

SBV Board of Directors Meeting

November 29, 2018 Minutes

Call to Order: 7:05 pm

Attendance:

(BOARD) Nick Perris, Ray Levendusky, Matt Hagan, Lynne Barbee, Debbie Kirkland (on phone)

Residents: Bob Savage, Bill Krylowicz, Donna Gallagher, Steve Gallagher

Public Forum - Donna and Steve Gallagher came to learn more about the Association and to ask about rules and procedures for changes to property, and question regarding penalties for violations.

Minutes of October meeting approved

Communications - email about holiday decorations, Ray to respond

REPORTS

Financial - Debbie - Treasurer reported that the Access phone line will now be paid by Treasurer's Debit Card. A refund \$200 sent to resident due to duplicate payment. The accountant who prepares SVA taxes has raised his rate again, so Treasurer will write a letter to dispute increase. Treasurer will send out overdue notices and invoices for dues, 10 residents are in arrears. If not paid by Dec. 31, 2018, small claims court process will be initiated.

Balance Sheet as of October 31, 2018

Assets - Current Assets

Bank Accounts - 1001 Checking = \$26,637.34
 1002 Money Market = \$16,051.71
 10021 CC5 CD 1 33-1 = \$21,225.13
 20022 CC5 CD2 29-1 = \$10,083.26
 10023 Money Market - Tennis Court Fund = \$8,866.94

Total Bank Accounts = \$82, 864.38

Liabilities and Equity - 2003 Performance Deposit Payable = \$600.00

Total Liabilities = \$600.00

Architectural Compliance Committee - Nick/Matt - An ACC form was presented to a resident who was already working on replacing a roof, Matt handled it since Nick was out of town.

Streets and Common Grounds - Ray/Bob Savage- Bob was in attendance to update Board on prior projects: tree stump adjacent to 156 Surf; he sent letter to confirm snow plow contract; snow stakes are out. Payment is due for cobblestones at the tennis courts (\$928); issue was raised about this layout of stones possibly creating flooding of tennis courts.

Discussion about Landscape Architecture contract and Clipper Contract. Clipper plants are guaranteed until June 2, 2019, so they require a late May review for condition. Treasurer can close

out the Clipper account. Landscape Arch contract includes Fall Cleanup and Weekly Maintenance which are FY20 expenses, so FY19 money owed is \$9,490, within budget. Motion to approve quote of \$9490 from Landscape Architecture for work to be performed in FY 19 was approved.

Discussion about mulch in entry island. Some are satisfied with pine needles, others would like all mulch. This is a spring issue.

OLD BUSINESS

29 Barnacle 6D & Payment of Dues - Clerk received email from Attorney regarding need for HOA certificate. This will be taken care of in coming week.

6Ds Certificates needed: 2 Albatross, 34 Sandy, 2 Leeshore, 67 Surf Dr. As far as we know, no papers have actually passed on these properties, but dues have been paid, so Clerk is awaiting 6D payment. Clerk has notified each of these sellers that a 6D is required to finalized sale.

Covenants/By-law Revisions Updates - Bill Krylowicz came to discuss the status. Nick had consulted with a resident attorney, but to date nothing had been done on this, so Board decided to reach out to other attorneys, including attorney from 2006. Debbie and Bill will follow up. If needed, funds for attorney fees were approved at October meeting.

Message Board at Kiosk - Clerk reported that the website could include a page for resident notices, but not all residents are online. Given lack of time, this issue was once again, postponed.

NEW BUSINESS

Association Mailing List - Nigel communicated to the Board that he will no longer be able to maintain the mailing list and do labels/mailings. Treasurer also has a resident list, so we will consolidate and use that list from now on. No mailings are scheduled.

ACC Forms on Website - Questions about what forms are on the website, and are there any forms missing? Nick will review the forms and check with Ken Klint if changes are needed. Once this process is complete, the website will be updated.

Issues related to specific properties - Ray will follow up with 2 basketball hoops in street. Matt will follow up with signs in yards regarding dog poop.

Matt & Nick will follow up with the property that did unauthorized landscaping; the resident had been informed to cease changes until the proper application was submitted and approved, however additional planting was removed; now the Board approved a \$25 fine/month unless plans are submitted and approved with 30 days; Matt & Nick will send letter to this effect, referencing Constitution & By-Laws C(2)3.

Discussion about putting basketball hoop in 1/2 of tennis court, also include pickle ball lines on tennis court.

Welcome to Seabrook Village Signs - Ray/Matt/Nick will investigate possible decorative lights at entries. They will consult with Jim on this.

Next meeting: There will not be a December meeting. Any issues will be dealt with through emails. The next meeting will be January 17, location TBD.

Adjournment: 9:15 pm