CATALOG

2026

ITEM #4

25101 The Old Road, Suite 155, Santa Clarita, CA 91381
www.lamic.org (833) 589-0009

ITEM #6

Period covered 03/06//2026 – 03/06/2027

TABLE OF CONTENTS

TABLE OF CONTENTS 2
WELCOME TO LAMIC COLLEGE..... 4
BUREAU OF PRIVATE POSTSECONDARY EDUCATION……..……4
STATEMENT TO PROSPECTIVE DEGREE PROGRAM STUDENTS..... 5
MISSION / PUPROSES..... 6
INSITUTIONAL OBJECTIVES..... 7
SCHOOL PHILOSOPHY AND HISTORY 8
BPPE APPROVAL DISCLOSURE STATEMENT..... 10
CONSUMER INFORMATION 10
INSTITUTIONAL CHARGES 11
STUDENT TUITION RECOVERY FUND (STRF) 11
CANCELLATION / REFUND POLICY..... 13
WITHDRAWAL FROM THE PROGRAM..... 14
FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA) 14
GRIEVANCE PROCEDURES.....14
RETENTION OF EDUCATIONAL RECORDS..... 15
SCHOOL FACILITES AND EQUIPMENT.....15
AAS DMS PROGRAM EQUIPMENT AND MATERIALS 16
LIBRARY / RESOURCES 17
ACADEMIC CALENDAR 17
ADMISSION REQUIREMENTS 18
CREDIT TRANSFER POLICY 18
NOTICE CONCERNING TRANSFERABILITY OF CREDITS 19
ARTICULATION / TRANSFER AGREEMENTS.....19
SPECIAL ACCOMODATIONS 19
HOUSING INFORMATION 20
NON-DISCRIMINATION CLAUSE 20
ORIENTATION..... 20
ACADEMIC PROGRAM AAS DMS 21
AAS DMS PROGRAM OBJECTIVES 22

SCHEDULE OF CLASSES 23
PROGRAM COMPONENTS / GENERAL EDUCATION 24
CORE COMPONENTS / TRACK I / GENERAL SONOGRAPHY 25
CORE COMPONENTS / TRACK II / ADULT ECHOCARDIOGRAPHY 26
PROGRAM TOTAL GRADUATION REQUIREMENTS 28
AAS DMS PROGRAM COMPONENTS DESCRIPTION 28
PROGRAM STANDARDS FOR STUDENT ACHIEVEMENTS 34
GRADING SYSTEM 34
TRANSFER AND READMITTED STUDENTS 35
ACADEMIC REGULATION / RETENTION 35
STUDENT CONDUCT 36
ATTENDANCE POLICIES 36
ATTENDANCE PROBATION / DISMISSAL 37
LEAVE OF ABSENCE (LOA) 38
CLINICAL / EXTERNSHIP EXPECTATIONS 39
PROGRAMATIC CLINICAL ATTENDANCE 40
EVALUATION / PROGRESSION POLICY 41
ACADEMIC PROBATION 42
SUSPENSION / TERMINATION 43
RECORDKEEPING 43
FACULTY / GENERAL EDUCATION 45
FACULTY / CORE COURSES 45
STUDENT SERVICES 46
SMOKING, DRUG, AND ALCOHOL USE 47
RESOURCES FOR DRUG ABUSE TREATMENT 49
JOB PLACEMENT ASSISTANCE 50
HEALTH AND PROFESSIONAL LIABILITY INSURANCE 51
VOTERS REGISTRATION 51
SCHOOL PERFORMANCE FACT SHEETS (SPFS) 52

WELCOME TO LOS ANGELES MEDICAL IMAGING COLLEGE

Welcome to Los Angeles Medical Imaging College (LAMIC), your premier destination for quality education in Diagnostic Medical Sonography! As a nonprofit college committed to excellence, we are thrilled to have you join our vibrant community of learners and professionals. Whether you're starting a new career or enhancing your skills, LAMIC is here to support you every step of the way with a challenging and comprehensive curriculum tailored to your individual needs.

At LAMIC, we prioritize your success in both your studies and future career. Our experienced faculty and dedicated staff are passionate about your education and are committed to helping you achieve your goals. Beyond the classroom, you'll find a warm and welcoming environment where friendships flourish, and cultural and career guidance is always within reach.

This catalog will guide you through the exceptional features of our college, from our instructional methods to our supportive learning environment. We believe that every student can and will succeed, and we're here to ensure that your journey with us is fulfilling and rewarding. We are excited to embark on this journey with you and look forward to watching you thrive in this promising field.

ITEM #9

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

ITEM #13

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at:

Address: **1747 N. Market Blvd. Ste 225, Sacramento, CA 95834**

P.O. Box 980818, West Sacramento, CA 95798-0818

***Web site Address*:** **www.bppe.ca.gov**

Telephone and Fax #'s: **(888) 370-7589 or by fax (916) 263-1897**

(916) 574-8900 or by fax (916) 263-1897

ITEM #17

NOTICE TO PROSPECTIVE DEGREE PROGRAM STUDENTS

This institution is provisionally approved by the Bureau for Private Postsecondary Education to offer degree programs.

To continue to offer this degree program, this institution must meet the following requirements:

- Become institutionally accredited by an accrediting agency recognized by the United States Department of Education, with the scope of the accreditation covering at least one degree program.
- Achieve accreditation candidacy or pre-accreditation, as defined in regulations, by (date two years from date of provisional approval), and full accreditation by (date five years from date of provisional approval).

If this institution stops pursuing accreditation, it must:

- Stop all enrollment in its degree programs, and
- Provide a teach-out to finish the educational program or provide a refund.

An institution that fails to comply with accreditation requirements by the required dates shall have its approval to offer degree programs automatically suspended.

Institutional Representative Initials_____ Student Initials_____

Date _____ Date _____

ITEM #5

Classes are held at the following location:

LOS ANGELES MEDICAL IMAGING COLLEGE

25101 The Old Road, Suite #155, Santa Clarita, CA 913

ITEM # 10

MISSION

Los Angeles Medical Imaging College is dedicated to providing high-quality, affordable education and training in medical imaging, fostering a diverse and inclusive learning environment, and preparing students for successful careers in the healthcare industry.

ITEM #10

PURPOSES

Accessibility and Inclusion

Ensure that all students, including those with disabilities, have equal access to educational opportunities and resources through reasonable accommodations, fostering a diverse and inclusive learning environment.

Quality Education and Training

Provide students with high-quality, hands-on education and training in state-of-the-art facilities, equipped with industry-standard technology, ensuring they are well-prepared for successful careers in healthcare.

Student Support and Development

Offer comprehensive student support services, including access to resource libraries and job search labs, to enhance learning experiences, promote community outreach, and support students' academic and professional success.

Compliance and Safety

Maintain a safe, compliant, and supportive learning environment by adhering to all relevant federal, state, and local laws, regulations, and ordinances, ensuring the integrity of educational and clinical training settings.

Holistic Learning Environment

Create a conducive learning environment that integrates didactic theory with practical, performance-based learning objectives, fostering collaboration, inclusivity, and partnerships with healthcare institutions for clinical training.

OBJECTIVES

ITEM #10

Promote diversity and inclusion initiatives within the campus.

Encourage faculty and staff to engage in professional development focused on inclusivity and collaboration.

Develop and maintain relationships with local hospitals, clinics, and imaging centers, facilitate internship and externship opportunities for students.

Invite industry professionals to provide guest lectures and hands-on training sessions.
Organize community health fairs and free imaging services.

Develop cost effective educational resources and materials, provide comprehensive academic advising and career counseling services, offer tutoring and study groups to enhance learning outcomes.

Establish a robust alumni network to assist with job placement and career advancement.

Adhere to ethical standards and exhibit professionalism in all aspects of practice.

Provide students with comprehensive education on medical and non-invasive diagnostic ultrasound techniques, while promoting principles of health and wellness.

Upon completing the Diagnostic Medical Sonography Program, students will achieve the following performance objectives:

Gather, assess, and incorporate relevant patient history and clinical data to optimize diagnostic outcomes.

Execute precise ultrasound scanning procedures and document anatomical, pathological, and physiological data for physician interpretation.

Document, evaluate, and manage diagnostic findings and relevant observations during procedures for communication to interpreting physicians.

Employ discretion and sound judgment when performing sonographic and non-invasive diagnostic services.

Demonstrate effective communication skills with patients and peers in professional settings.

Adhere to ethical standards and exhibit professionalism in all aspects of practice.
Provide patients with comprehensive education on medical and non-invasive diagnostic ultrasound techniques, while promoting principles of health and wellness.

SCHOOL PHILOSOPHY

At LAMIC's Diagnostic Medical Sonography Program, we are deeply committed to providing exceptional education that prepares students for success in the field. Our program stands out for its comprehensive approach, offering students an immersive entry-level experience that covers all aspects of diagnostic medical sonography.

We take pride in delivering top-quality instruction, both in the classroom and during clinical training, ensuring that students receive the best possible education. Aligned with the values and mission of our college, our goal is to set the standard for nonprofit Diagnostic Medical Sonography training programs in the Los Angeles area and beyond.

Through a carefully crafted curriculum, we offer a well-rounded educational journey that integrates theoretical knowledge with practical application. Our students benefit from hands-on skill development in laboratory settings, as well as real-world experience in clinical settings where they can apply their learning in a professional environment.

By combining didactic theory with performance-based learning objectives, our program equips students with the expertise needed to excel in diagnostic medical sonography. We are dedicated to empowering our graduates with the necessary knowledge, skills, and competencies to make meaningful contributions to the healthcare field and improve patient outcomes.

COLLEGE HISTORY

Los Angeles Medical Imaging College (LAMIC) has a distinguished history rooted in its commitment to excellence and accessibility in Diagnostic Medical Sonography. Founded as a nonprofit institution, LAMIC was established with the mission of delivering high-quality education to future sonographers, with a strong emphasis on ensuring that the educational needs of students come first. Guided by a dedicated Board of Directors and co-founded by Alex Gelfand and Larisa Shumilova, LAMIC has evolved into a respected institution known for its rigorous curriculum, community engagement, and supportive learning environment.

Founding and Vision

LAMIC was established in response to the growing demand for skilled sonographers in healthcare. From its inception, the college was designed as a place where students could receive comprehensive training in Diagnostic Medical Sonography from experienced professionals who are passionate about their craft. The nonprofit model reflects LAMIC's core belief that education should be driven by student success rather than profit.

Growth and Development

LAMIC has flourished under the joint leadership of co-founders Alex Gelfand and Larisa Shumilova. Alex brings over 15 years of experience as a program director and instructor in a CAAHEP-accredited program, along with his certification as a Transcranial Doppler (TCD) Ultrasound Specialist. His expertise has led to the expansion of LAMIC's programs, including

specialized training in abdominal, cardiovascular, small parts studies, and advanced TCD techniques.

