



**Town of Autryville
Regular Board of Commissioners Meeting Minutes
Tuesday, October 17, 2023
Autryville Town Hall**

Commissioners Present:
Mayor Spell
Commissioner Honeycutt
Commissioner Tyndall
Commissioner Spell
Mayor Pro Tem Baxley
Commissioner Baker

Staff Present:
Lisa Jones, Town Clerk

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.

No members of the public wished to speak.

3. ADJUSTMENTS/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda

No adjustments.

b. Adoption of the Agenda

ACTION: Adoption of the Agenda
Motion: Mayor Pro Tem Baxley
Second: Commissioner Spell
Vote: Unanimous

4. CONSENT AGENDA

a. September 19 2023 Draft Minutes
- Adopt September 19 2023 Minutes

ACTION: Adoption of the Consent Agenda
Motion: Commissioner Honeycutt
Second: Commissioner Baker
Vote: Unanimous

5. FINANCIAL REPORT

a. Budget vs. Actual Statements

Both the General Fund and Water Fund are in positive numbers.

b. Water Department Usage and Savings

Town Clerk reported 25% of customers are using PSN to pay utility bills, which has resulted in \$900 in savings.

6. GRANT REPORT

a. North Carolina Budget Earmark Request

The Town has received \$2 million for water infrastructure, \$900,000 for stormwater improvements, and \$150,000 for street paving.

b. ARP Stormwater Grant

This grant is 14% complete.

c. NCORR Grant for Local Government Services

This grant is 32% complete.

d. Asset Inventory and Analysis Grant

This grant is 25% complete.

7. STREET DEVELOPMENT & MAINTENANCE

a. Huntersview Stormwater Repair

No updates

b. Deer Run Lane Improvement

Mayor Spell suggested not improving Deer Run Lane until the street is paved with earmarked money.

c. W Old Stage Rd Stormwater Improvements

Mayor Spell proposed a plan that involves volunteer work from Commissioner Spell and Terry Spell. The town will be responsible for paying for one part, which is covered by the Powell Bill.

d. N Cooper St Stormwater Improvements

Mayor Spell has been speaking with McDonald to quote the repair.

e. Water Leak on E Clinton St

Fixing the leak decreased the town's water usage 10,000 gallons a day. The town is still using over predicted usage at 51,000 gallons a day.

8. HOUSING & COMMERCIAL DEVELOPMENT

a. Horseshoe Road New Houses

Construction is starting soon.

b. Minnie Hall Road New Houses



All the houses are sold.

c. Sivertson Road New House

All houses are for sale.

d. Dollar General

Construction has began to build the new store on E Williams St and Hwy 24.

9. PUBLIC WORKS FACILITY

a. Development and Construction

Half an acre of land behind the water tower has been donated to the town for construction of the public works facility.

ACTION: Accept Land Donation from Mr. Miller and Mr. Broome
Motion: Commissioner Tyndall
Seconded: Commissioner Spell
Vote: Unanimous

b. Alarm System

Mayor Spell presented a quote from Gill Security Systems to provide an alarm system to protect public works department equipment. Gill Security Systems currently provides security for Town Hall. Alarm System is wireless so when new public works facility is constructed, it can be moved.

ACTION: Approve Expenditure from General Fund Building Ground Town Hall for \$2,526.18
Motion: Commissioner Honeycutt
Seconded: Commissioner Baker
Vote: Unanimous

c. Signage

Currently, there is not a sign to identify the water tower property. Commissioner Tyndall is designing a sign and will present a quote at her business' quote.

9. OLD BUSINESS

a. Downtown Flags

Presenter: Commissioner Tyndall

Commissioner Tyndall quoted ten two-sided flags at \$1,095 from her company Custom Creations. The board chose the design created by Owen Jones, the Town Clerk's son.

ACTION: Approve Expenditure from General Fund Building Ground Town Hall for \$1,095
Motion: Mayor Pro Tem Baxley
Seconded: Commissioner Spell
Vote: Unanimous

b. Native American Canoe
Presenter: Mayor Spell



The canoe is at Town Hall currently. Sampson County Historical Museum is still considering adopting the canoe.

11. NEW BUSINESS

- a. December Board Meeting
Presenter: Mayor Spell

ACTION: Move December Board Meeting to December 12th and November Board Meeting to November 14th
 Motion: Commissioner Tyndall
 Seconded: Commissioner Baker
 Vote: Unanimous

ACTION: Approve Facility Rental Agreement from Terry Spell for Christmas Dinner at Town Hall
 Motion: Commissioner Honeycutt
 Seconded: Commissioner Baker
 Vote: Unanimous

- b. Town Hall Flower Bed
Presenter: Mayor Pro Tem Baxley

Mayor Pro Tem Baxley designed the new flower bed in front of Town Hall to replace the water fountain. She will bring quotes to install a swing near the town's welcome sign.

12. ADJOURNMENT

- a. Closing Comments

Commissioner Honeycutt proposed increasing the paycheck for Public Works Director Chris Bullard and Town Clerk Lisa Jones.

- b. Adjourn the Meeting at 8:20 pm.

ACTION: Adjourn the Meeting
 Motion: Commissioner Spell
 Second: Commissioner Tyndall
 Vote: Unanimous

Duly adopted this the 14th of November, 2023 while in regular session.

Grayson Spell
Mayor

ATTEST:

Lisa Jones
 Town Clerk

