

Central Entry

User Guide

Jody Motley Memorial Barrel Race – 2022

Q: How do I enter?

A: To start your entry, go to www.jodymotleymemorial.com, then click “Enter”. When the dropdown menu appears, click “Pre-Enter.” Pre-Entries will open on August 15th, 2022 at 12:00am MST. Pre-Entries will close on September 10, 2022 at 11:59am.

Once you have clicked on “Pre-Enter,” you will arrive at this screen:



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New User	Returning User
Email address: <input type="text"/>	Username: <input type="text"/>
Password: <input type="password"/>	Password: <input type="password"/>
Confirm password: <input type="password"/>	<input type="button" value="Submit"/>
<input type="button" value="Submit"/>	Forgot Password?

Begin by setting up your user account under “New User”. By setting up a user account, you will be able to make changes to your entry until pre-entries close.

After you’ve made your user account, you will be automatically logged in under this user ID. Once logged in, you will arrive at this page:



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New account created for Betty@barrelracer.net

Please continue and fill out the form. Answers will be saved in your account.

2022 Jody Motley Memorial Barrel Race

I need to submit entries for: (Check ROLL classes too!) *

- Open
- Novice Horse
- Youth
- Pee Wee

After you have arrived at this page, you can follow the prompts to complete your entry.

TIP: If you want to run in the Youth and roll your time to the Open, you would check both the Youth and Open boxes for the first question: “I need to submit entries for:...” Within the Open screen, you will enter your horse information and check the “Roll From: Youth” box. In the Youth tab, enter your horse information again to indicate your run in the Youth. **If you don’t enter your information in both places, your total due will be incorrect.

Q: Why do I have to put in my contact information?

A: This information is required so we can contact you with updates regarding the event. The Jody Motley Memorial Barrel Race will never sell or lease your information to anyone except for our internal marketing purposes. It may be shared with vendors we use to market to you, such as a texting service or mass e-mailing system. We take precautions to safeguard your information such as SSL encryption of our website.

Q: How do I change my entry after I submit it?

A: You are able to edit your pre-entry until entries close! Navigate to www.jodymotleymemorial.com, then click “Enter.” Once the drop down shows, click “Manage Pre-Entry.”

On the right side under “Returning User,” enter your username and password, then click “Submit”.

Once you are logged in, you will be able to see all completed entry submissions for your account.

Click “Edit” for the entry you want to change.

Simply make your changes, then click “Submit”. Your changes will overwrite your previous entry.

Each time you edit your entry, you will receive a NEW confirmation e-mail. However, your confirmation number will remain the same.

Q: What if I forgot my password?

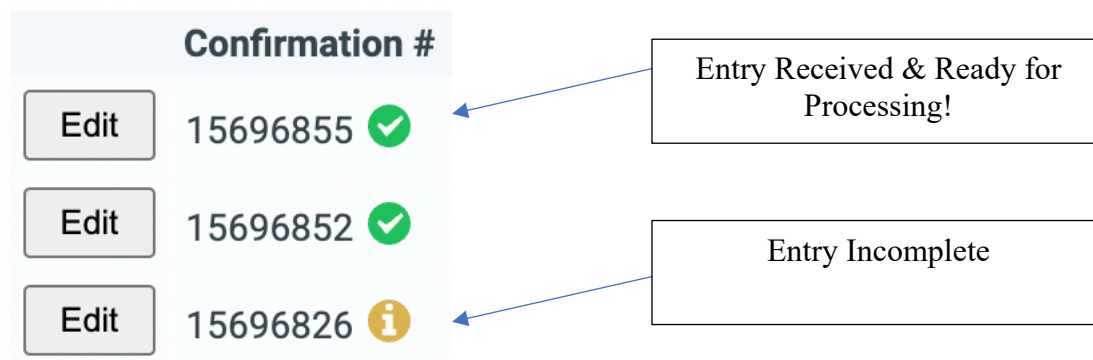
A: When you’re on the “Manage Pre-Entry” page, click on the blue “Forgot Password?” link. It will ask you to fill in your e-mail address associated with your account and a CAPTCHA to verify that you are a human.

You will get a password reset link. If you don’t see an e-mail in your inbox, check your junk or spam folder.

Q: I didn’t get a confirmation e-mail. What now?

A: Most likely, the confirmation is in your junk/spam folder. If it’s not there, you can verify that we’ve received your entry by going to the “Manage Pre-Entry” tab of the Jody Motley Memorial website and logging in. To the right of your Confirmation #, you will see a status icon. A green checkmark means that your entry has been received and is ready for us to process. Feel free to make changes until the close of entries.

If your entry has a yellow “i”, your entry still needs to be completed. **Note: If your entry displays an icon other than the green checkmark, we cannot see your entry and it, accordingly, will not be processed.**



Q: How can I enter without creating an account?

A: You can enter on site with no late fee. We strongly recommend pre-entering to guarantee splits if you are entering multiple horses.

Q: I’m not coming. How can I turn out?

A: Our self-service system allows you to turn out simply by logging in under the “Manage Pre-Entry” tab. Click “Edit,” then check the “Turnout” box. After checking this box, type “YES” to verify your turnout.

Click through the entry tabs until you can submit your entry again. You will receive an e-mail to confirm your turnout. We charge no turnout fees.

Q: I’m getting a screen that says “Entries Closed.” Why?

A: The entries closed screen is automated and will show up at 12:00am on September 11, 2022. All incomplete entries will be locked at that time and no further changes will be allowed. The Jody Motley Memorial Barrel Race accepts late entries with no late fee.

Q: My question or problem isn’t included in this guide. What now?

A: Please e-mail Brayden@greatwesttrailers.com or text (970) 721-9899 for further system support. If you reach out any other way, we just won’t reply. This helps us manage requests; we appreciate your compliance!