Larisa Shumilova, LAMIC's co-founder, has been pivotal in establishing the college's foundation and growth. With over 8 years of experience as a Compliance Officer in a CAAHEP accredited institution, Larisa has overseen multiple accreditations and approvals from ABHES, CAAHEP, and BPPE. Her dedication to compliance and educational standards has ensured that LAMIC adheres to the highest benchmarks, creating an environment where students can thrive academically and professionally.

Governance and Leadership

LAMIC's commitment to its nonprofit mission is overseen by a Board of Directors who share a deep commitment to the college's values and vision. Working closely with Alex Gelfand, Larisa Shumilova, and other leaders, the Board ensures that LAMIC remains true to its mission of providing accessible, high-quality education. This collective leadership has guided LAMIC through various stages of growth, with a consistent focus on student success and well-being.

Community Engagement and Impact

A cornerstone of LAMIC's mission is its dedication to community service, particularly within the Santa Clarita Valley and surrounding areas. The college collaborates with local healthcare providers to offer support, education, and resources that benefit the broader community. LAMIC students and faculty participate in health fairs, community outreach programs, and partnerships with local clinics and hospitals, applying their skills to enhance the health and well-being of the region.

Alex's leadership in building these community connections, coupled with Larisa's commitment to quality standards, has enabled LAMIC to form strong relationships that benefit both students and the community, affirming its role as a trusted educational institution and community resource.

Impact and Legacy

Alex Gelfand and Larisa Shumilova's combined influence extends well beyond curriculum development. Alex's experience supervising, training, and evaluating sonographers in reputable healthcare settings and Larisa's expertise in compliance have created an exceptional educational environment. Under their guidance, LAMIC has helped thousands of students secure employment and pass the ARDMS exams, becoming a valued partner in their educational and professional journeys.

LAMIC has gained a reputation for fostering a warm, inclusive environment that emphasizes cultural sensitivity, professional development, and community service. This supportive atmosphere has made LAMIC a cherished institution within the sonography community.

Looking Forward

As LAMIC continues to grow, it remains steadfast in its nonprofit mission, focusing on educational excellence, innovation, student success, and community engagement. With the guidance of its Board of Directors and the committed leadership of Alex Gelfand and Larisa Shumilova, LAMIC is poised to continue shaping the future of Diagnostic Medical Sonography and contributing to the health and well-being of the Santa Clarita Valley and beyond for years to come.

CONSUMER INFORMATION

ITEM #7

BPPE APPROVAL DISCLOSURE STATEMENT

LAMIC is a private non-for-profit public benefit institution incorporated under section 501c (3) of the Internal Revenue Code. LAMIC is a private institution approved to operate by the Bureau for Private Postsecondary Education (BPPE). Approval to operate means the institution is in compliance with state standards as set forth in the CEC Act 2009 (as amene and Division 7.5 of Title 5 of California Code of Regulations.

The institutional course delivery mode for LAMIC is blended for all programs. Scanning laboratory courses, excluding clinical/externship practicum, are thought at 25101 The Old Road, Stevenson Ranch 91381, didactic lectures are blended.

Proof of institutional eligibility and licenses may be reviewed in the office of the CAO during normal business hours.

ITEM #8

LAMIC does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition for bankruptcy within the preceding 5 years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.).

ITEMs ##23, 23(C), 28, 30

LAMIC is an unaccredited institution and is not eligible for federal and state financial aid programs.

ITEM #28

LAMIC is not offering any loans to pay for an educational program, the student will be responsible to pay full tuition and administrative fees. Please refer to refund policies for early cancellation and/or withdrawal.

ITEM #29

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds. (CEC §94909(a)(11))

ITEM 3

Prospective students will receive a copy of the school catalog during their interview with a school official, prior to signing the enrollment agreement. Additionally, any prospective student or interested person can access the school catalog online at www.LAMIC.org.

ITEM 2

LAMIC will provide a catalog pursuant to Section CCR 94909 of the Code, which shall be updated annually. Annual updates may be made by the use of supplements or inserts accompanying the catalog. If changes in educational programs, educational services, procedures, or policies required to be included in the catalog by statute or regulation are implemented before the issuance of the annually updated catalog, those changes will be reflected at the time they are made in supplements or inserts accompanying the catalog.

ITEM #24

INSTITUTIONAL CHARGES

Academic year	Registration fee (Non-Refundable)	Tuition	STRF fee* (Non Refundable)	Books	Uniform	Tools	CPR	Background Check	Board Exam	Total Charges
1	$150.00	$14,176.00	$0.00	$913.00	$182.50	$0.00	$0.00	$60.00	$0.00	$15,481.50
2	$0.00	$8,724.00	$0.00	$356.00	$80.00	$0.00	$60.00	$0.00	$0.00	$9,220.00

refundable ($0.00 per $1,000 of all charges, rounded to the nearest $1,000). The STRF assessment is applicable for the entire enrollment period, irrespective of whether the student pays institutional charges incrementally.
Additional Fees, where applicable: Official Transcript $25.00 Return Check Fee $25.00

ITEM #25

STUDENT TUITION RECOVERY FUND (STRF)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss.

Unless relieved of the obligation to do so, you pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, **1747 North Market Blvd., Suite 225, Sacramento, California, 95834, (916) 574-8900 or (888) 370-7589**

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

ITEM #15

The Office of Student Assistance and Relief is available to support prospective students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights and navigating available services and relief options. Office may be reached by calling **(888) 370-7589** or by visiting **www.osar.bppe.ca.gov**

ITEM #26

CANCELLATION / REFUND POLICY

1. You have the freedom to withdraw from your program of instruction without any repercussions or obligations by attending the first session or up to the seventh (7) calendar day after enrollment, whichever comes later. After this cancellation period, you retain the right to discontinue your studies at any time. Additionally, if you have completed 60 percent or less of the credits scheduled in the current payment period through your last day of attendance, you have the right to receive a pro rata refund.

Cancellation of this agreement can occur up to: / /

2. Cancellation can be initiated when the student submits a written notice of cancellation to Los Angeles Medical Imaging College at the following address: 25101 Old Rd, Santa Clarita, CA, 91381. This notice can be delivered either by mail or in person. If sent by mail, the cancellation notice is considered effective upon proper addressing and postage. The written notice of cancellation is not required to adhere to any specific format; as long as it indicates that the student no longer wishes to be bound by the Enrollment Agreement, it is considered effective.

3. In the event of Enrollment Agreement cancellation, the school will reimburse the student for any payments made, deducting a registration or administration fee not exceeding $150.00. Additionally, any deductions for equipment not returned in good condition will also be subtracted from the refund amount. The reimbursement will be processed within 45 days of the receipt of the cancellation notice.

4. If the institution cancels a program after a student has enrolled, all funds paid by the student will be refunded by the institution.

5. Cancellation Before Classes Begin or No Show: If an applicant who has been accepted by the institution cancels before the scheduled classes begin or fails to attend class (no-show), the institution will refund all payments received, except for a registration or administration fee of up to $150.00.

6. Cancellation After Classes Begin: The cancellation policy for students who withdraw after classes have commenced is outlined in the preceding point No. 1 of this section.

ITEM #26

WITHDRAWAL FROM THE PROGRAM

After the cancellation period described above, you have the option to withdraw from the College at any time and receive a pro rata refund of tuition if you have completed 60 percent or less of the current payment period up to your last day of attendance. Typically, a payment period spans 11 to 16 weeks of instruction, depending on the program. Your last day of attendance is determined by the date you last attended an in-person class or participated in academically related online activities, such as submitting assignments or taking exams.

The refunded tuition will be reduced by non-refundable charges, including a registration or administration fee of up to $150.00, charges for equipment not returned in good condition, and the Student Tuition Recovery Fund fee. If you complete more than 60% of the current payment period, no tuition adjustment or refund will be issued.

To calculate the tuition proration and subsequent refund, your withdrawal date is considered the last recorded attendance date. The amount owed equals the daily tuition charge for the program (total institutional charge minus non-refundable fees, divided by the number of days in the program), multiplied by the number of days you were scheduled to attend from the first day of the current payment period to your last day of recorded attendance.

Refunds are issued to the entity or party that paid the tuition. You will not be charged tuition for program portions beyond the current payment period, and any payments collected for future periods will be refunded

ITEM #35

·STUDENTS RIGHTS

Los Angeles Medical Imaging College (LAMIC) adheres to the Family Educational Rights and Privacy Act of 1974 (FERPA), also known as the Buckley Amendment. This federal law ensures that student records and personal information are kept confidential and are not released to third parties without the written consent of the student, or, in the case of minors or tax-dependent students, their parents or guardians. Information may only be disclosed under specific circumstances, such as a written request or release from the student, a court order, or a requirement from a government agency.

ITEM ##14, 35

GRIEVANCE PROCEDURES

LAMIC is committed to providing a supportive learning environment that helps students achieve their educational goals. However, misunderstandings or issues may occasionally arise between students, faculty, or administration. In such cases, the students are encouraged to address the issues with a direct authority (class instructor, clinical supervisor, etc.) Students may also submit a written complaint directly to the Program Director and will receive a written response within seven (10) days or will be scheduled for a meeting to gather additional information. A student or members of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site www.bppe.ca.gov.

ITEM #39

RETENTION OF EDUCATIONAL RECORDS

Education records at LAMIC include files, materials, and documents containing information directly related to the student, maintained by the institution. Written consent from the student is required before education records may be disclosed to third parties, except for regulatory education agencies and other circumstances outlined under Student Privacy Rights. Students have the right to inspect their education records by submitting a request to the administration. A school official must be present during the inspection of student files.

LAMIC retains student records for a minimum of five years from the date the student graduates, withdraws, or otherwise ceases enrollment, as required by law. Transcripts are maintained permanently.

SCHOOL FACILITIES AND EQUIPMENT

ITEM #11

Los Angeles Medical Imaging College is conveniently located in the heart of the Santa Clarita Valley at 25101 The Old Road, Stevenson Ranch, CA 91381. Our modern, state-of-the-art facility is fully air-conditioned and designed to be accessible to all students, including those with disabilities. We are committed to providing reasonable accommodations to ensure that every student has equal access to our admissions and learning opportunities. Students with disabilities in need of academic accommodations are encouraged to contact the School Administrator for support.

Our facility features multiple offices, including specialized labs, lecture rooms, administrative offices, a job search lab/workshop, a student resource library, and a student lounge. To maintain a high standard of education, we limit class sizes to no more than 20 students per instructor for lectures and generally no more than 10 students per instructor for labs, depending on program requirements.

At LAMIC, we prioritize quality training by equipping our program-specific labs with industry standard technology, including cutting-edge ultrasound equipment. Our students gain hands-on experience in environments that closely simulate real-world professional settings, preparing them for their future careers.

In addition to classroom and lab learning, students have access to our well-equipped research computer lab and resource library, which are designed to enhance their educational experience. We encourage students to take full advantage of these resources to further their knowledge and career readiness.

