



# HSCDA WAITING POOL PROCESS

## 1. Contact Us

If you are interested in enrolling your child at the Academy, submit our contact form, call the school, or email our admissions coordinator



## 2. Receive our Waiting Pool Information

Once you have inquired, you will receive an email or text message with our waiting pool information within 48 hours

## 3. Contact Form

(If you have not done so already) Complete our contact form so we can add your child to our admissions portal on Brightwheel and learn about your family



## 4. Tour the Academy

Schedule a tour online or by calling the school to ensure we are a good fit for your family

## 5. Join the Waiting Pool

When you are ready to join the waiting pool, complete the Waiting Pool Admissions Packet on Brightwheel



## 6. Pay the Application Fee

To secure your child's space in the waiting pool, you will be charged the \$100 non-refundable Application Fee

## 7. Welcome to the Academy

You have officially joined the waiting pool! We will contact you when a space becomes available

