



**Town of Autryville  
Regular Board of Commissioners Meeting Minutes  
Tuesday, March 21, 2023  
Autryville Town Hall**

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Commissioners Present:  
Mayor Spell  
Mayor Pro Tem Baxley  
Commissioner Honeycutt  
Commissioner Baker  
Commissioner Tyndall

Staff Present:  
Lisa Jones, Town Clerk

Commissioners Absent:  
Commissioner Spell

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Spell called the meeting into session at 7:30 pm and led the Pledge of Allegiance. Commissioner Spell said the invocation.

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.*

No comments

**3. ADJUSTMENTS/ADOPTION OF THE AGENDA**

- a. Adjustments to the Agenda
- b. Adoption of the Agenda

ACTION: Adoption of the Agenda as Presented  
Motion: Mayor Pro Tem Baxley  
Second: Commissioner Tyndall  
Vote: Unanimous

**4. CONSENT AGENDA**

- a. February 21 2023 Draft Minutes
  - Adopt February 21 2023 Minutes

ACTION: Adoption of the Consent Agenda  
Motion: Commissioner Honeycutt  
Second: Commissioner Baker



Vote: Unanimous

## 5. FINANCIAL REPORT

### a. Tax Collection Report

92% of the taxes have been collected. Town Clerk Jones mailed every delinquent address with a current invoice with penalties.

### b. Budget vs. Actual Statements

Budget statements were reviewed by the Mayor.

## 6. GRANT REPORT

### a. NC DEQ Grant

We did not receive this grant so no further discussion is necessary.

### b. ARP Stormwater Grant

We are working on getting reimbursement from the state for invoices paid to McGill Engineering.

### c. SCIF Paving Grant

Contractor is expecting paving to start in the next month.

### d. USDA Equipment Purchase

The final reimbursement check has been received from USDA. All the purchases have been made. The equipment for the Public Works department is now completely updated.

### e. NCORR Grant for Local Government Services

\$60,000 of \$100,000 grant has been utilized. The grant can be in use for next two years. Personnel projects are in development.

### f. Asset Inventory and Analysis Grant

\$8,000 of \$150,000 grant has been invoiced by McGill Associates.

## 7. DEVELOPMENT

### a. Minnie Hall Road New Houses

One of the new houses will soon be on the market.

### b. Horseshoe Road New Houses

These new houses are in construction.



- c. Annexation meetings with Sampson County

Completed.

## 8. OLD BUSINESS

- a. Miss Autryville Pageant Update  
Presenter: Mayor Pro Tem Baxley

Postponed for now.

- b. Pole Mounted Flags Update  
Presenter: Commissioner Tyndall

Commissioners voted informally on which handwriting they want to use. Commissioner Tyndall gave an estimate of \$50 to make the flag.

- c. State Budget Requests  
Presenter: Mayor Spell

No updates.

- d. Stormwater Repair  
Presenter: Mayor Spell

No updates.

- e. Conference Table  
Presenter: Mayor Spell

Conference Table was delivered last Friday by American Woodworkery Inc. The table is too tall for comfortable height. The board can either buy new chairs at \$150 per chair or request the Public Works Director Chris Bullard to shorten the table. Mayor Spell also said he was not happy with the appearance of the table legs. He suggested that Mr. Bullard could trim the table legs with similar wood or the board could purchase steel legs, at approximately \$200 each. Commissioner Honeycutt volunteered a steelworker to make the legs, which would cost the town approximately \$1,000. The board decided to consult with Commissioner Honeycutt's contact.

- f. Utility Bills Online Payments  
Presenter: Mayor Spell

Payment Service Network has quoted the town online payment services for the utility service for \$200/month. It would cost the customers a minimum of \$3.95 per transaction. Mayor Spell performed a cost analysis based on the town's current utility customers. It costs approximately \$2,088 each month to handle all billing for customers. Mrs. Jones and Mr. Bullard approximated 55% of customers would utilize online billing and payments. It would save the town approximately \$600 each month to adopt online payments, including materials and labor. Commissioner Honeycutt confirmed that current paper customers will continue to receive paper bills/payments without fees.



**ACTION:** Approve Negotiating with PSN for a Lower Rate and Sign Contract

**Motion:** Mayor Pro Tem Baxley

**Second:** Commissioner Honeycutt

**Vote:** Unanimous

- g. Easter Egg Hunt  
Presenter: Mayor Spell

Mayor Spell presented an itinerary and map. Taylor Spell went through the timeline of the event on Saturday, April 1<sup>st</sup>. She showed the board the baskets made for children who find the special golden egg and adults who win the egg toss. Mrs. Jones' husband Clifton Jones will dress as the Easter Bunny with Mr. Bullard's wife Ashley Bullard helping navigate with him. Two food trucks will be present. Sampson Public Library will read a story and a local resident is donating custom Autryville coloring pages. The event has been advertised on Facebook on the town's page and by local schools. Budget is currently on track for just under \$1,800.

- h. Souvenirs  
Presenter: Mayor Pro Tem Baxley

They are getting estimates on purchasing in bulk for selling Autryville-logo merchandise.

- i. Let's Walk It Out  
Presenter: Mayor Spell

The Let's Walk It Out charity will be in Autryville on Thursday, April 13<sup>th</sup> and Friday, April 21<sup>st</sup> and have requested that the board provide dinner on both evenings. Mrs. Spell suggested catering for the walkers at Chick-Fil-A. Commissioner Honeycutt suggested Big Daddy's Grill to donate one of the meals.

## 9. NEW BUSINESS

- a. Filing Deadline for 2023 Election  
Presenter: Mayor Spell

Mayor Spell reminded Commissioner Spell, Commissioner Baker, and Commissioner Honeycutt that they were up for re-election in November. The mayor is also up for reelection. The filing period is July 7-21<sup>st</sup>.

- b. Road Name Changes  
Presenter: Mayor Spell

Sampson County is requesting a change to two roads in Autryville to aid the 911 Center. Sampson County is changing the name of Autry Highway to E Williams St. Wayne Honeycutt, who owns the private road Stage Coach Lane, wants the road to be named Arrowhead Place. A public hearing is necessary for any changes to be made.

**ACTION:** Direct Town Clerk to Advertise for Public Hearing on Changing Road Names of Stage Coach Lane and Autry Highway at Next Board Meeting

**Motion:** Commissioner Tyndall

**Second:** Commissioner Baker



Vote: Unanimous

- c. FY 2023-2024 Budget Workshop  
Presenter: Mayor Spell

Mayor Spell asked if any of the commissioners had special recommendations for the budget. Mayor Pro Tem Baxley recommended budgeting for a potential pageant and Christmas as well as the new Easter Egg Hunt.

10. ADJOURNMENT

- a. Adjourn the Meeting at 8:47 pm.

ACTION:

Motion: Commissioner Tyndall  
Second: Mayor Pro Tem Baxley  
Vote: Unanimous

Duly adopted this the 18th day of April, 2023 while in regular session.

Grayson Spell  
Mayor

ATTEST:

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Lisa Jones  
Town Clerk