LAMIC complies with all federal, state, and local laws, regulations, and ordinances, including those pertaining to fire safety, building safety, and health regulations.

AAS DMS PROGRAM EQUIPMENT AND MATERIALS

- Blood Pressure Cuffs
- Bottles of Transducer Disinfectant Spray
- Boxes of Medical Examination Latex Gloves
- Cases of Patient Drape Sheets
- Five Liter Containers of Ultrasound Coupling Gel
- Laptop Computer
- Kaycera industrial printer
- Overhead Projector
- Patient Examination Tables
- Pull Down Screen
- Rolls of Examination Table Paper
- Rolls of Thermal Ultrasound Film
- Sphygmomanometers
- Stethoscopes
- Lockable Storage Cabinet fire safe / for Storage of Expendable Supplies
- Table Pillows
- Table Wedges
- Thermal Printers
- GE Logiq E9 Ultrasound Machine
- Sector probe
- Linear probe
- TransVaginal Probe
- Curvilinear probe
- GE Logiq E9 Ultrasound Machine
- Sector probe
- Linear probe
- TransVaginal Probe
- Curvilinear probe
- Scanning Phantoms
- 2 Breast phantoms
- 1 Breast Pathology Phantom
- 1 Transvaginal Phantom
- 1 Transvaginal Pathology phantom

Books:

- *Diagnostic Medical Sonography: A Guide to Clinical Practice Abdomen and Superficial Structures*
- *Workbook for Diagnostic Medical Sonography: A Guide to Clinical Practice, Abdomen and Superficial Structures*
- *Essentials of Sonography and Patient Care*
- *Sonography Scanning: Principles and Protocols*
- *Diagnostic Medical Sonography: A Guide to Clinical Practice Obstetrics and Gynecology*
- *Workbook for Diagnostic Medical Sonography: A Guide to Clinical Practice Obstetrics and Gynecology*
- *Sonography Principles and Instruments (Diagnostic Ultrasound: Principles & Instruments)*
- *Understanding Ultrasound Physics*
- *Techniques in Noninvasive Vascular Diagnosis*
- *Sonography Exam Review: Physics, Abdomen, Obstetrics and Gynecology*

Software:

- Digital Library subscription

General Education:

- *Communication Skills for the Healthcare Professional*
- *Structure and Function of the Body*
- *Study Guide for Structure and Function of the Body*
- *Beginning Algebra*
- *Conceptual Physics*

LIBRARY / RESOURCES

ITEM #12

Los Angeles Medical Imaging College (LAMIC) Library and Learning Resources LAMIC offers a small but valuable reference library located in the Main Office, where students, faculty, and staff have access to key textbooks and resources related to their coursework. LAMIC conducts an annual inventory of equipment and textbooks to ensure that resources are sufficient for the Associate of Applied Science in Diagnostic Medical Sonography program.

To further support the curriculum, LAMIC provides access to the **LIRN** (Library and Information Resources Network) online library, that the students can access from CANVAS, a comprehensive digital resource that offers a vast collection of academic databases, scholarly journals, multimedia content, industry-specific periodicals, and other educational tools. The online library's content is regularly updated to ensure students have access to the latest research and information relevant to their programs.
LIRN Consortium Librarians have degrees in Library and Information Studies from accredited Master's programs and experience working with students and faculty in a variety of subject areas. Students are provided with tutorials and tools through the LIRN website to help them navigate the system effectively, where they can find access 24/7 to a library specialist via phone, email, and live chat to assist students, faculty, and staff with research inquiries, electronic information retrieval, and general support. To facilitate access to these resources on campus, LAMIC has three large touch-screen monitors in designated quiet study areas, allowing students to easily log into the online library. All members of the LAMIC community can securely access the online library through the college's Learning Management System (LMS) using a personalized login and passcode, which are provided to each student during orientation.

ACADEMIC CALENDAR

New Year's Eve / Day – school closed

Martin Luther King Jr. Day – school closed

Easter – school closed

Memorial Day – school closed

Juneteenth Day National Independence Day – school closed

Independence Day – school closed

Labor Day – school closed

Veterans Day – school closed

Yom Kippur – school closed

Thanksgiving Day – school closed

Christmas Eve / Day – school closed

Constitution Day / September 17th – is observed on campus during classes, school is not closed.

ADMISSION REQUIREMENTS

To be admitted to Los Angeles Medical Imaging College, applicants must complete the entire admissions process before the first day of class. The steps are as follows:

1. Participate in a 30-minutes interview with the Program Director to discuss your interest in becoming a Diagnostic Medical sonographer or Echocardiographer.
2. Applicants must be at least 18 years of age or older.
3. Provide a government-issued ID (e.g., driver's license) and a Social Security Card.
4. Provide a copy of your U.S. High School Diploma or GED (*foreign diplomas must be translated and certified as equivalent to a U.S. High School diploma).*
5. Must pass the Wonderlic Test with a minimum score of 21.
6. Submit background check (results must be no more than a year prior to program start date.
7. Complete and sign an Admission Packet and Student Enrollment Agreement to confirm your admission.

The student won't be determined as a qualified candidate and won't be admitted to the program if one of the aforementioned criteria is not met.

CREDIT TRANSFER POLICY

Los Angeles Medical Imaging College recognizes that some students may have prior educational experience from other institutions. Students who previously attended nationally accredited colleges may submit their records for review and evaluation. Foreign transcripts must be translated and certified as equivalent to a U.S. college courses. A minimum of 25 percent of academic credits must be completed at LAMIC.

If you have attended another college within the past 10 years, you may be eligible to receive credit for your previous coursework. If your previous education goes beyond 10 years, other factors could be considered, such as working in the medical imaging field, or teaching sonography, etc.

To ensure that you receive appropriate credit for previous coursework, please review the following guidelines:

1. To qualify, you must provide an official transcripts and course curriculum at the time of enrollment to determine if your coursework aligns with our program requirements.
2. Credit will only be granted after we have confirmed that all requirements, including any necessary exams or skill tests, have been successfully completed. LAMIC reserves the right to accept or deny credits at its own discretion.
3. For veterans and eligible persons, we will also request transcripts from all prior institutions, including military training, traditional college courses, and vocational training. We will evaluate these transcripts and grant credit as appropriate.

ITEM #19

The institution does not provide credit based on challenge tests or experiential learning

ITEM #16

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at LAMIC is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in AAS DMS is also at the complete discretion of the institution to which you may seek to transfer. If the degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all o your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Los Angeles Medical Imaging College to determine if your degree will transfer.

ITEM #18

ARTICULATION / TRASFER AGREEMENTS

Los Angeles Medical Imaging College has not entered into an articulation or transfer agreement with any other college or university.

Should the student decides to transfer to other college or university, an official request must be submitted in writing to AAS DMS Program Director, pay $25 fee issued to LAMIC, and a sealed official transcript will be provided to the student or send to a destination within (1) month after the request and payment were received.

SPECIAL ACCOMODATIONS

1. Students with Disabilities

- **Equal Procedures:** Students with disabilities are required to follow the same admission and enrollment procedures as all other students. This is due to the nature of the instruction and practical training required in our programs.
- **Special Needs Support:** If you have special needs or require accommodations, please arrange a meeting with the designated school official. This meeting will allow you to inspect our facilities and discuss any specific requirements you might have to ensure that our programs meet your needs.

ITEM #20

- **Visa Services:** Our institution does not admit non-immigrant foreign students and does not provide visa services.

- **English Language Proficiency:** LAMIC offers their instructions in English language only, English language services, including instruction such as ESL, are not provided.

The student must have the ability to read and write English at the level of a graduate of an American high school as demonstrated by the possession of a high school diploma, GED or passage of a state-authorized high school proficiency exam. English language proficiency at our institution is demonstrated by passing scores on the entrance exams.

ITEM #38 (A)(B)(C)

HOUSING INFORMATION

The institution has no responsibility to find or assist a student in finding housing, does not offer any dormitory facilities nor does it offer any assistance locating off-site housing; however, ample housing options are available near our campuses. Per the California Student Aid Commission statistics for 2023- 2024, average housing costs are $1,440.00 per month.

NON-DISCRIMINATION CLAUSE

LAMIC adheres to all federal and state regulations regarding non-discrimination. We ensure that no applicant or employee is denied admission, or any privileges based on race, religion, national origin, sex, or physical disabilities.

We comply with the following laws and regulations:

- Title IX of the 1972 Education Amendments
- Equal Opportunity Act of 1972 (Title VII of the Civil Rights Act of 1964)
- Section 504 of the Rehabilitation Act of 1973
- Americans with Disabilities Act of 1990

ORIENTATION

Before your classes start, we will send you details about your orientation date. Orientation is an important event designed to help you get familiar with our school and what to expect. Here's what you'll learn during orientation:

- **School Policies and Rules:** We will go over the important rules and policies that all students need to follow.
- **Attendance and Progress Requirements:** You'll understand what is expected regarding attendance and how to stay on track with your studies.

- **Student Support:** We'll introduce you to the various services available to support you throughout your time here, including academic and personal support.

ITEM ##21, 40

ACADEMIC PROGRAM AAS DMS

Los Angeles Medical Imaging College (LAMIC) offers a comprehensive

Associate of Applied Science in Diagnostic Medical Sonography program with two specialty tracks:

1. **Diagnostic Medical Sonography – General Sonography Track** (Includes courses in abdominal ultrasound and OB/GYN ultrasound, along with a two-part clinical practicum).

   The U.S. Department of Labor Standard Occupational Classification

   SOC Code: 29-2023

   Title: *Diagnostic Medical Sonographers*

   Description:

   Operate special imaging equipment to create images or conduct tests. They may specialize in areas like abdominal, OB/GYN, or vascular sonography.

2. **Diagnostic Medical Sonography – Adult Echocardiography Track (**Includes two echocardiography courses and a two-part clinical practicum).
   The U.S. Department of Labor Standard Occupational Classification

   SOC Code: 29-2031

   Title: *Cardiovascular Technologists and Technicians*

   Description: *Perform diagnostic imaging examinations, such as echocardiograms, to assist physicians in diagnosing cardiovascular conditions.*

ITEM #22

Licensure: Each track provides specialized training to prepare you for a successful career in Diagnostic Medical Sonography. We encourage our graduates to sit for state board exams, but licensure is not required in the state of California. Most employers prefer to hire registered sonographers, and LAMIC graduates are eligible to apply to take the national certification exams.

