



# AGILE PROJECT MANAGEMENT

SOCRATES ACADEMY

*Are you responsible for business projects?  
How well are you planning your workload?  
Any room for improvement?*

## Approach

This course is designed for people who want to maximise the use of their time in planning and organising their projects and general workload and by helping others do the same. This course is highly participative, with opportunities to address individual and the collective challenges, in a safe and productive environment.

## Topics

- Making Projects Happen
- Defining Your Projects
- Planning Your Projects
- Implementing Your Projects
- Evaluating Your Projects

## Training Objectives

At the end of this programme, you will be able to:

1. Define projects and create project plans, scope of work, and complete work breakdown structures.
2. Apply agile planning principles to ensure projects & tasks are delivered on-time, on-schedule, on-budget, meeting business & human objectives.
3. Complete risk analysis, manage risks and communicate appropriately.
4. Identify problems and strategies to overcome them.
5. Measure performance against goals and expectations, evaluate and report.

## Duration

Two Days

If you would like to discuss any one of our programmes please call on +44(0)7803 299337 or email: [info@craighilesconsulting.com](mailto:info@craighilesconsulting.com)



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## Programme Schedule

### Day One

#### Introduction & Welcome

- Programme Objectives
- Personal Objectives
- What is a Agile Project Management?

#### Defining Your Projects

- Managing Expectations
- Stakeholder Analysis
- Defining an Approach

#### Planning Your Projects

- Agile Planning
- Agile Roles & Responsibilities
- Risk Analysis
- Scheduling

#### Personal Action Planning

Reflection, Discussion & Action

### Day Two

#### Welcome Back

#### Implementing Your Projects

- SCRUM Methodology
- Agile Conversations
- Managing Change

#### Evaluating Your Project

- Acceptance
- Reporting
- Review & Lessons Learned

#### Personal Action Planning

Reflection, Discussion & Action

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