



**Town of Autryville Special Board Meeting Agenda**  
**Autryville Town Hall**  
**April 19, 2022 at 7:30 PM**

**Citizens Open Forum:** Public citizens may speak on any issue they have concerning the Town of Autryville for up to three minutes. The first five Town residents who sign up will have the opportunity to address the Board of Commissioners. (15 minute open forum)

**Citizens Open Forum**

**Commencement**

- Call to Order
- Invocation – Mickie Spell
- Pledge of Allegiance
- Agenda Adoption
- Approval of Previous Meeting Minutes

**Special Orders**

**Financial Reports**

- Water and Trash System Report

**Unfinished Business**

- Autryville Development Updates
  - Three new water customers on W Old Stage Road
- Stormwater Grant from NCGA
  - MCRC is working on the paperwork
- Fox Run Lane Annexation
  - USDA SEARCH grant submitted
- Minnie Hall Road Annexation
  - Certificate of Sufficiency
  - Resolution of Public Hearing
  - Consider agreement with property owner about water services
- Horseshoe Road Annexation
  - Certificate of Sufficiency
  - Resolution of Public Hearing
  - Consider agreement with property owner about providing water services
- Town Hall Park – Debbie Baxley
  - Dedication and Naming of Park
    - Proposal for Sign – Custom Creations
    - Consider setting date for ceremony
- Paving for Town of Autryville
  - September expected completion date
- USDA Equipment Purchase
  - Update on trash truck



- Update on standby generator for Town Hall
  - Update on mini excavator
  - Update on bush hog
  - Closing date for loan is scheduled for April 22
    - Consider any paperwork from USDA??
- American Rescue Plan Update
  - Consider using Standard Allowance
  - MCRC will complete reports due April 30, 2022
- NCORR Grant for Local Services from MCRC
  - Consider contract with MCRC – see project budget
- Miss Autryville Pageant – Debbie Baxley
- Duke Energy Grant – Denise Tyndall
- Autryville Murals
  - Consider quote from painter to sealcoat and prime the wall
  - Need to discuss any additions to the mural
    - Cardinal, pine cones, Model T Truck, Penguin, fire department logo, “IL Vinson” barrels, Alamo
  - Ask Debbie Baxley to speak with property owners
- Pole Mounted Flags – Denise Tyndall, Kim Baker
  - Consider hosting event for children to design the flags
- Consider Hiring a New Audit Firm – Town Clerk Paula Stewart
- Tax Collection Issues – Town Clerk Paula Stewart
  - Consider mailing out flyer
- Consider purchasing new tables and trash can for Town Hall
  - Complete
- Downtown Beautification – Debra Baxley, Kim Baker
  - Consider quote
  - Consider plan
- Town Hall Handicap Ramps Repair – Debra Baxley
  - Proposal from Southeast Foundation Repair
  - Proposal from Tarheel Basement Systems
- Cleaning supplies and vacuum cleaner for Town Hall
  - Complete
- Public Works Facility
  - Survey – complete with great results
  - Proposal for tree work
  - Proposal for fence work
  - Consider authorizing Chris Bullard to purchase a carport for trash truck and mini excavator
- Hiring a Town Clerk
  - Consider waiting until the beginning of budget year to hire a new person
  - Attachments provided show preliminary FY 2023 budget and yearly cost for clerk at various pay ranges and hours per week
- Radio Read Water Meters
  - We are losing between 20-40% of our water each month
  - Equals \$1,000 - \$2,500/month loss (calculated conservatively with in-town rates)
  - Our meters are 40 years old, life span of the meters are 10 years



- Drops the possibility of error down to zero
- ARPA/VUR Grant – Free money, not guaranteed, 2 year process
- Finance from Core and Main – Can be done quickly, Very expensive, short terms
- Finance from First Citizens – Can be done quickly, low payments, 10 or 15 year terms available
- Duke Energy Street Lights
  - Still working on this
- VUR Initial Mandatory Training – Debra Baxley, Town Clerk, Chris Bullard
- Ethics Education Course – Debra Baxley, Denise Tyndall

### **New Business**

- APRA/VUR Grant Program
  - Project 1 Application – McGill Associates
    - \$353 Million with only 65 entities competing
    - Water line extension for Minnie Hall Road annexation
    - Water line extension for Williams Subdivision to include Fox Run lane
    - Standby generator for Sampson County lift station
    - Possibility of ~10,000 ft of existing water line replacement
    - We need any GenX test results from Williams Subdivision
  - Project 2 Application – Mid Carolina Regional Council
    - Water meter replacement
- May Primary Election – Consider rescheduling May Board meeting
- General Fund Budget Amendment
- Water Fund Budget Amendment
- E Clinton Street Stormwater Improvements
  - Autryville Baptist Church has asked to remove some of the rip rap
  - Chris Bullard will do this work
- Agreement with Chris Medlin and Autryville Water System
  - Consider changes to agreement as Operator in Responsible Charge
  - Consider changes to agreement for water line repair and installation
- Consider allowing Taylor Spell to decorate the Town Hall
  - Provide her with a budget
- Consider increasing credit limit on Town credit cards
- Resolution for potential ARP VUR Projects
  - Water line extension for Williams Subdivision
  - Water line extension for proposed annexation
  - Water meter replacement
  - Standby generator for lift pump station
  - Replacement of ~10,000 ft of existing water line
- Planning for FY 2023 Budget
  - Now is the time to start thinking about priorities for next year's budget
  - Budget will be presented at May Board meeting, any changes will be made
  - Final Budget must be approved by June 30

### **Questions**

### **Adjournment**