AAS DIAGNOSTIC MEDICAL SONOGRAPHY

21 months / 84 weeks / 2,082 hours / 122 quarter credit units

Formula used for determining quarter credit hours:
Lecture – 10 lecture hours: 1-quarter credit unit
Laboratory– 20 lab hours: 1-quarter credit unit
Clinical Externship Practicum – 30 externship practicum hours: 1-quarter credit unit

Program Lecture (Didactic Theory)		738 hours /72 Q/Credits
Program Laboratory		384 hours /18 Q/Credits
Clinical Practicum		960 hours /32 Q/Credits
	Total Hours	2,082 hours 122 Q/Credits

PROGRAM OBJECTIVES

The Associate of Applied Science in Diagnostic Medical Sonography (DMS AAS) Program is meticulously crafted to equip students with the essential skills and knowledge required to embark on a career as an entry-level sonographer within the allied medical field. Through a comprehensive blend of didactic, laboratory, and clinical instruction, students gain a deep understanding of the theoretical principles, technical competencies, and professional responsibilities associated with diagnostic medical sonography.

Upon successful completion of the program, graduates will demonstrate proficiency in conducting a variety of ultrasound scanning examinations and procedures, accurately recording anatomical, pathological, and physiological data for interpretation by healthcare providers. Additionally, graduates will possess the ability to obtain, assess, and integrate pertinent patient history and clinical information to optimize diagnostic outcomes. They will be well-versed in exercising sound judgment and discretion while performing sonographic diagnostic services, providing compassionate patient care, and effectively communicating with patients and healthcare colleagues in a professional and ethical manner.

Furthermore, completion of the General Education requirements for the AAS Degree program may facilitate transferability for students aspiring to pursue a bachelor's degree in Diagnostic Medical Sonography, subject to the discretion of other institutions. Upon graduation, individuals will be qualified to seek entry-level positions as sonographers across various healthcare settings, including hospitals, medical clinics, radiology imaging centers, physicians' offices, mobile ultrasound services, freelance opportunities, or as traveling sonographers.

ITEM #23 (a)(b)

While it is not mandatory for graduates to undergo licensing or credentialing examinations upon program completion, many employers prefer or require certification by reputable organizations such as the American Registry of Diagnostic Medical Sonographers (ARDMS) or American Registry of Radiologic Technologists (ARRT). Depending on their prior education, graduates will be eligible to sit for either the ARDMS or ARRT examination. To successfully complete the program, students must achieve a grade of 75% or higher in all General Education courses, core theory and laboratory courses, and clinical externship courses.

SCHEDULE OF CLASSES *

	COURSE	LECTURE / LAB	HOURS	TIME	ONLINE	ON-CAMPUS
MONDAY	Anatomy & Physiology	lecture	4	8am to 12 noon	yes	no
	AE 405	Lab	4	8 am to 12 noon	no	yes
	AE 505	Lab	4	6pm to 10pm	no	yes
TUESDAY	College Math	lecture	4	8am to 12 noon	yes	no
	US 205	lecture	4	6pm to 10 pm	yes	no
	US 305	Lecture	4	6 pm to 10 pm	yes	no
	US 405	Lecture	4	8 am to 12 noon	yes	no
	US 505	Lecture	4	8am to 12 noon	yes	no
	AE 406	lecture	4	8 am to 12 noon	yes	no
	AE 505	Lecture	4	6pm to 10pm	yes	no
WEDNESDAY	Anatomy Physiology	Lecture	4	8am to 12 noon	yes	no
	AE 405	Lab	4	8 am to 12 noon	no	yes
	AE 505	Lab	4	6pm to 10pm	no	yes
THURSDAY	General Physics	Lecture	4	8am to 12 noon	yes	no
	US 205	Lecture	4	6pm to 10 pm	yes	no
	US 305	Lecture	4	6pm to 10 pm	yes	no
	US 405	Lectue	4	8 am to 12 noon	yes	no
	US 505	Lecture	4	8 am to 12 noon	yes	no
	AE 405	Lecture	4	8 am to 12 noon	yes	no
	AE 505	Lecture	4	6pm to 10pm	yes	no
FRIDAY	Oral Communication	Lecture	4	8am to 12 noon	yes	no
	Medical Terminology	Lecture	1	12noon -1pm	yes	no
	US 510 & AE 510	Lecture	2	1pm to 3 pm	no	yes
SATURDAY	US 205	Lab	4	6pm to 10 pm	no	yes
	US 210	lecture	2	1pm to 3 pm	no	yes
	US 305	Lab	4	6pm to 10 pm	no	yes
	US 405	Lab	4	8 am to 12 noon	no	yes
	US 505	Lab	4	1pm to 5 pm	no	yes
SUNDAY	US 205	Lab	4	6pm to 10 pm	no	yes
	US 305	Lab	4	6pm to 10 pm	no	yes
	US 310	Lecture	2	10 am to 12noon	no	yes
	US 405	Lab	4	8 am to 12 noon	no	yes
	US 410 & AE 410	Lecture	2	12 noon to 2 pm	no	yes
	US 505	Lab	4	1 pm to 5 pm	no	yes

Schedule of classes can be modified on a module-by-module basis.
US/AE Clinical Practicum 1&2 begins at designated clinical sites upon successful completion of all lecture / lab courses.

PROGRAM COMPONENTS / GENERAL EDUCATION

*** Note: Credits are rounded down to nearest half credit**

Quarter I

Course #	Course	Theory	Lab		Credits
GE 101	Human Anatomy and Physiology	96	0		9.5

Quarter I

Course #	Course	Theory	Lab		Credits
GE 102	College Math	48	0		4.5

Quarter I

Course #	Course	Theory	Lab		Credits
GE 103	General Physics	48	0		4.5

Quarter I

Course #	Course	Theory	Lab		Credits
GE 104	Oral Communication	48	0		4.5

Quarter I

Course #	Course	Theory	Lab		Credits
GE 105	Medical Terminology	14			1.0
Quarter I Total		**254**			**24**

CORE COMPONENTS TRACK I / GENERAL SONOGRAPHY

Quarter II

Course #	Course	Theory	Lab		Credits
US 205	Physical Principles & Instrumentation Ultrasound	96	96		14.0
US 210	History of Ultrasound	25	0		2.5
	Quarter II Total	**121**	**96**		**16.5**

Quarter III

Course #	Course	Theory	Lab		Credits
US 305	Vascular Ultrasound	96	96		14.0
US 310	Medical Professional	25	0		2.5
	Quarter III Total	**121**	**96**		**16.5**

Quarter IV

Course #	Course	Theory	Lab		Credits
US 405	Abdominal and Small Parts Ultrasound	96	96		14.0
US 410	Patient Care in Radiology	25	0		2.5
	Quarter IV Total	**121**	**96**		**16.5**

Quarter V

Course #	Course	Theory	Lab		Credits

US 505	Obstetrics & Gynecology Ultrasound Imaging	96	96		14.0
US 510	US Clinicals Prep course	25	0		2.5
Quarter V Total		**121**	**96**		**16.5**

Quarter VI

Course #	Course	Th/Lab/	Extern		Credits
US CL 1	Clinical Practicum I		480		16.0
Quarter VI Total		**0**	**480**		**16.0**

Quarter VII

Course #	Course	Th/Lab/	Extern		Credits
US CL 2	Clinical Practicum II		480		16.0
	Quarter VII Total	**0**	**480**		**16.0**

- OR_

CORE COMPONENTS TRACK II / ADULT ECHOCARDIOGRAPHY

Quarter II

Course #	Course	Theory	Lab		Credits
US 205	Physical Principles & Instrumentation Ultrasound	96	96		14.0
US 210	History of Ultrasound	25	0		2.5
Quarter II Total		**121**	**96**		**16.5**

Quarter III

Course #	Course	Theory	Lab		Credits
US 305	Vascular Ultrasound	96	96		14.0
US 310	Medical Professional	25	0		2.5
Quarter III Total		**121**	**96**		**16.5**

Quarter IV

Course #	Course	Theory	Lab		Credits
AE 405	Adult Echocardiography I	96	96		14.0
AE 410	Patient Care in Radiology	25	0		2.5
Quarter IV Total		**121**	**96**		**16.5**

Quarter V

Course #	Course	Theory	Lab		Credits
AE 505	Adult Echocardiography II	96	96		14.0
AE 510	US Clinicals Prep course	25	0		2.5
Quarter V Total		**121**	**96**		**16.5**

Quarter VI

Course #	Course	Th/Lab/	Extern		Credits
AE CL 1	Clinical Practicum I		480		16.0

Quarter VI Total	**0**	**480**		**16.0**

Quarter VII

Course #	Course	Th/Lab	Extern		Credits
AE CL 2	Clinical Practicum II		480		16.0
	Quarter VII Total	**0**	**480**		**16.0**

PROGRAM TOTAL	**738 / 384**	**960**		**122**
GRADUATION REQUIREMENTS:				

Total Lecture: 738 Hrs. Total Lab: 384 Hrs. Total Externship: 960 Hrs.

Total Hours: 2,082

Total Weeks: 84

Definition of Credit: 1 Credit = 10 Lecture Hours/20 Lab Hours/30 Extern Hours

PROGRAM COMPONENTS DESCRIPTION

GE 101- Human Anatomy and Physiology

This course emphasizes the principles of human anatomy and includes an overview of all body systems, organs, tissues, and cells with focus on major biochemical, mechanical and cellular biology theories. Topics dealing with the nature of science, human genetics and development are included. The course offers a comprehensive study of human physiology. Included is an overview of structure and functions of all body systems, organs, tissues, and cells. This course focuses on the function of the integumentary, skeletal, muscular, respiratory, cardio-vascular, immune systems, as well as endocrine, nervous, urinary, digestive, and reproductive systems.

GE 102 – College Math

This course is designed primarily for students who know the fundamentals of arithmetic and have had little or no background in algebra. The course strengthens the student's arithmetic and informal geometry skills, provides an introduction to the abstractions of algebra using fundamental principles of rational numbers, order of operations, and solution of linear equations. Upon course completion, the student will be able to solve mathematical problems applicable to theory and practice of diagnostic medical sonography.

GE 103 – General Physics

This is an introductory course designed to provide students with a comprehensive understanding of the fundamental principles and concepts of physics. Through a combination of lectures, demonstrations, and laboratory experiments, students will explore various topics in classical mechanics, electromagnetism, thermodynamics, optics, and modern physics. The course begins with an overview of basic concepts such as motion, forces, energy, and momentum, laying the foundation for more advanced topics. Students will learn to apply mathematical tools and problem-solving techniques to analyze and solve problems related to motion, forces, and energy conservation. As the course progresses, students will delve into more complex topics such as electricity and magnetism, wave phenomena, and the behavior of light. By the end of the course, students will have gained a solid understanding of the principles of physics and their applications in various scientific and engineering disciplines. This course serves as a prerequisite for more advanced US205 course, physics and related fields, preparing students for further study and careers in Medical Imaging.

GE 104 – Oral Communication

This introductory course is designed to provide students with greater skills in all aspects of oral presentation. The course enables students to prepare effective speeches, emphasizing the relevant elements of public speaking. The process of preparing a presentation is covered, including topic selection, development, research, organization, language, and delivery of speeches for many types of audiences and occasions. The course will focus on building self-confidence of the students by presenting them the appropriate techniques to deliver informative and persuasive oral presentations.

