



**Town of Autryville**  
**Regular Board of Commissioners Meeting Minutes**  
**Tuesday, May 16, 2023**  
**Autryville Town Hall**

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Commissioners Present:  
Mayor Spell  
Commissioner Honeycutt  
Commissioner Baker  
Commissioner Tyndall  
Commissioner Spell

Staff Present:  
Lisa Jones, Town Clerk

Commissioners Absent:  
Mayor Pro Tem Baxley

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Spell called the meeting into session at 7:30 pm and led the Pledge of Allegiance. Commissioner Honeycutt said the invocation.

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.*

Commissioner Baker asked the board to forgive or provide a payment plan for her son John Baker's water bill, which was in excess of \$300. Because of consistent on time payments by the customer, the board decided to forgive the \$300 bill.

ACTION: Forgive John Baker's \$300 Water Utility Bill  
Motion: Commissioner Spell  
Second: Commissioner Honeycutt  
Vote: Unanimous, Commissioner Baker recused.

**3. ADJUSTMENTS/ADOPTION OF THE AGENDA**

a. Adjustments to the Agenda

Mayor Spell added the Barnhill Contracting Estimate to the SCIF Paving Grant and Deer Run Lane Improvements and Annual Powell Bill Inspection to New Business.

b. Adoption of the Agenda

ACTION: Adoption of the Agenda as Presented  
Motion: Commissioner Baker



Second: Commissioner Tyndall

Vote: Unanimous

#### 4. CONSENT AGENDA

- a. April 18th 2023 Draft Minutes
  - Adopt April 18<sup>th</sup> 2023 Minutes
- b. Tourette's Syndrome Awareness Day Proclamation
  - Proclaim June 4, 2023 Tourette Syndrome Awareness Day

ACTION: Adoption of the Consent Agenda

Motion: Commissioner Honeycutt

Second: Commissioner Tyndall

Vote: Unanimous

#### 5. FINANCIAL REPORT

- a. Tax Collection Report

94% of the taxes have been collected.

- b. Budget vs. Actual Statements

Budget statements were reviewed by the Mayor.

#### 6. GRANT REPORT

- a. ARP Stormwater Grant

The budget amendment proposed has changes to the wording that is required by the State of North Carolina.

ACTION: Adoption of Budget Amendment

Motion: Commissioner Tyndall

Second: Commissioner Baker

Vote: Unanimous

- b. SCIF Paving Grant

Barnhill Contracting Company provided an estimate of \$205,430 to pave several streets in Autryville. This would exhaust the funds of the grant.

ACTION: Approve Barnhill Contracting Estimate

Motion: Commissioner Spell

Second: Commissioner Honeycutt

Vote: Unanimous



c. NCORR Grant for Local Government Services

\$74,000 is left in this fund.

d. Asset Inventory and Analysis Grant

This ordinance puts the funds received and expended for this grant in its own fund, separate from the general fund.

ACTION: Adoption of Ordinance #2023-05-01

Motion: Commissioner Baker

Second: Commissioner Spell

Vote: Unanimous

## 7. DEVELOPMENT

a. Minnie Hall Road New Houses

All of these new houses are on the market. It will have street lights.

b. Horseshoe Road New Houses

All of these new houses are on the market.

c. Sivertson Road New Houses

These houses will have street lights.

## 8. OLD BUSINESS

a. Pole Mounted Flags Update  
Presenter: Commissioner Tyndall

Commissioner Tyndall presented the flag. It received good commentary.

b. Hunters Stormwater Repair  
Presenter: Mayor Spell

Mayor Spell and Public Works Director Bullard will be working on the repairs with town equipment in good weather.

c. W Vinson Stormwater Repair  
Presenter: Mayor Spell

Mayor Spell is meeting with contractor and will have an estimate at the next meeting.

d. Conference Table  
Presenter: Mayor Spell



The altered conference table legs will be installed by the next board meeting.

- e. Utility Bills Online Payments  
Presenter: Mayor Spell

Southern Software has provided an invoice of \$1,250 to connect the PSN software with the financial software. Mayor Spell directed this to be postponed until the general fund budget is balanced.

- f. Town of Autryville Souvenirs  
Presenter: Mayor Pro Tem Baxley

No updates.

- g. Filing Deadline for 2023 Election  
Presenter: Mayor Spell

July 7-21<sup>st</sup> is the deadline for filing for reelection.

- h. Facility Rental Agreement Deposits  
Presenter: Commissioner Tyndall

The Town of Stedman uses policy agreements for town park reservations with no charge. Mayor Spell said he will present a policy agreement to use in Autryville at a next meeting.

## 9. NEW BUSINESS

- a. Deer Run Lane Improvements  
Presenter: Mayor Spell

Mayor Spell received a quote to box blade a section of a town street of \$975 that is deteriorating. The board said they would like to receive more quotes.

- b. Autryville Town Limit Signs  
Presenter: Mayor Spell

We are going to postpone this expenditure until the budget is balanced.

- c. Town Hall HVAC System Maintenance Agreement  
Presenter: Mayor Spell

Commissioner Spell, who owns Spell Mechanical Services, recommended the money to be used to purchase a replacement HVAC, which services the conference room and is 25 years old. He will provide an estimate at the next meeting.

- d. Annual Powell Bill Inspection  
Presenter: Mayor Spell



Millard Owen Surveying estimated \$2,000 to survey the streets for the required annual Powell Bill inspection.

ACTION: Approve \$1,500 Expense to Survey for the Powell Bill  
Motion: Commissioner Spell  
Second: Commissioner Honeycutt  
Vote: Unanimous

- e. Fiscal Year 2023 General Fund Budget  
Presenter: Mayor Spell

Mayor Spell presented a draft of the general fund budget for the commissioners to review. He reviewed the changes he thinks needs to happen to balance the budget next year, including raising trash rates and changing the interfund transfers. The budget will be available for public display at town hall.

ACTION: Change 2022-2023 Interfund Transfer to 66-34  
Motion: Commissioner Spell  
Second: Commissioner Honeycutt  
Vote: Unanimous

- f. Fiscal Year 2023 Water Fund Budget  
Presenter: Mayor Spell

Mayor Spell presented a draft of the water fund budget for the commissioners to review. He reviewed the changes he thinks needs to happen to balance the budget next year, including raising water rates and changing the interfund transfers. The budget will be available for public display at town hall.

- g. Fiscal Year 2023 Auditor's Contract  
Presenter: Mayor Spell

The board decided to continue the contract with Nunn, Brashear, & Uzzell for their auditing services.

ACTION: Approve Audit Contract with Nunn, Brashear, & Uzzell  
Motion: Commissioner Baker  
Second: Commissioner Honeycutt  
Vote: Unanimous

## 10. ADJOURNMENT

- a. Adjourn the Meeting at 8:45 pm.

ACTION: Adjourn the Meeting  
Motion: Commissioner Spell  
Second: Commissioner Tyndall  
Vote: Unanimous





Duly adopted this the 20<sup>th</sup> of June, 2023 while in regular session.

Grayson Spell  
Mayor

ATTEST:

Lisa Jones  
Town Clerk

