



Town of Autryville
Regular Board of Commissioners Meeting Minutes
Tuesday, September 17, 2024
Autryville Town Hall

Commissioners Present:
Mayor Spell
Commissioner Honeycutt
Commissioner Spell
Commissioner Baker
Mayor Pro Tem Baxley

Staff Present:
Lisa Jones, Town Clerk

Commissioners Absent:
Commissioner Tyndall

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.

Mike Vitoni, a resident, Fox Run Lane asked the board for an update on the paving and water line extension. Mayor Spell updated him about the status of the SCIF paving grant, but instructed him to call Town Hall and inform the Town Clerk about interest and have his neighbors call themselves to be put on the interest list.

3. ADJUSTMENTS/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda

No adjustments.

- b. Adoption of the Agenda

ACTION: Adoption of the Agenda

Motion: Mayor Pro Tem Basley

Second: Commissioner Spell

Vote: Unanimous

4. CONSENT AGENDA

- a. Approve August 20th 2024 Draft Minutes

ACTION: Adoption of the Consent Agenda

Motion: Mayor Pro Tem Basley

Second: Commissioner Baker

Vote: Unanimous

5. FINANCIAL REPORT



a. Budget vs. Actual Statements

The general and water fund budget is provided to the board.

b. Credit Card Charges

Last month's credit card charges were provided to the board.

c. Water Department Usage and Savings

The town is currently using approximately 25-28,000 gallons a day. The Town Clerk provided a graph showing the town water usage for the last month.

6. GRANT REPORT

a. Minnie Hall Road Water Line Extension

\$26,000 was paid to McGill Engineering last month.

b. Autryville Stormwater Improvement

NC DOT has agreed to pay for a portion of the repairs. The town attorney is reviewing the agreement.

c. Street Paving Grant

Barnhill Construction is working on a proposal.

d. NCORR Grant for Local Government Services

\$500 was paid to Mid-Carolina Regional Council last month.

e. Asset Inventory and Analysis (AIA) Grant

Project is progressing on time pending FY 2023 Audit.

7. STREET DEVELOPMENT & MAINTENANCE

a. W Old Stage Rd Stormwater Improvements

No updates

b. W Williams St Stormwater Improvements

No updates

8. HOUSING & COMMERCIAL DEVELOPMENT

a. Horseshoe Road New Houses

Houses are being built.

9. PUBLIC WORKS FACILITY

a. Development and Construction

Funds for the project is included in earmark requests.

b. Tree Removal

Daw Tree Company is in the end stages of finishing projects pending weather.

10. OLD BUSINESS

a. Ethics for Municipal Officials Training

Presenter: Mayor Spell

Tabled



b. Downtown Flags
Presenter: Commissioner Tyndall
Tabled

c. 208 W Williams St Bill Collection
Presenter: Town Clerk Jones
The Town Attorney is working on an out-of-court solution but will make a court complaint.

d. Downtown Security Cameras
Presenter: Mayor Spell
Star Communications will start next week installing the cameras.

e. FY 2023 Audit
Presenter: Mayor Spell
Town Clerk spoke with the auditor about trial balance error, suggested doing the audit for FY 2023 and FY 2024 together.

f. AMI Collector Issues
Presenter: Mayor Spell
The AMI collector is working consistently.

g. Boy Scout Project
Presenter: Town Clerk Jones
The Town Clerk has signed a document for the Boy Scout Lucas Ryther, who is working to do repairs for the flag pole memorial at Town Hall for his Eagle Scout project.

h. Town Hall HVAC Replacement
Presenter: Mayor Spell
HVAC has been installed at the Town Hall by Spell's Mechanical Services.

i. Sick and Vacation Leave Policy
Presenter: Mayor Spell
Remove from agenda

j. Public Works Intern Employment
Presenter: Mayor Spell
Public Works Intern Connor Bullard has indicated he would like to start working full-time for the town at \$22/hour.

ACTION: Approve Hiring Connor Bullard as Public Works Technician Full-Time at \$22/hour with PTO/Vacation Pay and Retirement Benefits Starting at the Next Pay Period

Motion: Mayor Pro Tem Baxley

Second: Commissioner Spell

Vote: Unanimous

11. NEW BUSINESS

a. Public Works ATV
Presenter: Mayor Spell



Mayor Spell presented a quote for a Side by Side ATV for town usage. Currently, Chris Bullard uses his own vehicle to do town business. The total cost is \$14,799 for a \$308/month payment. The board decided to table it for the next meeting to keep an eye on the budget.

14. ADJOURNMENT

- a. Closing Comments

Commissioner spell reported a possible leak on N Mill St near Johnny Spell's store.

- b. Adjourn the Meeting at 8:15 pm.

ACTION: Adjourn the Meeting
Motion: Commissioner Spell
Second: Commissioner
Vote: Unanimous

Duly adopted this the 19th of November, 2024 while in regular session.

Grayson Spell
Mayor

ATTEST:

Lisa Jones
Town Clerk