GE 105 – Medical Terminology

This is a foundational course designed to provide students with a comprehensive understanding of the language used in various healthcare settings, students will learn to decipher and interpret medical terms commonly encountered in medical records, diagnoses, and procedures. The course covers the fundamental components of medical terminology, including prefixes, suffixes, and root words, and explores their meanings and applications in the context of anatomy, physiology, pathology, and medical procedures. Students will also learn about the structure and organization of medical terms, enabling them to construct and analyze complex medical vocabulary. By the end of the course, students will be proficient in deciphering medical terms, understanding their meanings, and effectively communicating within healthcare environments.

US 205 - Physical Principles and Instrumentation of Ultrasound

This course provides a comprehensive understanding of the fundamental physical principles underlying ultrasound technology, with a specific focus on preparing students to pass the SPI exam. Through a blend of theoretical knowledge and hands-on laboratory experience, students will gain proficiency in ultrasound instrumentation and operation. Topics covered in the course include the basic acoustic principles of ultrasound, the physics of pulsed ultrasound, Doppler principles, transducer operating principles and composition, components of the ultrasound imaging unit, identification and mitigation of common imaging artifacts, and safety protocols for operating ultrasound equipment. In the laboratory component of the course, students will receive practical training on the instrumentation controls necessary for optimal operation of ultrasound machines. By mastering these essential skills, students will be well-prepared to excel in both the theoretical and practical aspects of ultrasound imaging, ultimately ensuring success in passing the SPI exam and pursuing a career in the field of medical sonography.

US 210 – History of Ultrasound

Topics covered in the course include the early origins of ultrasound, advancements in transducer technology, landmark discoveries in diagnostic ultrasound applications, and the historical progression of ultrasound equipment and imaging techniques. Students will also examine the role of key figures in ultrasound history and their contributions to the field.

Through a combination of lectures, discussions, multimedia presentations, and interactive learning activities, students will develop a deep appreciation for the historical significance of ultrasound in medicine. Overall, the History of Ultrasound course aims to foster a greater understanding of the rich legacy and ongoing advancements in ultrasound technology, inspiring students to explore the future possibilities of this dynamic and rapidly evolving field.

US 305 - Vascular Ultrasound

This course is designed to instruct the student to ultrasound studies performed in the practice of vascular ultrasound imaging. Delve into the intricate hemodynamics of arterial and venous vascular systems, exploring their anatomical structures and prevalent pathologies. Vascular Sonography is a game of millimeters, this is the time to perfect your game. In our comprehensive lectures, we'll dissect the anatomy of the body's arterial and venous networks, providing insights into common disorders encountered in clinical practice. During immersive laboratory sessions, you'll receive expert guidance in refining your scanning techniques for crucial areas such as the carotid arteries, upper and lower extremity arteries, upper and lower extremity veins, and abdominal vessels. As the last class before your externship, mastering ultrasound studies in vascular imaging is paramount. Join us as we equip you with the skills essential for success in your upcoming professional endeavors

US 310 – Medical Professional

Embark on a comprehensive exploration of the dynamic field of diagnostic medical sonography with this foundational course. Designed to provide a broad overview, students will delve into the essential components of sonography practice, encompassing the roles, skills, and learning strategies vital for success in the profession. Throughout the course, students will gain insights into the multifaceted nature of a career in sonography, examining various facets including career progression pathways, the significance of professional affiliations, and the advantages of certification and registration. Discussions will encompass crucial topics such as sonographer safety protocols, ethical considerations, and the legal framework surrounding sonography practice, fostering a deep understanding of professional conduct and responsibilities. Moreover, students will explore diverse employment opportunities within the field, develop essential resume-writing skills, and hone effective interview techniques to navigate the competitive job market with confidence.

US 405- Abdominal and Small Parts Ultrasound Imaging

This course provides comprehensive training in abdominal and small parts ultrasound scanning essential for entry-level sonographer positions. Structured with both lecture and laboratory components, students will gain a thorough understanding of ultrasound imaging principles and practical skills required for clinical practice. The lecture segment delves into the normal ultrasound appearances of organs within the abdominal cavity, breast, thyroid, prostate, and testes, along with an exploration of common pathological conditions affecting these organs. Through interactive sessions, students will develop proficiency in recognizing and interpreting ultrasound images, preparing them for accurate diagnosis and reporting. In the laboratory segment, students will engage in hands-on learning experiences to master proper ultrasound scanning techniques for visualizing abdominal organs and small parts. Under the guidance of experienced instructors, students will learn to operate ultrasound equipment effectively, acquire optimal imaging views, prepare report, and ensure patient comfort and safety during scanning procedures.

US /AE 410 - Patient Care in Radiology

Delve into the critical realm of patient care within the context of Diagnostic Medical Sonography in this comprehensive course. Students will explore various aspects of patient care pertinent to sonographers, with a focus on fostering effective patient/sonographer interaction, ensuring patient confidentiality, and adhering to HIPAA and OSHA standards. Emphasis will be placed on mastering vital signs assessment, mastering body mechanics for safe patient transfer, implementing care techniques for patients with tubing, and adhering to standard precautions for infection control. Moreover, students will learn aseptic/sterile techniques, isolation protocols, and protocols for managing emergency medical situations. By the course's conclusion, students will be well-equipped with the knowledge and practical skills necessary to provide exemplary patient care in the dynamic and fast-paced environment of diagnostic medical sonography.

US 505 - Obstetrics and Gynecology Ultrasound Imaging

Explore the intricate realm of pelvic and obstetric ultrasound imaging in this comprehensive course, designed to equip students with a foundational understanding of both normal and abnormal conditions affecting the female reproductive system and developing fetus. During the lecture portion, students will delve into the nuances of normal and pathological conditions affecting vital organs such as the uterus, ovaries, and fetus. Through engaging discussions and case studies, students will gain insight into the complexities of gynecologic and obstetric ultrasound imaging, enhancing their diagnostic skills and proficiency. In the laboratory component, students will receive hands-on training in proper scanning techniques and protocols utilized in ultrasound imaging of gynecologic and obstetric patients. With an emphasis on recognizing normal anatomy, students will practice ultrasound documentation, biometry measurements, and the preparation of preliminary reports for the interpreting radiologist.

US / AE 510 – Clinical Prep Course

Embark on your journey towards clinical readiness with our Clinical Preparation for Sonography course. Throughout this comprehensive program, students will cultivate essential skills in patient communication, interdisciplinary collaboration, and compassionate care for individuals with diverse needs. In this course, students will delve into the intricacies of patient interaction, mastering effective communication strategies tailored to the healthcare setting. Additionally, students will learn the art of preparing patients for various ultrasound examinations, ensuring optimal comfort and cooperation throughout the process. As students prepare for their clinical practicum, emphasis will be placed on completing essential requirements such as physical examinations, background checks, and drug screenings. These prerequisites are crucial for ensuring a smooth transition into the clinical environment. Furthermore, students will gain valuable insights into the significance of the externship experience, viewing it as a pivotal six-month job interview. Through discussions and guidance, students will learn how to position themselves for success during their externship, ultimately paving the way for fulfilling career opportunities upon completion of the program.

US Clinical Practicum I

Prepare to step into the dynamic world of diagnostic medical ultrasound through our Clinical Immersion course. In this immersive experience, students will have the opportunity to directly engage with real-world ultrasound imaging facilities, including hospitals, clinics, and imaging centers. Throughout the duration of this course, students will undergo comprehensive training and direct supervision within the clinical setting, offering them a firsthand glimpse into the inner workings of a diagnostic ultrasound department. Under the guidance of experienced supervising sonographers or physicians, as well as our school's Clinical Coordinator, students will embark on a journey to acquire the essential hands-on skills required of a competent sonographer. This course serves as a crucial bridge between classroom learning and real-world practice, allowing students to apply theoretical knowledge to practical scenarios. Through active participation in clinical case studies and patient examinations, students will develop a nuanced

understanding of ultrasound techniques, patient care protocols, and departmental operations. Moreover, this immersive experience provides students with invaluable insights into the day-today realities of working in a clinical setting. By observing and participating in ultrasound examinations, students will gain confidence in their abilities and cultivate the professionalism necessary for success in their future careers as sonographers. Overall, the Clinical Immersion in Diagnostic Medical Ultrasound course is a cornerstone of our program, offering students a transformative opportunity to refine their skills, expand their knowledge, and prepare for the rewarding challenges that lie ahead in the field of diagnostic medical ultrasound.

US Clinical Practicum II

Clinical Practicum 2 builds upon the foundational experiences of Clinical Practicum 1, offering students an opportunity to delve deeper into the intricacies of diagnostic medical ultrasound. Designed as a more advanced continuation of the clinical training journey, this course empowers students to refine their skills, expand their knowledge, and prepare for the next phase of their professional journey. Throughout Clinical Practicum 2, students will continue their immersion in the clinical environment, working under the guidance of experienced sonographers and physicians. By actively participating in a variety of patient cases, students will enhance their proficiency in ultrasound imaging techniques, focusing on abdominal, small parts, gynecologic, obstetric, or vascular examinations. As students' progress through Clinical Practicum 2, they will have the opportunity to fine-tune their skills in performing complex ultrasound procedures, honing their ability to obtain high-quality images and provide accurate diagnostic assessments. Moreover, this course emphasizes the importance of mastering advanced imaging techniques essential for addressing the diverse needs of patients and healthcare providers.

An integral aspect of Clinical Practicum 2 is the emphasis on preparing students for successful integration into the workforce post-graduation. Recognizing the significance of securing employment in the field of diagnostic medical ultrasound, this course equips students with the practical skills, professional competencies, and industry insights needed to excel in their careers.

AE 405 Adult Echocardiography

This course is focused on providing a thorough understanding of echocardiographic techniques for assessing adult cardiac anatomy and pathology. The course covers both normal and abnormal anatomical structures through detailed echocardiographic imaging and interpretation. Students will develop foundational skills in identifying and analyzing normal cardiac anatomy and function using standard echocardiographic modalities. The course emphasizes mastering essential scanning techniques, understanding echocardiographic protocols, and interpreting Doppler and tissue Doppler imaging. The curriculum also introduces students to various pathological conditions affecting the adult heart, such as valvular diseases, myocardial dysfunction, and congenital heart conditions. Students will learn to differentiate between different cardiac pathologies and use echocardiographic data to support clinical decision-making. Hands-on laboratory sessions are an integral part of the course, providing students with practical experience in acquiring and analyzing cardiac images. Working with live patient data enhances the application of theoretical knowledge in real-world settings.

