



2024 CLOSURES

○ New Years Eve and New Years Day	January 1-2
○ Martin Luther King Jr. Day	January 15
○ President's Day	February 19
○ Good Friday	March 29
○ Graduation - Early Closure: 5 PM	May 23
○ Professional Development Day	May 24
○ Memorial Day	May 27
○ Juneteenth	June 19
○ Independence Day	July 4-5
○ Noon Dismissal	August 1
○ Professional Development Day	August 2
○ Labor Day	September 2
○ Columbus Day	October 14
○ Veterans Day	November 11
○ Limited Care: 8 AM to 5 PM	November 26-27
○ Thanksgiving and the day after	November 28-29
○ Limited Care: 8 AM to 5 PM	December 23 & 27
○ Christmas Eve and Christmas Day	December 24-26
○ New Years Eve and New Years Day	December 30 - January 1, 2025

2024 Closures

JANUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1			

For more information please visit the Calendar on our website or the VII. Hours of Operation and School Calendar in the Parent Handbook.

Closure Policies

Holiday and Other School Closures (pg. 29)

We are open year-round except for New Year's Eve, New Year's Day, Martin Luther King Jr. Day, Presidents Day, Good Friday, the Friday before Memorial Day, Memorial Day, Juneteenth, Independence Day, the Friday before our Fall term starts, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and the Friday after, Christmas Eve, and Christmas Day. The Holy Spirit Child Development Academy may add to this closure list at any time. Sufficient notice will be given to families if we change, alter, or add any closures, noon dismissals, or early closures.

Limited Care (pg. 29)

We limit our hours of care from 7:00 AM–6:00 PM to 8:00 AM–5:00 PM for Christmas and New Year's. We may limit our hours on holiday weekends such as, but not limited to, Memorial Day, Independence Day, and Labor Day. Sufficient notice will be given to families if we change, alter, or add to our limited care.

Professional Development Days (pg. 29)

The Academy will close for professional development days to provide opportunities for our teachers to develop their skills, create classroom materials, training, and more. We will be closed the Friday before Memorial Day and the Friday before our Fall term starts for professional development days. Sufficient notice will be given to families if we change, alter, or add to our professional development days.

Communication Regarding Emergency Closings and Inclement Weather (pg. 22-23)

In the case of an emergency that only affects the Holy Spirit Child Development Academy, it is at the discretion of the Director to contact families to pick up their children (e.g. the loss of utilities). In the event the Academy needs to be evacuated, the Academy Director will follow the direction of the Escambia County Sheriff's Office.

Severe weather (especially during hurricane season June – November) may prompt the Holy Spirit Child Development Academy to close all operations. If the Escambia County Public Schools are closed due to inclement weather, we will follow their lead. Parents can listen to local radio (WCOA 1310 AM) or television (WEAR-TV3) stations for the latest information regarding school closings. During the months that the Escambia County Public Schools are out of session, the Academy will follow the lead of Escambia County Emergency Management recommendations for closure (myescambia.com).

If children are not picked up by the required time, the Academy Director or staff will call, send a Brightwheel message, and/or email the child's parents. If the child's parents cannot be reached, we will then call the emergency contacts listed for the child. In the event we were required to evacuate the building, the parents and/or emergency contact will be informed of the pickup location. Children need to be picked up in a timely manner for our teachers and staff to have sufficient time to get home safely. We strive to remain open for our families, however, we will always err on the side of caution to protect the safety, health, and well-being of the children, families, teachers, and staff.

Health and Medication Policies (pg. 40)

In the event we have an outbreak of an infectious disease or communicable illness, we will close the Academy to protect the health, safety, and well-being of our families and staff.

Loss of Power (pg. 70)

If we lose power, the Holy Spirit Child Development Academy is authorized to close the Academy. Once power has been restored and all operations are fully functioning, we will notify families when we can open the Academy.

Hurricane Procedure (pg. 70)

The Academy will close if a hurricane threatens the safety of the children, families, and staff. We will follow the lead of the Escambia County Emergency Management recommendations for the closure (www.myescambia.com) and/or the Pensacola-Tallahassee Diocese. In the event we lose power from a hurricane, please refer to **c. Loss of Power**. Parents will be contacted through the alert system on Brightwheel in the event we close the Academy for a hurricane.

Severe Thunderstorm and Tropical Storm Procedure (pg. 70-71)

In the event we are under a severe thunderstorm or tropical storm watch, the Academy staff will be on high alert for close lightning strikes, gusts of winds, and dangerous debris. If it becomes dangerous for children, staff, or families to travel, we will close the Academy to give adequate time before hazardous weather approaches the area to ensure everyone gets home safely. Parents will be contacted through the alert system on Brightwheel in the event we have to close the school for a severe thunderstorm or tropical storm.