



Town of Autryville
Regular Board of Commissioners Meeting Minutes
Tuesday, November 18, 2025
Autryville Town Hall

Commissioners Present:
Commissioner Tyndall
Commissioner Spell
Commissioner Baker
Mayor Spell
Commissioner Honeycutt

Staff Present:
Lisa Jones, Town Clerk

Commissioners Absent:
Mayor Pro Tem Baxley

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.

There were no public comments.

3. ADJUSTMENTS/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda
- b. Adoption of the Agenda

ACTION: Adoption of the Agenda
Motion: Commissioner Spell
Second: Commissioner Tyndall
Vote: Unanimous

4. PRESENTATION

- a. FY 2023 Financial Audit
Presenter: Danna Layne, CPA, CFE

Danna Layne completed our FY2023 Financial Audit the financial status of the town at the end of the fiscal year on June 30, 2023. The General Fund was down by \$78,000 at the end of the fiscal year, perhaps due to grant payments. Deficiencies reported: segregation of duties, LGC-203 incorrectly reported, late audit, and budget violations. Water Fund made a profit. She recommends that the town engage with Bevely Stroud again and complete the next FY2024 audit by March.

5. CONSENT AGENDA

- a. Approve October 21 2025 Regular Meeting Draft Minutes
- b. Resolution #2025-08 Setting Town of Autryville Board of Commissioners 2026 Regular Meeting Schedule

ACTION: Adoption of the Consent Agenda
Motion: Commissioner Spell



Second: Commissioner Tyndall

Vote: Unanimous

6. FINANCIAL REPORT

a. Budget vs. Actual Statements

The general and water fund budget is provided to the board.

b. Credit Card Charges

Credit card statements were provided from Town Clerk Jones, Public Works Director Bullard, and Mayor Pro Temp Baxley.

c. Water Department Usage and Savings

No updates

7. GRANT REPORT

a. Autryville Stormwater Improvement

Barnhill Construction started working on the retention pond last week and bringing pipes and materials for construction to begin.

b. Minnie Hall Road Water Line Extension

No updates

c. Street Improvement Grant

Work is currently being done by Barnhill Construction. The deadline for completion is the end of the year.

d. NCORR Grant for Local Government Services

No updates

8. STREET DEVELOPMENT & MAINTENANCE

a. W Old Stage Rd Stormwater Improvements

No updates

9. HOUSING & COMMERCIAL DEVELOPMENT

a. Horseshoe Road New Houses

No updates

10. PUBLIC WORKS FACILITY

a. Development and Construction

No updates

11. OLD BUSINESS

a. Park Exercise Equipment

Presenter: Mayor Spell

No updates

b. Micajah Autry Foot Stone Donation

Presenter: Mayor Spell



The memorial stone is now located in Town Hall, pending decision by the board.

- c. Downtown Parking Lot Resurfacing
Presenter: Mayor Spell

No updates

10. NEW BUSINESS

- a. Downtown Parking Lot Resurfacing
Presenter: Mayor Spell

No updates

- b. Longevity Pay Bonus
Presenter: Mayor Spell

Chris Bullard, having over 5 years experience, received a 2.5% bonus and Lisa Jones and Connor Bullard, having under 5 years experience, received a 2% bonus, according to the code of ordinances.

- c. Water Tower Repairs
Presenter: Mayor Spell

Sampson County has agreed to pay 75% of expenses to fix the issues with the water tower, with the town's contribution to not exceed \$75,000.

ACTION: Adoption of Resolution #2025-09 for Water Infrastructure Interlocal Agreement

Motion: Commissioner Honeycutt

Second: Commissioner Baker

Vote: Unanimous

- d. Sampson Dublin Hazard Mitigation Plan Draft
Presenter: Town Clerk Jones

The draft plan was reviewed for affects on Autryville by the Town Clerk. Natural disasters that have occurred in Autryville were described and the population statistics were accurate.

- e. Conflict of Interest Policy
Presenter: Town Clerk Jones

The new Conflict of Interest policy requires any conflicts of interest to be put in writing by town officials.

ACTION: Adoption of Resolution #2025-10

Motion: Commissioner Spell

Second: Commissioner Tyndall

Vote: Unanimous

- f. Fortiline ALD Subscription Renewal
Presenter: Town Clerk Jones

This annual subscription is used heavily by the town's Public Works department. Renewal will cost \$1,155.

ACTION: Execute ALD Subscription Renewal



Motion: Commissioner Spell
Second: Commissioner Tyndall
Vote: Unanimous

11. ADJOURNMENT

c. Closing Comments

Commissioner Baker asked a question to clarify how each street was chosen, especially in regards to E North Street.

Commissioner Honeycutt asked about decisions regarding purchasing the financial software.

Commissioner Spell commended the work being done by the stormwater project, especially Mayor Spell's work.

d. Adjourn the Meeting at 8:11 pm.

ACTION: Adjourn the Meeting
Motion: Commissioner Spell
Second: Commissioner Tyndall
Vote: Unanimous

Duly adopted this the 9th of December, 2025 while in regular session.

Grayson Spell
Mayor

ATTEST:

Lisa Jones
Town Clerk