AE 505 Adult Echocardiography

This course is designed to deepen students' understanding and application of echocardiographic techniques for assessing adult cardiac anatomy and pathology. This course provides a comprehensive examination of both normal and abnormal anatomical structures through detailed echocardiographic imaging and interpretation, equipping students for more complex clinical cases. Students will enhance their proficiency in identifying and analyzing normal cardiac anatomy and function using advanced echocardiographic modalities. The course emphasizes mastering key scanning techniques, understanding standard echocardiographic protocols, and interpreting Doppler, tissue Doppler, and strain imaging. The curriculum covers

a wide range of pathological conditions affecting the adult heart, including valvular diseases, myocardial dysfunction, and congenital heart conditions. Students will learn to differentiate between various cardiac pathologies, apply differential diagnoses, and use echocardiographic data to inform clinical decision-making and patient management. Practical skills are reinforced through hands-on laboratory sessions focused on real-world echocardiographic imaging. Students will gain experience in acquiring and analyzing cardiac images, with opportunities to work with live patient data. Case studies and interactive discussions further develop critical thinking and problem-solving skills, preparing students to contribute effectively in clinical practice.

AE Clinical Practicum I

Prepare to step into the dynamic world of echocardiographic imaging through our Echocardiography Clinical Practicum I. This immersive experience offers students the opportunity to engage directly with real-world echocardiography facilities, including hospitals, clinics, and specialized cardiac imaging centers. Throughout this course, students will undergo comprehensive training under direct supervision in the clinical setting, gaining firsthand insight into the operations of an echocardiography department. Guided by experienced supervising echocardiographers or cardiologists, as well as our school's Clinical Coordinator, students will acquire the essential hands-on skills required for a competent echocardiographer. This course serves as a critical bridge between classroom learning and real-world practice, enabling students to apply theoretical knowledge to practical echocardiographic scenarios. Through active participation in clinical case studies and patient examinations, students will develop a deep understanding of echocardiographic techniques, patient care protocols, and departmental operations. Moreover, this immersive experience provides students with invaluable insights into the daily realities of working in a clinical echocardiography setting. By observing and participating in echocardiographic examinations, students will build confidence in their abilities and cultivate the professionalism necessary for success in their future careers as echocardiographers. Overall, Echocardiography Clinical Practicum I is a cornerstone of our program, offering students a transformative opportunity to refine their skills, expand their knowledge, and prepare for the rewarding challenges that lie ahead in the field of echocardiography.

AE Clinical Practicum II

Echocardiography Clinical Practicum II builds upon the foundational experiences of Clinical Practicum I, offering students the opportunity to delve deeper into the intricacies of echocardiographic imaging. As a more advanced continuation of the clinical training journey, this course empowers students to refine their skills, expand their knowledge, and prepare for the next phase of their professional careers. Throughout Clinical Practicum II, students will continue their immersion in the clinical environment, working under the guidance of experienced echocardiographers and cardiologists. By actively participating in a variety of cardiac cases, students will enhance their proficiency in echocardiographic imaging techniques, focusing on complex evaluations of cardiac structures, including advanced Doppler studies and tissue characterization.

As students progress through this practicum, they will fine-tune their skills in performing complex echocardiographic procedures, honing their ability to obtain high-quality images and provide accurate diagnostic assessments. The course emphasizes mastering advanced imaging techniques that are essential for addressing the diverse needs of patients with varying cardiac conditions. An integral aspect of Clinical Practicum II is preparing students for successful integration into the workforce post-graduation. Recognizing the importance of securing employment in the field of echocardiography, this course equips students with the practical skills, professional competencies, and industry insights needed to excel in their careers.

By engaging with challenging cases, navigating clinical protocols, and collaborating with interdisciplinary healthcare teams, students gain invaluable experience and confidence in their abilities. Additionally, Clinical Practicum II provides networking opportunities, allowing students to connect with potential employers and industry professionals. The successful completion of Echocardiography Clinical Practicum II marks a crucial milestone in the journey toward becoming a

proficient and sought-after echocardiographer. Beyond mastering technical skills, this course empowers students to embrace their role as healthcare professionals, prepared to make meaningful contributions to patient care and diagnostic accuracy in the dynamic field of echocardiography.

ITEM #31

STANDARDS FOR STUDENT ACHIEVEMENT

GRADING SYSTEM

LAMIC uses the following scale as its standard grading system.

%GRADE		DESCRIPTION	POINT
90 – 100	A	Excellent	4.0
80 – 89	B	Good	3.0
75 – 79	C	Satisfactory	2.0
60 – 74	D	Unsatisfactory	0.0
0 – 59	F	Fail	0.0
	I	Incomplete	0.0
	W	Withdrawal	**

Quantitative Component

Satisfactory Academic Progress is evaluated at Midpoints (one half of an academic year, which aligns with payment periods).

The student is required to make quantitative progress toward program completion.

Qualitative Component

A student must pass all modules or courses with a minimum grade as follows, based on a scale of 0 -100%:

- 75% for Associate of Applied Science in Diagnostic Medical Sonography

Progress is monitored on a monthly/module basis. Students who fail to maintain at least the minimum cumulative GPA (CGPA) will be notified in person during advising sessions. Tutorial assistance will be provided for students experiencing academic difficulties.

Incomplete Grade

A grade of "I" is assigned when hours or course work are not completed by scheduled completion date. This grade is removed and a letter grade is assigned when course requirements are met.

Course Repeat

A student may repeat a course(s) that he/she has failed only once. This applies only to all courses in AAS DMS. All repeated courses will appear on the student's transcript, but only the highest grade earned will be included in the calculation of the cumulative grade point average. Attendance in successfully repeated classes/modules will also replace attendance in a prior unsuccessful attempt. Coursework repeated may adversely affect student's academic progress in terms of the maximum time frame. By failing one course, the student fails the module and will have to repeat all courses if admitted back to the program through the selection process.

Withdrawal Grade

Students who withdraw from the program will receive a grade of "W" in each course enrolled in at the time of withdrawal. All withdrawal grades are considered to be not successfully completed, and negatively impact satisfactory academic progress.

Transfer Credit

LAMIC documents transfer credit for hours accepted towards program completion noted with a "Credit" on a transcript. Transfer credit is not included in the cumulative GPA.

Remedial Courses, Proficiency Credits, Non-Credit Courses, and Non-Punitive Grades

LAMIC does not offer proficiency credits, non-credit courses, but offers non-punitive (pass/fail) grades for Clinical Practicum courses.

MAXIMUM TIME FRAME

A student must complete the entire program within 1.5 times the normal completion rate.

Students may retake portions of the program only if they will fall within the 1.5 times the normal completion time, students who cannot complete the program in 1.5 times the normal completion time will be withdrawn from the program. Repetitions of course work are counted as hours attempted. The lowest grade will be dropped from the CGPA and the highest grade will be used to calculate the GPA.

TRANSFER AND READMITTED STUDENTS

Transfer students from outside of LAMIC will be evaluated only on the work completed while at LAMIC. Readmitted students will be admitted to the same status as at the time of withdrawal.

The maximum time frame is reduced for transfer and readmitted students, based upon the remaining length of the program.

ACADEMIC REGULATIONS / RETENTION

Los Angeles Medical Imaging College (LAMIC) has a structured system in place to monitor both the academic and professional performance of each student. While professional behavior is closely tied to academic success, academic performance, such as grades, is carefully tracked through a centralized system. This system ensures that any outstanding or underperforming students are quickly identified and receive appropriate recognition or support.

LAMIC faculty and staff are available to help students with academic challenges and can refer them to counseling services through the student services office if needed. We are committed to providing a supportive environment to help students stay on track and successfully complete the program.

The requirements for retention, progression, and dismissal at LAMIC are outlined below.

STUDENT CONDUCT

Students are expected to adhere to all LAMIC policies and regulations and to maintain appropriate behavior at all times. Any violation of college rules, including inappropriate or disruptive conduct, may lead to probation, suspension, or dismissal.

ACADEMIC DISHONESTY

Students who engage in academic dishonesty—such as plagiarism, cheating on exams or assignments, sharing copies of exams or answers, submitting someone else's work as their own, or helping others commit similar acts—will receive a grade of zero for the exam or assignment involved. A second instance of academic dishonesty will result in dismissal from the college. All incidents will be documented on a Notice of Deficiency and added to the student's permanent academic record.

Students have the right to appeal their dismissal for academic dishonesty by submitting a written appeal to the Program Director.

ITEM #32

ATTENDANCE POLICIES

To maintain satisfactory attendance, students must not miss more than 10% of their scheduled class time. Attendance is continuously monitored and evaluated at the end of each module. If a student's attendance falls below 90% during a module (excluding clinical/externship courses), they will be placed on attendance probation for up to 30 days. During this probation period, students must achieve 90% attendance or they may be withdrawn from the program.

Students who are absent for 14 consecutive calendar days will be dropped from the program unless they have received prior approval. Special consideration will be given for extenuating circumstances, such as illness, a death or birth in the immediate family, or other

valid reasons, with written documentation, subject to the approval of the Program Director and/or COO.

TARDINESS/ EARLY DEPARTURES

At Los Angeles Medical Imaging College, a student is considered late if they arrive after class has started or leave before it ends. Students who are late to class, leave early, or return late from breaks will receive a tardy on their record. Accumulating three (3) tardies or early departures in a month will count as one absence.

MAKE-UP WORK

Make-up hours are required in order to advance to the next module. Failure to complete missed time may result in termination from the program.

Students are responsible for any work missed due to an absence. Make-up work must be scheduled with the instructor and completed within two (2) weeks or before the end of the course/module, whichever comes first.

Any student who has been absent must meet with the instructor to receive a written assignment, which must be completed at school after class hours.

ITEM #33

ATTENDANCE PROBATION / DISMISSAL

Students who do not meet attendance guidelines will receive written notification and an attendance advising session when placed on probation by the Program Director. They will also be informed of the steps required to be removed from probation. If a student is being administratively terminated for unsatisfactory attendance, they will be notified by certified mail.

Students may be placed on probation for violating any part of LAMIC's attendance policy, including but not limited to:

- **Excessive tardiness**
- **Absences exceeding 10% of class hours in any given module**
- **No show/no call for an absence**

The probation period lasts 30 days or until the end of the module, during which time the student must attend at least 90% of the scheduled class time.

Failure to comply with probation requirements may result in termination from the program. At the end of the probation period, the Program Director will review the student's attendance. If the student meets the probation conditions, they will be removed from probation and may continue their studies. If not, the student will either have to repeat the module or be dismissed from the program.

ITEM #34

LEAVE OF ABSENCE (LOA)

If a student requires a Leave of Absence (LOA), they must submit a written request to the Program Director. The request should clearly state the reason for the LOA, the expected return date, and must include the student's signature and the date of submission. Please note that submitting a request does not guarantee approval by the school. The LOA cannot exceed 180 days in duration. If a student fails to return by the specified date, they will be withdrawn from the program.

Sometimes, students may need to pause their training due to personal circumstances. In such cases, they may request a leave of absence. To do so, students must submit a written request to the Program Director and/or CAO.

