



Town of Autryville
Regular Board of Commissioners Meeting Minutes
Tuesday, April 16, 2024
Autryville Town Hall

Commissioners Present:
Mayor Spell
Mayor Pro Tem Baxley
Commissioner Honeycutt
Commissioner Spell
Commissioner Tyndall

Staff Present:
Lisa Jones, Town Clerk

Commissioners Absent:
Commissioner Baker

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.

No members of the public were in attendance.

3. ADJUSTMENTS/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda

Mayor Spell added the 208 W Williams St Account Collection and FY 2025 Budget to New Business and the Tourette Syndrome Awareness Day Proclamation to Consent Agenda.

b. Adoption of the Agenda

ACTION: Adoption of the Agenda
Motion: Commissioner Spell
Second: Mayor Pro Tem Baxley
Vote: Unanimous

4. CONSENT AGENDA

- a. March 19 2024 Draft Minutes
 - Adopt March 19 2024 Minutes
- b. Certificates of Sufficiency -- Annexation
 - 2024-03-ANX – Town of Autryville
- c. Resolutions to Set Public Hearings for Annexations 2024-03-ANX
 - Resolution #2024-06
- d. Proclamation Declaring Tourette Syndrome Awareness Day
 - Tourette Syndrome Awareness Day Proclamation



ACTION: Adoption of the Consent Agenda
Motion: Mayor Pro Tem Baxley
Second: Commissioner Tyndall
Vote: Unanimous

5. PUBLIC HEARING

a. Annexation 2024-01, Owners: Terry and Pam Spell

This land is approximately 4.40 acres located at Autryville Rd and NC Hwy 24. The public hearing opened at 7:34pm. The public hearing closed at 7:35pm. There were no comments

ACTION: Adopt Ordinance #2024-04-01
Motion: Commissioner Honeycutt
Second: Commissioner Tyndall
Vote: Unanimous

b. Annexation 2024-02, Owners: Town of Autryville

This land is approximately 1.27 acres located at the Autryville Water Tower. The public hearing opened at 7:35. The public hearing closed at 7:36. There were no comments.

ACTION: Adopt Ordinance #2024-04-01 and Ordinance #2024-04-02
Motion: Commissioner Spell
Second: Mayor Pro Tem Baxley
Vote: Unanimous

6. ANNEXATION

a. Annexation 2024-04, Owners: Terry and Pam Spell

ACTION: Approve Resolution #2024-07 To Direct Clerk to Investigate Sufficiency
Motion: Commissioner Tyndall
Second: Mayor Pro Tem Baxley
Vote: Unanimous

7. FINANCIAL REPORT

a. Budget vs. Actual Statements

The general and water fund budget is provided to the board.

b. Credit Card Charges

Last month's credit card charges were provided to the board.

c. Water Department Usage and Savings



After fixing the major line leaks last month, daily usage went from 65000 gallons/day to 28000 gallons/day. Final installation of the new meter system will be completed in the next two weeks. AMI will be live by the next board meeting.

8. GRANT REPORT

a. Water Line Extension and Meter Upgrade Grant

Permits have been requested.

b. Street Paving Grant

Barnhill Construction is providing a quote this week. Mayor Spell told the board he signed an agreement with Mid-Carolina Regional Council to handle the administrative work, but upon further consideration, thinks the amount in the contract of \$30,000 is too much. He proposes the board exercise the cancellation in the contract.

ACTION: Cancel Contract with Mid-Carolina Regional Council

Motion: Commissioner Spell

Second: Commissioner Tyndall

Vote: Unanimous

c. Stormwater Grant

Project is progressing on time.

d. NCORR Grant for Local Government Services

Project is progressing on time.

e. Asset Inventory and Analysis (AIA) Grant

Project is progressing on time.

9. STREET DEVELOPMENT & MAINTENANCE

a. W Old Stage Rd Stormwater Improvements

No updates

b. N Cooper St Stormwater Improvements

No updates

c. W Williams St Stormwater Improvements

Mayor Spell is exploring other contractors as McDonald has not yet executed the repair.

10. HOUSING & COMMERCIAL DEVELOPMENT

a. Horseshoe Road New Houses

Construction is progressing.

11. PUBLIC WORKS FACILITY

a. Development and Construction

Internet is currently being installed at the water tower.



b. Daw Tree Company Quote

Daw Tree Company has been contracted to clear trees on the land around the public works area in two stages.

12. OLD BUSINESS

- a. Downtown Flags
Presenter: Commissioner Tyndall

They have been delivered and will be installed shortly.

- b. Downtown Landscaping
Presenter: Mayor Pro Tem Baxley

Landscaping improvements have been completed. Mayor Spell proposed installing sprinklers to maintain the plants.

ACTION: Approve \$1,300 for Downtown Sprinklers
Motion: Mayor Pro Tem Baxley
Second: Commissioner Tyndall
Vote: Unanimous

- c. Easter in Autryville
Presenter: Mayor Spell

Easter Egg Hunt was a success. Despite the inclement weather, hundreds of residents attended and there were no major incidents.

- d. Water Meter Project
Presenter: Mayor Spell

AMI collector installation is 2-3 weeks away. The new technology will assist the town in finding leaks that are driving up water purchase prices.

- e. Star Communication
Presenter: Mayor Spell

Internet has been put in at water tower so far.

13. NEW BUSINESS

- a. Ethics for Municipal Officials Training
Presenter: Mayor Spell

Tabled to next regular meeting

- b. Tables for Town Hall
Presenter: Mayor Spell

Mayor Spell removes consideration for new tables.



- c. Water Shortage Response Plan
Presenter: Mayor Spell

Tabled to next regular meeting

- d. FY 2023 Audit
Presenter: Mayor Spell

Town Clerk and Auditor are working on it.

- e. 208 W Williams St Account Collection
Presenter: Mayor Spell

Town Clerk will follow up with Town Attorney.

- f. FY 2025 Budget
Presenter: Mayor Spell

A draft budget will be available at the next board meeting. Mayor Spell asked the board to bring ideas, especially considering the county re-evaluation of property.

14. ADJOURNMENT

- a. Closing Comments
- b. Adjourn the Meeting at 7:56 pm.

ACTION: Adjourn the Meeting
Motion: Commissioner Spell
Second: Commissioner Tyndall
Vote: Unanimous

Duly adopted this the 21st of May, 2024 while in regular session.

Grayson Spell
Mayor

ATTEST:

Lisa Jones
Town Clerk

