



MONTHLY TUITION RATE

PURPLE ROOM:	\$997
ORANGE AND BLUE ROOM:	\$888
GREEN ROOM:	\$845

FEES

APPLICATION FEE:	\$100
REGISTRATION AND CURRICULUM FEE:	\$200
LATE PAYMENT FEE:	\$50

TUITION

BI-WEEKLY TUITION RATE

PURPLE ROOM:	\$460
ORANGE AND BLUE ROOM:	\$410
GREEN ROOM:	\$390

NSF FEE:	\$25
KEY FOB FEE:	\$15



Additional Information

Registration Fee: Non-refundable fee due upon enrollment and annually thereafter on March 1st with the completion of the *Current Student Registration for the Upcoming School Year* form. Please see **c. Registration Fee** in the **III. Fees** section or **m. Current Student Registration for the Upcoming School Year** in the **II. Admissions and Withdrawals** section of the Parent Handbook for additional information.

Late Pickup Fee: Parents are expected to pick up their child a few minutes before closing time. **A charge will be assessed at the rate of \$5.00 for any portion of the first five minutes beginning the minute the center closes at 6:00 pm and \$1.00 per minute thereafter.** The same rate will be enforced when a child is deemed sick at school. Please see **f. Late Pickup Fee** in the Parent Handbook for additional information.

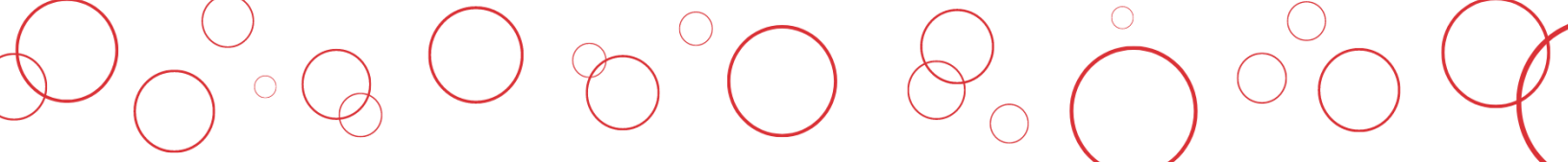
Tuition Agreement

The tuition that you pay at the Holy Spirit Child Development Academy is to reserve your child's space for participation at the Academy. No refunds, prorates, or credits are given to accommodate individual family vacations, changes in family schedules, absences due to illness or injury, acts of God, or closures due to illness, pandemics, emergency situations, unsafe environmental conditions, or weather. Additionally, no refunds, prorates, or credits are given if you or your child need to quarantine to prevent the spread of contagion (e.g. COVID-19; RSV). By enrolling your child, you are agreeing to pay tuition and any additional fees the Academy requires for as long as your child is enrolled, regardless of the actual number of hours you and your child use the service.

You are charged the tuition fee for the classroom your child is in. Until your child has officially moved up to another classroom, you will be charged the tuition for the classroom they are currently in. This includes children that are trialing a different classroom or children that have reached the age range for the next classroom.

Application Fee

Families that would like to place their child in our waiting pool are required to pay a \$100 non-refundable application fee. Your child will be officially added to our waiting pool once we have received the application fee. By paying the application fee, parents acknowledge that their child is not guaranteed a space on or around their desired start date and will only be accepted into the Academy once there is a space available.



Payment Upon Enrollment

Once an available space is offered to a parent and they accept, they are required to pay the application fee (if it has not been paid) and the registration fee within three (3) days. If a parent is unable to make this payment, they need to contact the Director immediately. If a parent has not input their billing information and made the required payment after three (3) days, they forfeit the space.

All families are required to pay full tuition when a space at the Academy becomes available regardless of when the child will start. This includes infants that have not been born.

Special Payment Plans

In the event a family cannot make tuition payments in a timely manner due to financial constraints or would like to align it with their own payment schedule, please see *n. Special Payment Plans* in the Parent Handbook for more information.

Refunds

We will not issue any refunds after ninety (90) days. Please inform the Academy as soon as possible if there is an issue with your payment amount or if you are no longer interested in retaining a space at the Academy.

Sibling Discounts

Families will qualify for a sibling discount if more than one child in a family attends the Academy at the same time. The youngest child actively attending the Academy will pay the full tuition rate. The next youngest child will be given a 10% discount on their full tuition rate. If three or more siblings are attending the Academy at the same time, a 15% discount will be applied to the oldest child or children.

Annual Tuition Adjustment

The Academy operates solely on tuition. Annual tuition adjustments are effective in July of each year. Should parents complete the application or enrollment process before July 1st of any given year, they should be aware that a tuition increase will go into effect on July 1st and will not reflect the tuition rate that they have been shown previously.

Please see *III. Fees* in the Parent Handbook for all information regarding payments and billing at the Holy Spirit Child Development Academy.