The leave of absence must be requested in writing before the start date, unless unexpected circumstances prevent this. If a student does not request a leave within 14 consecutive calendar days, following the institution's absence policy, they will be withdrawn from the program.

The written request must include the reason and the duration of the leave. The reason must allow the institution to reasonably expect the student's return within the requested time. The student must sign and date the request and acknowledge their understanding of the procedures and consequences of returning or failing to return.

A leave of absence cannot exceed 180 calendar days within any 12-month period or 50% of the program length, whichever is shorter. Multiple leaves are allowed as long as the total does not exceed these limits.

An approved leave may be extended if all conditions are met and the total leave period stays within the specified limits.

Los Angeles Medical Imaging College does not charge students additional fees for a leave of absence.

Jury Duty/Court Appearances

Jury duty is a civic responsibility that Los Angeles Medical Imaging College acknowledges. Students who are summoned are encouraged to coordinate with officials to defer their service until after graduation whenever possible.
Students should present their jury summons or subpoena to the Program Director as soon as possible. Faculty will assist students in completing any missed course material if needed.

Military Leave

Los Angeles Medical Imaging College recognizes the obligation of individuals to serve in the military. This policy pertains to absences due to service in the United States Armed Forces or a National Guard or Reserve Unit. Students should inform the Program Director of their military status upon acceptance into the program.

Students called to active duty are guaranteed the right to reenroll in the program. Reenrollment will be handled on a case-by-case basis with input from the CAO to support the student's academic success.

WITHDRAWAL

Students who wish to withdraw from their training program should reach out to the Program Director and/or CAO. The official withdrawal date, regardless of the circumstances or the date the College is notified, will be the last date the student attended classes. Both refunds and final grade calculations will be based on this official attendance date.

CLINICAL/EXTERNSHIP EXPECTATIONS

DRUG SCREENING

LAMIC does not currently require drug screenings; however, students should be aware that nearly all clinical and externship sites mandate a drug screening before starting their clinical experience. Students must complete the drug screening during the module immediately before their clinical/externship portion at a clinic of their choice. The cost for the screening is the responsibility of the student. Results must be submitted to the Clinical Coordinator to prepare for the clinical experience.

The decision to proceed after a positive drug screening rests with each individual clinic. If time permits before the start of the clinical experience, students may retake the drug screening. A positive result may prevent a student from attending a clinical site, which could lead to removal from the program.

.

PHYSICAL EXAMINATION FORM

All students enrolled in Diagnostic Medical Sonography programs must complete and submit the LAMIC Physical Examination Form, which must be signed by a physician, before starting their clinical experience at any clinic or facility. The physician will assess the student's ability to perform the tasks required for the program of study. This form must be completed by the midterm of the module preceding the clinical rotation or externship. Failure to submit a completed form will prevent the student from progressing to the Clinical Education portion of the program and may result in removal from the program.

These records will be stored securely in locked cabinets by the clinical or program coordinator and will be destroyed within six months of graduation.
The form also serves as proof that the student has received the required immunizations for MMR, Varicella, Hepatitis B, and Tdap. Students who are not immunized may be ineligible for their rotations at healthcare facilities, putting them at risk of not fulfilling graduation requirements.
Additionally, the physical examination form must confirm that the student has tested negative for TB or has a clear chest X-ray if the TB test is positive.
Each applicant is responsible for the cost of their physical examination, while the background check fee is included in the tuition.

Flu shots
Students may be required by the clinical sites they have been assigned to, to get a flu shot. If a student refuses, other options are solely up to the specific clinic. Failure to comply with an externship/clinical site's Flu prevention policy may place a student at risk of not completing all necessary graduation requirements.

COVID-19
Students may be required by the clinical sites they have been assigned to, to receive the COVID-19 vaccination. If a student declines the vaccination, any alternative options will be determined solely by the specific clinical site. Failure to comply with an externship/clinical site's COVID-19 prevention policies may jeopardize the student's ability to complete all necessary requirements for graduation.

PROGRAMMATIC CLINICAL ATTENDANCE

Clinical attendance schedule may vary and dependents on the clinical site. Students can be assigned to the weekend and/or evening rotations.

DIAGNOSTIC MEDICAL SONOGRAPHY

Absences

Los Angeles Medical Imaging College emphasizes the importance of excellent attendance in the clinical setting to ensure students gain the maximum benefit from their clinical rotations. Students are expected to attend all scheduled clinical assignments and adhere to the standards of practice in Diagnostic Medical Sonography.

Missing a clinical assignment jeopardizes a student's ability to meet the required clinical objectives. Therefore, absences should be limited to emergencies or illnesses that necessitate staying at home, such as infectious or communicable diseases, which must be verified with the instructor. A physician's release is mandatory for returning to clinical after three (3) or more consecutive days of absence due to illness or injury.
Dedication to clinical experiences is crucial for acquiring the knowledge necessary to become competent in the real-world setting of a Diagnostic Medical Sonographer. Excessive absences may result in Clinical Probation or dismissal from the program.

Students are permitted no more than one (1) clinical absence per module in the Diagnostic Medical Sonography program. Those who do not complete all required clinical hours will

not meet graduation requirements. Clinical absences will be monitored according to the following procedures: students must notify their clinical instructor at least one (1) hour before the start of their clinical assignment. A no-call, no-show may lead to probation or potential termination.

If a student misses one (1) clinical day, the clinical instructor will provide a verbal warning. To be eligible for graduation, students must complete 100% of their clinical hours.

Tardiness

The clinical instructor determines the arrival time at the clinical site. Students are expected to arrive 15 minutes prior to their assigned clinical time. A student is considered tardy if they arrive 15 minutes after the scheduled start time.

If a student is tardy for the second time during a clinical rotation, the Clinical Coordinator will notify them. A third tardy will result in the student being placed on probation. During this probationary period, no further tardiness will be permitted, or the student may face termination.

Making Up Missed Clinical Hours

Students who have exceeded their allotted sick time must make up the time before the end of the module. The Clinical Coordinator will schedule all make-up time as soon as possible and prior to the module's conclusion. Approval for make-up time will be granted based on the clinical needs of the department as determined by the Clinical Coordinator.

Any time spent in the department without the explicit approval of the Clinical Coordinator will not count toward the student's total hours. In cases of communicable diseases, students who surpass their sick time may receive an incomplete and be allowed to make up their time at the discretion of the Program Director and Clinical Coordinator.

Students will not be permitted to take the board exam until all required hours have been completed.

ITEM #41

EVALUATION / PROGESSION POLICY

Students in online and blended programs can communicate with their instructors through the LMS, by email, or over the phone. The school aims to respond to student inquiries and provide guidance within 24 to 48 hours. After receiving student projects or assignments, feedback or evaluations will be sent within five business days.

Student evaluations consist of monitoring student progress in theory, campus laboratory and clinical hospital rotations on a continuing basis, and assessing students on the attainment of the objectives listed in the course syllabus. Students will also be evaluated according to their attendance patterns, behavior at clinical sites and job readiness. The course' syllabi handed to the student upon beginning of each course indicates the percentage that each of these factors represents on the final course grades. The student must successfully complete a Module to be able to progress to the following one. The final

grade of the Module is composed by an arithmetic average of all the course grades obtained during the Module.

Student scores are continuously monitored. Students failing any of the theory exams in the program are required to meet with the Program Director, who will develop a plan ("plan for improvement") indicating the areas needing improvement and the steps to be followed, allowing them, if applicable, to retake the failed exam (see retake policy for more details).

Students who do not maintain the minimum pass score during a Module will be placed on probation for 30 days or until the last day of the Module and will be required to comply with an individual remediation plan to optimize future scores. Failure in achieving the minimum pass score at the end of the Module may result in repetition of the Module or termination from the program.

ITEM #32

ACADEMIC PROBATION

Students who fail to meet the required Satisfactory Academic Progress (SAP) at the end of a module will be placed on academic probation for the duration of the next module. Students must achieve the required GPA or minimum passing grade to remain eligible to graduate within the maximum allowable timeframe (150% of the program length).

If a student meets the required academic standards during the probationary period, they will be removed from probation and allowed to continue their studies. If the student fails to meet the standards, they may be dismissed from the program.

APPEAL PROCESS FOR ACADEMIC PROBATION

Students placed on probation may appeal the decision within five (5) days. To submit an appeal, the student must provide a letter to the Program Director that includes the following:

- A description of the circumstances or events that prevented the student from achieving SAP
- An explanation of why the student failed to make SAP
- A statement of what has changed to allow the student to succeed in the future

The Program Director will review appeals that include appropriate documentation and are based on circumstances such as:

- Severe illness, medical condition, or injury
- Death of an immediate family member
- A significant life-altering event
- Military deployment or call to active duty

The Program Director will determine whether the student is eligible for an academic plan that will allow them to regain SAP within the maximum timeframe. The student will be notified of the decision in writing within five (5) days. There are no further appeals processes.

Students can regain satisfactory academic progress by improving their Cumulative Grade Point Average (CGPA) or meeting the minimum course completion requirements.

ITEM #32

SUSPENSION AND TERMINATION

The Chief Academic Officer may suspend or terminate students for any of the following reasons: 1. Failure to comply with the attendance policy or maintain satisfactory academic progress (e.g., failure to meet program requirements, or a CGPA below 2.5 for DMS programs).

2. Endangering the safety of others on campus or in clinical settings.
3. Violation of the LAMIC Standards and Conduct Policy.
4. Engaging in academic dishonesty.
5. Vandalism or misuse of clinical equipment.
6. Breaching patient privacy or failing to adhere to HIPAA regulations.
7. Any other incident deemed severe enough to warrant dismissal.

APPEAL PROCESS FOR SUSPENSION AND TERMINATION

Students who wish to appeal a suspension or termination must submit a written appeal to the Program Director within five (5) calendar days of receiving the suspension notification. The appeal letter should outline any extenuating circumstances that may warrant further consideration, such as the death of a family member or severe illness. The Appeal Committee will review all appeals, and the student will receive a written decision within ten (10) calendar days of the school's receipt of the appeal. The decision is final.

If reinstated, the student will be on probationary status for the next evaluation period and must meet the terms and conditions specified in the appeal decision. The student's academic status will be reviewed at the end of each module. Probation may continue as long as the student meets the terms of the probation.

RECORDKEEPING

Los Angeles Medical Imaging College (LAMIC) adheres to the Family Educational Rights and Privacy Act of 1974 (FERPA), also known as the Buckley Amendment. This federal law ensures that student records and personal information are kept confidential and are not released to third parties without the written consent of the student, or, in the case of minors or tax-dependent students, their parents or guardians. Information may only be disclosed under specific circumstances, such as a written request or release from the student, a court order, or a requirement from a government agency.

