



**Town of Autryville**  
**Regular Board of Commissioners Meeting Minutes**  
**Tuesday, November 19, 2024**  
**Autryville Town Hall**

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Commissioners Present:  
Mayor Spell  
Commissioner Honeycutt  
Mayor Pro Tem Baxley  
Commissioner Tyndall

Staff Present:  
Lisa Jones, Town Clerk

Commissioners Absent:  
Commissioner Spell  
Commissioner Baker

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Spell opened the regular board meeting at 7:30 pm. Mayor Spell led the pledge of allegiance and Commissioner Honeycutt said the prayer.

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Autryville. A total time limit of 15 minutes will be allotted for this portion of the meeting. Each speaker will have a maximum 3 minutes. The first five residents who sign up with the Town Clerk will have an opportunity to address the Board of Commissioners.*

**3. ADJUSTMENTS/ADOPTION OF THE AGENDA**

a. Adjustments to the Agenda

Mayor Spell added Parks & Recreation and Facility Rental Agreement to New Business.

b. Adoption of the Agenda

ACTION: Adoption of the Agenda  
Motion: Mayor Pro Tem Baxley  
Second: Commissioner Baker  
Vote: Unanimous

**4. CONSENT AGENDA**

a. Approve September 17 2024 Draft Minutes

ACTION: Adoption of the Consent Agenda  
Motion: Commissioner Honeycutt  
Second: Mayor Pro Tem Baxley  
Vote: Unanimous

**5. FINANCIAL REPORT**

a. Budget vs. Actual Statements

The general and water fund budget is provided to the board.

b. Credit Card Charges



Last month's credit card charges were provided to the board.

- c. Water Department Usage and Savings

The town is currently using approximately 25-28,000 gallons a day.

## 6. GRANT REPORT

- a. Minnie Hall Road Water Line Extension

No updates

- b. Autryville Stormwater Improvement

The construction permit has been approved.

- c. Street Paving Grant

A proposal from Barnhill Construction will be available by the next board meeting. Commissioner Honeycutt proposed giving Mayor Spell permission to negotiate and execute the contract as long as it was within the bounds of the grant agreement.

**ACTION:** Allow Mayor Spell to Negotiate and Execute Paving Contract

**Motion:** Commissioner Honeycutt

**Second:** Commissioner Tyndall

**Vote:** Unanimous

- d. NCORR Grant for Local Government Services

No updates

- e. Asset Inventory and Analysis (AIA) Grant

No updates

## 7. STREET DEVELOPMENT & MAINTENANCE

- a. W Old Stage Rd Stormwater Improvements

No updates

- b. W Williams St Stormwater Improvements

No updates

## 8. HOUSING & COMMERCIAL DEVELOPMENT

- a. Horseshoe Road New Houses

Houses are being built.

## 9. PUBLIC WORKS FACILITY

- a. Development and Construction

Funds for the project is included in earmark requests.

- b. Tree Removal

Daw Tree Company has finished removing trees. The bill has not yet arrived.

## 10. OLD BUSINESS

- a. Ethics for Municipal Officials Training

Presenter: Mayor Spell



Tabled

- b. Downtown Flags  
Presenter: Mayor Spell

Flags will be installed downtown when Christmas lights are being stalled in December.

- c. 208 W Williams St Bill Collection  
Presenter: Town Clerk Jones

The Town Attorney has filed the complaint at court.

- d. Security Cameras  
Presenter: Mayor Spell

Star Communications has finished installing cameras downtown and they are viewable at town hall.

- e. FY 2023 Audit  
Presenter: Mayor Spell

Town Clerk is having a meeting on Thursday with the Local Government Commission.

- f. Boy Scout Project  
Presenter: Town Clerk Jones

No update

- g. Public Works ATV  
Presenter: Mayor Spell

Tabled until May

## 11. NEW BUSINESS

- a. Christmas in Autryville  
Presenter: Mayor Spell

Mayor Pro Temp Baxley is planning a small event with hot cocoa and Santa. The budget for the event is \$500. She will meet with the Town Clerk to make a flyer.

- b. Longevity Pay  
Presenter: Town Clerk Jones

Town Clerk Jones presented the annual longevity pay proposal for the town employees per town ordinance. Jones and Connor Bullard receive 2% of their annual pay, which is \$782 and \$392, respectively. Chris Bullard, who has now worked for the town longer than 5 years, receive 2.5% of his annual pay, which is \$1,439.

ACTION: Approve Longevity Pay

Motion: Mayor Pro Temp Baxley

Second: Commissioner Tyndall

Vote: Unanimous

- c. Facility Rental Agreement  
Presenter: Mayor Spell

Terry and Pam Spell have submitted a facility rental agreement to use the town hall conference room before the next board meeting on December 10<sup>th</sup> at 6pm to host a Christmas party. The board unanimously approved it.



- d. Parks & Recreation  
Presenter: Mayor Spell

Mayor Spell met with two different engineering companies, Withers and McGill, to receive proposals regarding the Williams Park. He will wait until both proposals are in before presenting to the board.

14. ADJOURNMENT

- a. Closing Comments
- b. Adjourn the Meeting at 7:41 pm.

ACTION: Adjourn the Meeting  
Motion: Mayor Pro Temp Baxley  
Second: Commissioner Tyndall  
Vote: Unanimous

Duly adopted this the 10<sup>th</sup> of December, 2024 while in regular session.

Grayson Spell  
Mayor

ATTEST:

  
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Lisa Jones  
Town Clerk