

# Tipton County Pork Festival

Our 55th Festival SEPT. 5, 6, 7<sup>th</sup> 2024

Dear Vendor- Thank you for your interest in participating in the Tipton County Pork Festival! Attached is an application and contract form for your participation. Please fully read and complete the form and return as soon as possible.

- Past Vendors will have priority of previous spot if contract is returned by July 1 with full payment. Open spaces will be occupied on first come first serve basis. Full payment is required to reserve your spot. The festival committee will have final say in spot allocation.
- Set-up Times: Wednesday Noon -9:00 p.m. & Thursday 8.am. - Noon.
  - Main Street tent WILL NOT be ready for set up until 4:00 p.m Wed.
- All Festival Streets will close at 11 a.m. Thursday. NO vehicles will be allowed in after that time. Vendors must be ready for business by noon Thursday.
- Festival Hours: Thursday : Noon- 10.p.m. Friday: 11.a.m-10 p.m. Saturday: 10.am-10.p.m.  
\*\*\* Map will be available at headquarters tent for placement direction.

Additionally, camping sites are available at the 4-H Fairgrounds located south of town on State Road 19. The cost is \$30/night. Please contact the fairground staff (765-675-1177) to pay & obtain pass.

Unfortunately, due to our location we cannot offer vendor parking. There is free parking on the surrounding city streets, or parking lots that non-profit organizations run, as well as the 4-H Fair Grounds.

Contract, Applications & Payments may be sent to: Tipton County Pork Festival  
PO Box 26 Tipton, IN 46072

Vendor Manager:

Please contact via phone or email.

Travis Goewey  
765-617-6822  
travis.a.goewey@gmail.com  
(CC: Treasurer.porkfest@gmail.com)

***Please Make a Copy of the Contract and Application for your Records!  
Don't Forget Your Certificate of Insurance, State Tax ID # & Business Card.***

*Remember to list "The Tipton County Pork Festival, City of Tipton, and Tipton County" as Additional Insured.*

## Office Use Only

Date Received \_\_\_\_\_ Vendor Type \_\_\_\_\_ Application Attached \_\_\_\_\_

Insurance Cert. Att. \_\_\_\_\_ Payment Amt Enc. \_\_\_\_\_ Deposit Check \_\_\_\_\_

Self Addressed envelope \_\_\_\_\_

# Tipton County Pork Festival Contract

Our 55th Festival . SEPT. 5, 6, 7th 2024

1. A \$100 Deposit is mandatory to ensure that all vendors remain open until close of festival and do not tear-down early. It will also require all vendors to keep their booth free of trash and oil upon leaving Festival grounds. Spot will be inspected after festival, if cleaned properly deposit checks will be returned in a timely manner. **Please Enclose a self addressed stamped envelope with your application.**
2. The Vendor hereto agrees that all rent must be paid with application.
3. EXTENSION CORD USE - Extension cord must be 3 prong and not combined together.
4. Festival reserves the right to close any exhibit leased herein, without liability, should the Vendor, his exhibit, or employees, be deemed by the Festival management guilty of any act that is against the best interest of the Tipton County Pork Festival. Dishonesty, troublesome behavior, excessive noise, litter, and potential threats to health and safety are grounds for expulsion.
5. Festival shall provide watchmen and security personnel to safeguard property of vendors and to maintain order; however, Festival shall not be an insurer of said property, nor responsible therefore. Festival shall not be liable for any damage to Vendor's exhibit, equipment or merchandise by reason of fire, theft, weather, loss, or other damages.
6. All Food Vendors must provide at least one 2-A:10 B:C fire extinguisher. Vendors with kitchens/cooking areas must also provide one 40-B:C rated dry chemical fire extinguisher or system equivalent. Vendor shall not store flammable materials in the space provided by Festival.
7. Vendors must have their own food grade water hoses, connectors & waste collection system. Food Vendors will need to Y their water hoses off each other. Vendors must collect their Gray Water and they cannot discharge any material into the streets, drains, or festival grounds
8. The STATE FIRE MARSHAL will enforce all Indiana Codes, Rules and Regulations governing Festival/Carnival Events, and all Vendors must comply.
9. The Festival will not permit any exhibit to be dismantled before the close of the Festival at 10 p.m. Saturday, or they will not be asked back. Vendor agrees to comply with the Festival hours when signatures are affixed to this contract. If raining, trailers will stay at the site and will not be moved until 10 pm Saturday. You can close up and leave but trailers/booths will leave at the designated time.
10. Vendor agrees to comply with conditions of this contract and all rules and regulations set out by the Festival management. Failure to comply will result in cancellation of this lease and Vendor shall forfeit all rights hereunder, and shall, upon demand, immediately close the exhibit and surrender space leased and shall not be entitled to a refund of any monies paid.
11. Vendor agrees to assume, defend at all times, indemnify, protect, save and hold harmless the Tipton County Pork Festival, Inc. and its officers, directors, and agents, against any and all claims or demands arising or resulting from the use by the Vendor of the space provided by the Festival, including without limitation the claims of any employee, or agent of the Vendor, the claims of anyone attending the exhibit and the claims of any other persons for damages for bodily injury, sickness, mental anguish, or death, and claims for damages to the property of the Vendor which is sustained during the use by the Vendor of the space provided by the Tipton County Pork Festival, Inc.
12. Vendors will show respect to other vendors and to customers. Please know that when you are in Tipton you are representing Tipton County Pork Festival and please act accordingly. If there is a complaint we will give one warning and then a second you will not be invited back to the Pork Festival
13. Vendors are required to check-in upon arrival at headquarters before setting up their booths.

