the Brewer Honeycutt public hearing for a non-contiguous annexation on Old NC 24 was held tonight at 7:00pm prior to the regular meeting. The waterline agreement has been completed. Commissioner Spell made a motion to approve the Ordinance to Extend the Corporate Limits, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**
- **Grayson Spell** - The Certificate of Sufficiency was presented to the board by Mayor Spell for the Grayson Spell annexation. Mayor Pro Tem Baxley made a motion to schedule the public hearing for the annexation at the July 19, 2022, regular board meeting. Commissioner Baker seconded the motion. **All in favor. Motion carried.**
- **Sivertson Road** – Mayor Spell presented a petition requesting a non-contiguous annexation by Rhett Bunce at the intersection of Sivertson Road and Minnie Hall Road. There will be ten houses built on the tract. Commissioner Baker made a motion to approve a resolution directing the clerk to investigate the petition. Commissioner Tyndall seconded the motion. **All in favor. Motion carried.** Commissioner Baker made a motion not to require the property owner to connect to town water. Mayor Pro Tem Baxley seconded the motion. **All in favor. Motion carried.**
- **Thomas and Peggy Honeycutt** – Mayor Spell presented a petition requesting a non-contiguous annexation by Thomas and Peggy Honeycutt. Commissioner Spell made a motion to approve a resolution directing the clerk to investigate the petition. Mayor Pro Tem Baxley seconded the motion. **All in favor. Motion carried.** Commissioner Baker made a motion allowing the property owners to remain on Sampson County water. Mayor Pro Tem Baxley seconded the motion. **All in favor. Motion carried.**

Unfinished Business

- **Autryville Development Update** – Mayor Spell announced there were two new water customers this month.
- **Town Hall Park** – Mayor Pro Tem Baxley told the group she had visited multiple parks. She would like to have a composite drawn to show how it could look at the July board meeting.
- **Downtown Beautification** – Mayor Spell said Carmichael Phillips has been hired to spray the beds for weeds.
- **Stormwater Grant from NCGA** - Mayor Spell presented the Request for Quotes to the board and said it was published today and will run through July 5, 2022. Mayor Pro Tem Baxley made a motion allowing Mayor Spell to select the consulting firm based on the statement of qualifications. Commissioner Baker seconded the motion. **All in favor. Motion carried.**
- **Paving for Town of Autryville** - Mayor Spell asked the board to consider pushing the project out further than September due to the increased cost of asphalt. It was the consensus of the board to delay the paving.
- **USDA Equipment Purchase** - Mayor Spell reported that there is still no update on the trash truck.
- **Miss Autryville Pageant** – Mayor Pro Tem Baxley stated the event would be held in September and be called “Carolina Girls.” She will have a firm date at the July board meeting.
- **Duke Energy Grant** – Mayor Spell told the group Duke Energy’s goals for the grant program have changed, and the town no longer qualifies.
- **Autryville Murals** - Mayor Spell reported that Caitlin Craven will be onsite soon to start the mural, and that it should be finished by the end of July. He thanked Terry Spell for the use of the scaffolding.
- **Pole Mounted Flags** – Denise Tyndall gave an update on the flag designs. There was discussion by the board members on the size of the flags as well as the designs. Mayor Spell asked Commissioner Tyndall to bring prices, designs, and sizes to the next meeting.
- **Consider Hiring a New Audit Firm** – This item has been completed.
- **Governmental Accounting Firm** - Mayor Spell reported that the Mid-Carolina Regional Council is starting a new accounting program for towns.

- **Town Hall Handicap Ramps Repair**
 - **Front Ramp:** Mayor Spell hired Southeastern Foundations to complete the work and it was done today.
- **Public Works Facility Improvements** - Mayor Spell said he is still working on the details and hopes to provide quotes soon.
- **Hiring a Town Clerk** – Mayor Spell announced that Lisa Jones has accepted the position as Town Clerk. Mayor Spell asked the board to consider closing Town Hall for the week of July 4-July 8, 2022, since Ms. Jones will start work on July 11, 2022. Commissioner Spell made the motion to close Town Hall from July 4 through July 8, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**
- **Part-time Helper for Public Works** – This item has been completed.
- **Ethics Education Course** - Mayor Spell stated Commissioner Tyndall needs to complete the ethics class.
- **APRA/VUR Grant Program** - Mayor Spell stated the application has been submitted by McGill Associates. There should be a response in July.
- **E Clinton Street Stormwater Improvements** – Mayor Spell stated Public Works Director Bullard will use the new equipment to make the stormwater improvements on E Clinton Street, including the request by Autryville Baptist Church to have some of the rip rap removed.
- **Consider allowing Taylor Spell to decorate the Town Hall** - Mayor Spell told the board the decorating of Town Hall is almost complete.
- **Planning for FY 2023 Budget** - Mayor Spell read the highlights of the FY 2023 budget ordinance. Commissioner Baker made a motion to adopt the FY 2023 budget ordinance, and Commissioner Tyndall seconded. **All in favor. Motion carried.**
- **Town Hall Clean Up** – Mayor Spell reported the work has been completed and that Public Works Director Bullard and his assistant did a great job.
- **Tax Rate for FY 2023** – This item was covered in the budget ordinance.
- **Consider equipment purchases for Public Works** – Mayor Spell asked the board to consider a dump trailer versus an equipment trailer. It will be discussed again next month. Mayor Spell discussed the need for a steel screen for the mini excavator. Mayor Pro Tem Baxley made a motion to approve the purchase of the steel screen for the mini excavator, and Commissioner Tyndall seconded. **All in favor. Motion carried.**

- **Consider advertising delinquent Tax bills** – Mayor Spell said the advertising would appear in the June 28, 2022, edition of *The Sampson Independent*.

New Business

- **Consider agreement for property** – Mayor Spell requested this wait until the next meeting.
- **Consider Hold Harmless Agreement** - Mayor Spell requested this wait until the next meeting.
- **Consider Estimate to paint Town Hall** – Mayor Spell stated quote of between \$9300 - \$10,000 was provided for removing all the wallpaper and painting the walls of Town Hall. Mayor Pro Tem Baxley made a motion to approve painting of Town Hall, and Commissioner Baker seconded. **All in favor. Motion carried.**
- **Consider Request for Quotes** – Mayor Spell discussed the need for an on-call contract for General Engineering Services. He would like to publish a Request for Quotes and have the Mid-Carolina Regional Council administer the bidding process. He will bring this back before the board at the next meeting.
- **General Fund Budget Amendment** - Mayor Spell presented a general fund budget amendment. Commissioner Baker made a motion to approve the general fund budget amendment, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.**
- **Water Fund Budget Amendment** - Mayor Spell presented a water fund budget amendment. Commissioner Baker made a motion to approve the water fund budget amendment, and Commissioner Tyndall seconded. **All in favor. Motion carried.**

Questions - Mayor Spell asked if there were any questions and no one responded.

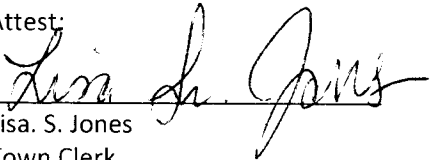
Adjournment - Commissioner Spell made a motion to adjourn, and Mayor Pro Tem Baxley seconded. **All in favor. Motion carried.** The meeting adjourned at 8:45pm.

Duly adopted this the 19th day of July, 2022 while in regular session.



Grayson Spell Mayor

Attest:



Lisa. S. Jones
Town Clerk