

**SACRED HEARTSCHOOL
APPLICATION INFORMATION
2025-2026**

**Transitional Kindergarten (TK) students must be 4 years old by September 1
Kindergarten students must be 5 years old by September 1
First Graders must be 6 by September 1
Second Graders must be 7 by September 1**

General Application Information:

- Please read the information in this packet carefully. It contains an outline of SacredHeartSchool's Mission, Philosophy, Student Learning Expectations, programs, tuition, and fees.
- Note that "In Parish Tuition" requires a minimum \$300 yearly contribution to the church collection using your church envelope or a check with your envelope number on it. In order to qualify, you must have been a member of our parish for at least one year and present the church contribution statement that was mailed to your family in January. If you do not qualify, you may choose to apply for probationary rate. Please see FAQ sheet for more information on probationary rate.
- Fill out each form neatly and completely.
- Once your application is completed, you will need to schedule a testing appointment with the secretary for Transitional Kindergarten and Kindergarten.
- **Applicants for Grades 1-8 "may" be tested by appointment.**
- If you miss your testing date, you will lose priority status in the admission process. After priority admission, further testing appointments will be made if spaces are available. Class room availability is based on first come, first serve basis.
- It is very important that you give the Confidential Recommendation Form to your child's current teacher IMMEDIATELY – IF your child attends school at this time. The form is to be mailed directly or scanned and emailed to Sacred Heart by the teacher or administration from the school the student is transferring from.
- **THE SCHOOL DOES NOT ACCEPT RECOMMENDATIONS THAT ARE BROUGHT IN BY THE PARENT.**
- If your child does not attend school, please return the recommendation form with your application and mark N/A on it.

Bring the following items when you turn in this packet:

- All forms enclosed in this packet, filled out completely.
- The **original** (and a copy for our files) of your child's birth certificate.
- The **original** (and a copy for our files) of your child's Baptismal certificate
- Up-to-date immunization records for your child

*****Please note that we will be unable to evaluate new students for admission until all required paperwork is received (including the recommendation form if it applies).**

Priority is given to supporting and active parishioners first.

**Applications will be accepted in the school office Monday through Friday.
Applications will happily be accepted after March 12th and will be kept on file based on the availability of seats in each grade level.**

If you have any questions, do not hesitate to contact us at (626)332-7222.