# Tipton County Pork Festival Contract

55<sup>th</sup> Festival Sep. 5, 6, 7<sup>th</sup>, 2024

Food Services	\$25.00/Frontage feet
Street Vendor	\$15.00/Frontage feet
Commercial Tent	\$250.00 out of Count/ 10x10
Commercial Tent	\$200.00 In County/ 10x10
Arts and Crafts	\$85.00/ 10x10
Electric Surcharge (all 220 amps)	\$40
Supply Truck	\$65
• <i>Your area will be measured!</i>	

A temporary Health Permit from the Tipton County Health Department is required for all food vendors. (Please notify the Tipton Co. Health Department 30 days prior to the Festival 765-675-8741 ext. \$30.00. Send proof of permit to festival 1 week prior to arrival.

Please Staple a business card to this application if possible! The address/email address you put down is where we will send next year's contact.

Name of Business \_\_\_\_\_  
Name of Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Cell \_\_\_\_\_  
Email \_\_\_\_\_

Description of Items Sold:

\_\_\_\_\_

Indiana State Business tax ID Number \_\_\_\_\_

**Location Requested** *Food Service, Street Vendor, Commercial Tent, Arts and Crafts*

I would like outside space \_\_\_: Tent \_\_\_ Trailer \_\_\_ Other \_\_\_  
Overall Operating Size: Total Length \_\_\_ x \_\_\_  
Exact size is critical due to ground limitation

Supply Vehicle Parking, Yes / No? # \_\_\_ Space is Limited and not guaranteed. Electric Needed: None \_\_\_ 110V \_\_\_ 220V \_\_\_ Amperage Needed if 220V: \_\_\_  
Those using Electric must provide their own properly grounded outside electrical cords and cables. (3 prong/ground for 110 V. and 4 wire line for direct 220 V. hookup.) Hookup will be performed and approved by our on site electrician. This Contract will receive final verification from a Festival Coordinator before contract is valid.

This CONTRACT: made and entered into this \_\_\_ day of \_\_\_\_\_, 2024 between the Tipton County Pork Festival, Inc. and \_\_\_\_\_.

Witnesseth: The Tipton County Pork Festival, Inc., during the period of the 2024 festival, September 5,6,7 leases: Commercial tent(s), 1,2, etc \_\_\_ or outside Space (Street Vendor): \_\_\_ x \_\_\_, to the above Vendor for the sum of \$ \_\_\_\_\_, for the purpose and privileges of exhibition or selling of items on application.

*I have read in full the Festival contract & application & will fully comply with all the stated requirements of the City & County of Tipton and the Tipton Co. Pork Festival.*

Signature: \_\_\_\_\_