



**Town of Autryville  
Regular Board of Commissioners Meeting Minutes  
Tuesday, March 18, 2025  
Autryville Town Hall**

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Commissioners Present:  
Mayor Spell  
Commissioner Honeycutt  
Commissioner Tyndall  
Commissioner Spell  
Commissioner Baker  
Mayor Pro Tem Baxley\*

Staff Present:  
Lisa Jones, Town Clerk

Commissioners Absent:

·arrived at 7:58pm

#### 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

#### 2. PUBLIC COMMENT

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.*

Terry Spell will be opening a new business, Cork & Brew, in the next 45 days. He will be requesting an off-premise alcohol license when the time arrives.

#### 3. ADJUSTMENTS/ADOPTION OF THE AGENDA

##### a. Adjustments to the Agenda

Mayor Spell added Parking Lot Facelift to New Business.

##### b. Adoption of the Agenda

ACTION: Adoption of the Agenda  
Motion: Commissioner Baker  
Second: Commissioner Honeycutt  
Vote: Unanimous

#### 4. CONSENT AGENDA

##### a. Approve February 28 2025 Special Meeting Draft Minutes

ACTION: Adoption of the Consent Agenda  
Motion: Commissioner Spell  
Second: Commissioner Tyndall  
Vote: Unanimous

#### 5. PRESENTATION

##### a. Revised Town of Autryville Code of Ordinance Presenter: Kimberly Moffett, Mid-Carolina Regional Council



Mrs. Moffett reported to the board about the changes to the code of ordinances she proposed to the board. The most significant changes are clarifying that law enforcement in Autryville is handled by the Sampson County Sheriff, removing the personnel policy, and including previously approved ordinances on political signage and flood damage.

ACTION: Adopt Ordinance #2025-01  
Motion: Commissioner Baker  
Second: Commissioner Tyndall  
Vote: Unanimous

## 6. PUBLIC HEARING

### a. Annexation #2025-01, Owner: James Dail

Mayor Spell opened the public hearing at 7:40pm to hear public comments on the proposed annexation of real property owned by James Dail. This proposed annexation was requested by petition 2025-01-ANX on January 21st and was found sufficient according to General Statute 160A-58 by the Town Clerk on February 28th. The property is approximately 17.8 acres located on Minnie Hall Rd, North of Crossbridge Lane. No members of the public offered comments. The mayor closed the public hearing at 7:41 pm.

ACTION: Adopt Ordinance #2025-02  
Motion: Commissioner Spell  
Second: Commissioner Honeycutt  
Vote: Unanimous

## 7. FINANCIAL REPORT

### a. Budget vs. Actual Statements

The general and water fund budget is provided to the board.

### b. Credit Card Charges

Last month's credit card charges were provided to the board.

### c. Water Department Usage and Savings

The town is currently using approximately 25-28,000 gallons a day.

## 8. GRANT REPORT

### a. Autryville Stormwater Improvement

Two bids were received for this project on the second bid request. The lowest bidder, Barnhill Construction, was over a million dollars over the estimate provided by the engineers. The town has been approved by the state to take a million approved funding from the Minnie Hall Road project to complete construction of the Stormwater project. No contracts are available for review currently.

### b. Minnie Hall Road Water Line Extension

Enough funds will still be available in the Minnie Hall Road project to do engineering and permitting, then the town plans to request funds for construction from the state.

### c. Street Improvement Grant

Barnhill Construction plans to complete street improvements at the time of stormwater project.

### d. NCORR Grant for Local Government Services

Deadline has been extended for the duration of the grant to complete stormwater project administration agreement.



- e. Asset Inventory and Analysis (AIA) Grant

No updates

## 9. STREET DEVELOPMENT & MAINTENANCE

- a. W Old Stage Rd Stormwater Improvements

Remove from agenda and move business to Street Improvement Grant

- b. W Williams St Stormwater Improvements

No updates

## 10. HOUSING & COMMERCIAL DEVELOPMENT

- a. Horseshoe Road New Houses

The builder Ben Stout has reported issues with residents not receiving their mail. The mayor has directed the town clerk to assist Mr. Stout and residents in resolving the problem. Mr. Dail asked to be kept informed so he can use the information for his current building project.

## 11. PUBLIC WORKS FACILITY

- a. Development and Construction

No updates

## 12. OLD BUSINESS

- a. Ethics for Municipal Officials Training  
Presenter: Mayor Spell

Tabled

- b. 208 W Williams St Bill Collection  
Presenter: Town Clerk Jones

The resident has paid the account in full. Remove from agenda.

- c. Boy Scout Project  
Presenter: Town Clerk Jones

No update. Remove from agenda.

- d. Parks & Recreation  
Presenter: Mayor Spell

Tabled until May meeting

- e. Easter Egg Hunt  
Presenter: Mayor Spell

The Easter Egg Hunt is Saturday, April 12<sup>th</sup> from 1-3pm. All meeting attendees were provided with a flyer.

- f. First Citizens CD  
Presenter: Mayor Spell

Funds from the CD at First Citizens Bank have been removed and placed temporarily into the Town of Autryville General Fund at First Citizens Bank while the application with NC Capital Management Trust is approved.

## 13. NEW BUSINESS





- a. Parking Lot Facelift  
Presenter: Mayor Pro Tem Baxley

Mayor Pro Tem Baxley has directed efforts to be made to improve the appearance of the town park at located on E Williams Street between S Gray St and S Hotel St, where a pavilion and parking lot are. Actions completed: removed holly bushes, pressure washed pavilion, installed new light fixtures and cam-lights with switches and motion lights. As the weather warms up, azaleas and crepe myrtle will be planted.

#### 14. ADJOURNMENT

- a. Closing Comments

Commissioner Baker requested the area to the left of Town Hall be addressed with the property owner to clean up.

- b. Adjourn the Meeting at 8:01 pm.

ACTION: Adjourn the Meeting  
Motion: Commissioner Spell  
Second: Commissioner Tyndall  
Vote: Unanimous

Duly adopted this the 15<sup>th</sup> of April, 2025 while in regular session.

Grayson Spell  
Mayor

ATTEST:

Lisa Jones  
Town Clerk

