



2026 CLOSURES

JANUARY

- 1** New Years Day
- 6** Early Closure: 5 PM
- 19** Martin Luther King Jr. Day

FEBRUARY

- 16** President's Day
Staff Spiritual Retreat

MARCH

NO CLOSURES

APRIL

- 3** Good Friday
- 6** Easter Monday

MAY

- 22** Professional Development Day
- 25** Memorial Day

JUNE

- 19** Juneteenth

JULY

- 2** Accreditation Teacher Work Day
- 3** Independence Day

AUGUST

- 6** Early Closure: 12 PM
- 7** Professional Development Day

SEPTEMBER

- 7** Labor Day

OCTOBER

- 12** Columbus Day
Professional Development Day

NOVEMBER

- 11** Veterans Day
- 25** Limited Care: 7 AM - 5 PM
- 26** Thanksgiving
- 27** Day After Thanksgiving

DECEMBER

- 21-22** Limited Care: 8 AM - 5 PM
- 23-25** Christmas
- 28-29** Limited Care: 8 AM - 5 PM
- 30-31** New Years

2026 Closures

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For more information please visit the Calendar on our website or the VIII. Hours of Operation and School Calendar in the Parent Handbook.



2027 CLOSURES

JANUARY

- 1** New Years Day
- 5** Early Closure: 5 PM
- 18** Martin Luther King Jr. Day

FEBRUARY

- 15** President's Day
Staff Spiritual Retreat

MARCH

- 26** Good Friday
- 29** Easter Monday

APRIL

NO CLOSURES

MAY

- 27** Early Closure: 5 PM
- 28** Professional Development Day
- 31** Memorial Day

JUNE

- 18** Juneteenth

JULY

- 5** Independence Day

AUGUST

- 5** Early Closure: 12 PM
- 6** Professional Development Day

SEPTEMBER

- 6** Labor Day

OCTOBER

- 11** Columbus Day
Professional Development Day

NOVEMBER

- 11** Veterans Day
- 24** Limited Care: 7 AM - 5 PM
- 25** Thanksgiving
- 26** Day After Thanksgiving

DECEMBER

- 20-21** Limited Care: 7 AM - 5 PM
- 22-24** Christmas
- 27-28** Limited Care: 7 AM - 5 PM
- 29-31** New Years

2027 Closures

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For more information please visit the Calendar on our website or the **VIII. Hours of Operation and School Calendar** in the Parent Handbook.

CLOSURE POLICIES

Holiday and Other School Closures

We are open year-round except for New Year's Eve, New Year's Day, Martin Luther King Jr. Day, Presidents Day, Good Friday, Easter Monday, the Friday before Memorial Day, Memorial Day, Juneteenth, Independence Day, the Friday before our Fall term starts, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and the Friday after, Christmas Eve, and Christmas Day.

Additionally, the school will close three (3) days during the week of Christmas Eve and/or Christmas Day and three (3) days during the week of New Year's Eve and/or New Year's Day. The days may vary depending on where the holiday(s) fall during the week.

The Holy Spirit Child Development Academy may add to this closure list at any time. Sufficient notice will be given to families if we change, alter, or add any closures, noon dismissals, or early closures.

Limited Care

We limit our hours of care from 7:00 AM–6:00 PM to 8:00 AM–5:00 PM the day before Thanksgiving, and the weeks of Christmas and New Year's. We may limit our hours on holiday weekends, such as but not limited to, Memorial Day, Independence Day, and Labor Day. Sufficient notice will be given to families if we change, alter, or add to our limited care.

Professional Development Days

The Academy will close for professional development days to provide opportunities for our teachers to develop their skills, create classroom materials, training, and more. We will be closed the Friday before Memorial Day and the Friday before our Fall term starts for professional development days. Sufficient notice will be given to families if we change, alter, or add to our professional development days.

Communication Regarding Emergency Closings and Inclement Weather

In the case of an emergency that only affects the Holy Spirit Child Development Academy, it is at the discretion of the Director to contact families to pick up their children (e.g. the loss of utilities). In the event the Academy needs to be evacuated, the Academy Director will follow the direction of the Escambia County Sheriff's Office.

Severe weather (especially during hurricane season June – November) may prompt the Holy Spirit Child Development Academy to close all operations. If the Escambia County Public Schools are closed due to inclement weather, we will follow their lead. Parents can listen to local radio (WCOA 1310 AM) or television (WEAR-TV3) stations for the latest information regarding school closings. During the months that the Escambia County Public Schools are out of session, the Academy will follow the lead of Escambia County Emergency Management recommendations for closure (myescambia.com).



If children are not picked up by the required time, the Academy Director or staff will call, send a Brightwheel message, and/or email the child's parents. If the child's parents cannot be reached, we will then call the emergency contacts listed for the child. In the event we were required to evacuate the building, the parents and/or emergency contact will be informed of the pickup location. Children need to be picked up in a timely manner for our teachers and staff to have sufficient time to get home safely. We strive to remain open for our families, however, we will always err on the side of caution to protect the safety, health, and well-being of the children, families, teachers, and staff.

Health and Medication Policies

In the event we have an outbreak of an infectious disease or communicable illness, we will close the Academy to protect the health, safety, and well-being of our families and staff.

Loss of Power

If we lose power, the Holy Spirit Child Development Academy is authorized to close the Academy. Once power has been restored and all operations are fully functioning, we will notify families when we can open the Academy.

Hurricane Procedure

The Academy will close if a hurricane threatens the safety of the children, families, and staff. We will follow the lead of the Escambia County Emergency Management recommendations for the closure (www.myescambia.com) and/or the Pensacola-Tallahassee Diocese. In the event we lose power from a hurricane, please refer to c. Loss of Power. Parents will be contacted through the alert system on Brightwheel in the event we close the Academy for a hurricane.

Severe Thunderstorm and Tropical Storm Procedure

In the event we are under a severe thunderstorm or tropical storm watch, the Academy staff will be on high alert for close lightning strikes, gusts of winds, and dangerous debris. If it becomes dangerous for children, staff, or families to travel, we will close the Academy to give adequate time before hazardous weather approaches the area to ensure everyone gets home safely. Parents will be contacted through the alert system on Brightwheel in the event we have to close the school for a severe thunderstorm or tropical storm.