Education records at LAMIC include files, materials, and documents containing information directly related to the student, maintained by the institution. Written consent from the student is

required before education records may be disclosed to third parties, except for regulatory education agencies and other circumstances outlined under Student Privacy Rights. Students have the right to inspect their education records by submitting a request to the administration. A school official must be present during the inspection of student files.

All physical records will be maintained and stored at the following address:

LAMIC, Los Angeles Medical Imaging College
The Old Road, Suite 155, Santa Clarita, CA 91381

Any backup electronic records will be stored securely in password protected cloud-based platform with regular backup, and hard copies will be archived in fire-resistant storage, that is only accessible by authorized personnel within the office.

Records are organized into distinct categories, and maintained in separate files:

1. **Academic Records** ((student ID, HS Diploma or GED, social security card, contact details, application forms, admission package, enrollment agreement, Wonderlic Scholastic Level Test results, background check, Basic Life Support and CPR, immunization records, prior education details, transfer credit (optional), course completion, attendance, Satisfactory Academic Progress reports, official transcripts, completion certificate))
2.

3. **Financial Records** ((student ID, social security card, contact details, enrollment agreement, transfer credits (optional), total institutional charges charged, total institutional charges paid, SAP reports, leave of absence or course repetition records (optional), instrument of indebtedness)).

LAMIC retains student records for a minimum of five years from the date the student graduates, withdraws, or otherwise ceases enrollment, as required by law.
Transcripts are maintained permanently.

ITEM #27

FACULTY

All instructors at LAMIC possess comprehensive training and significant experience in teaching, curriculum development, assessment, and revision. They apply industry-relevant teaching methodologies within their areas of professional expertise to ensure high-quality education.

GENERAL EDUCATION	
WINSTON IKEDA – General Physics Full-Time *BA – Business Administration*, CSU Dominguez Hills, Carson, CA *Diagnostic Medical Sonography* – Atlantis Career College, Garden Grove, CA *RDMS, RVT*	ALY MULJI- Oral Communication Adjunct / Part-Time *MS – Physiological Science*, University of California Los Angeles CA *BS – Neurobiology , Physiology and Behavior*, University of California , Davis, CA
KESLEY DAVIS- Medical Terminology Part-Time *MA – Literature,* Georgetown University, Washington, DC *BA – English/Political Science,* Purdue University, West Lafayette, IN	ROLAND CIUODERIS-Anatomy and Physiology Part-Time *Doctor of Medicine*, Karel Marcinkowski Academy of Medicine, Poznan, Poland *BA – English Literature/Computer Science*, New York University, New York, NY
KRISTOPHE MALONE-General Math Adjunct / Part-Time *MS – Mathematics*, University of California , Riverside CA	
CORE COURSES	

ALEXANDER GELFAND-Progam Director Full-Time *MS – Medical Science,* Odessa State Medical University, Odessa, Ukraine *AA – Ultrasound,* California School of Modern Sciences, Beverly Hills, CA *RDMS RVT*	SOFIA AGARONOVA-Adult Echo Full-Time *Diagnostic Medical Sonography* - Nova Institute of Health Technology, Los Angeles, CA *RDMS (AB), RVT (Vascular), RDCS* *Doctor of Medicine - Internal Medicine*, Tbilisi State Medical School, Tbilisi, Republic of Georgia
	WINSTON IKEDA-Ultrasound Physics Full-Time *BA – Business Administration*, CSU Dominguez Hills, Carson, CA *Diagnostic Medical Sonography* – Atlantis Career College, Garden Grove, CA *RDMS, RVT*
KASEY ABAKUMOFF-Adult Echo Full-Time *Diagnostic Medical Sonography* – Platt College Los Angeles , CA RDCS , RVT RDMS (ABD, OB/GYN) BR *BS – Health Managenment*, Platt College Los angeles CA	KIMBERLY BERMUDEZ-General Sonography Full-Time *MS- Business Administration* – Texas A&M, Chorpus Christi TX *BS-* Diagnostic Medical Sonography – Advantist Health University – Florida *RDMS(ABD, OBGYN) RVT , BR* *AAS- DMS* – Platt College Los angeles , CA

ITEM #36

STUDENT SERVICES

STUDENT ADVISEMENT

The faculty and staff at Los Angeles Medical Imaging College are dedicated to advising students on academic challenges and can provide referrals to specialized counseling services when needed. We strive to create a supportive environment to help each student maintain their progress and successfully continue in the program.

Given the demanding nature of Associate Degree Programs, it is advised that students limit their employment to no more than 10-12 hours per week. If a student's job negatively impacts their academic or clinical performance, they will receive guidance regarding their success in the program.

Students should note that they will not receive compensation for any clinical work conducted as part of the program.

TUTORIAL ASSISTANCE

Los Angeles Medical Imaging College offers tutorial support for students facing academic challenges, and those in need may be required to attend remediation classes outside of regular class hours. Instructors actively work to identify students who require assistance, but students are encouraged to take the initiative to seek help outside of class and to communicate their difficulties with their instructors or the Program Director.

GENERAL ASSISTANCE (HOUSING, CHILD CARE, TRANSPORTATION)

LAMIC understands that students may require certain assistance regarding personal issues while attending school. LAMIC staff maintains information pertaining to local child-care facilities and local transportation. Los Angeles Medical Imaging College does not assume responsibility for student housing, does not have dormitory facilities under its control, nor offers student housing assistance. According to rentals.com for Los Angeles, CA, rental properties start at approximately $1,250 per month.

Los Angeles Medical Imaging College maintains listings of community resources that are available to all students in the library, the school lobby, and the Student Services Office. Those resources include referrals to emergency services.

If other information is required, please make your request at the Student Services Office.

DRUG AND ALCOHOL ADVISING

Students facing issues related to drugs or alcohol are encouraged to speak with the Program Director, and all discussions will be kept confidential. Students requesting counseling will receive a list of available counseling centers. During the admissions process, all students are provided with a copy of the College's Drug and Alcohol Prevention/Awareness Policy.

In accordance with the Drug-Free Schools and Communities Act (Public Law 101-226) and the policies of Los Angeles Medical Imaging College, the possession, use, distribution, or solicitation of illegal drugs and alcohol by students and employees is strictly prohibited. Individuals needing assistance with drug or alcohol issues are urged to contact the National Institute on Drug Abuse Hotline at 1-800-662-HELP for information and referrals to local treatment centers.

SMOKING, DRUG AND ALCOHOL USE

Prevention Plan

Los Angeles Medical Imaging College enforces a zero-tolerance policy regarding the use of illegal drugs and controlled substances on campus. The consumption of alcohol and other controlled substances is strictly prohibited. Both students and employees are forbidden from using illegal drugs. Any violation of this policy may result in disciplinary action, which can include expulsion from the program.

As an educational institution, LAMIC places a high priority on compliance with its drug use policy. The standards of conduct explicitly prohibit the unlawful possession, use, or

distribution of drugs and alcohol by employees on school property or during school activities.

LAMIC acknowledges that the use of illegal or controlled substances can often lead to dependence, both chemical and psychological. Individuals who become dependent on these substances may find it challenging to stop using them, even if they desire to do so. The College views these addictions as medical issues.
Smoking or using tobacco products outside designated smoking areas may result in disciplinary actions, including termination. Los Angeles Medical Imaging College encourages students with dependencies on tobacco, alcohol, or drugs to seek treatment. Students engaged in medically supervised, fixed-duration programs aimed at overcoming drug dependence will not face disciplinary action for their condition, although participation in such programs does not allow for drug use on campus. Any student involved with illegal or controlled substances, including those in medically supervised programs, must notify the Program Director in writing. The College ensures confidentiality for students participating in medically supervised programs for drug addiction treatment.

If a LAMIC student seeks assistance for a drug or alcohol issue, the College will refer them to a local rehabilitation and treatment agency. There are legal ramifications for the unlawful possession, use, or distribution of illicit drugs and alcohol, as outlined in the California State Drug-Free Workplace Act of 1990 and the Drug-Free Workplace Act of 1988 (Public Law 101-690).

LAMIC is obligated to adhere to the following federal requirements:

1. Students must comply with the Los Angeles Medical Imaging College Drug-Free Policy.
2. A student must notify the institution in writing of any conviction for violating a criminal drug statute occurring in the workplace within five calendar days of such conviction.
3. The institution will notify the U.S. Department of Education in writing within ten calendar days upon receiving notice of a conviction from a student or actual notice of such a conviction.
4. Within thirty days of receiving notice of a student's conviction for violating a criminal drug statute, the institution will take appropriate action against the student. Such actions may include termination, in accordance with the Rehabilitation Act of 1973, or requiring the student to participate satisfactorily in a drug abuse rehabilitation program. Ongoing drug awareness programs, counseling, treatment, and other related services are available through the Resource Center at 800-879-2772 and 800-662-4357. Students seeking help for drug or alcohol-related issues are encouraged to reach out to these organizations.

Campus Drug Policy & Resource Guide

The school maintains a strict policy prohibiting any involvement by students in the unlawful use, possession, sale, or transfer of illegal drugs and narcotics in a manner that could impair their ability to perform.

As a drug-free workplace and educational institution, the school is dedicated to enforcing all related policies, which may include notifying law enforcement if individuals are found using drugs or alcohol on campus. Additionally, the school ensures confidentiality for students who seek assistance in obtaining help.

RESOURCES FOR DRUG ABUSE TREATMENT

As community and governmental concerns about drug abuse have grown, access to resources and information regarding treatment options has expanded significantly. Many communities now offer drug treatment resources that were unavailable a few years ago, and larger cities tend to have a greater variety of options. Generally, resources located within a patient's home community are the most beneficial due to easier access and the likelihood of continuing aftercare, which is crucial for successful drug treatment.

Here are several types of available resources:

1. **Hospital Emergency Rooms**
   Emergency rooms are the preferred facilities when an overdose of mind-altering substances is suspected. Given that many of these overdoses can be life-threatening, it is essential to seek emergency treatment promptly.
2. **Police, Fire & Paramedic Services**
   In situations where drug abuse symptoms indicate a dangerous scenario, it is advisable to utilize these services for the fastest access to treatment. If a suspected drug user's behavior is severely disturbed or out of control, contacting the police and paramedic services is appropriate.
3. **Emergency Outpatient Treatment Facilities**
   These facilities, often referred to as "Redi-care" or "Surgi-care," differ from fully equipped hospital emergency rooms in that they provide a more limited range of treatment options and do not offer inpatient care. For serious abuse situations, a hospital emergency room is preferable.
4. **Drug Treatment Centers**
   Various types of drug treatment centers are available, with some operating on an outpatient basis and others offering inpatient services, depending on the type of abuse and their treatment philosophy. It’s beneficial to explore the community to identify available treatment centers, the types of patients they serve, and the costs involved.
5. **Alcoholics Anonymous and Similar Organizations**
   Alcoholics Anonymous (AA) is a vital resource for individuals struggling with alcohol issues. Similar organizations exist for cocaine abusers (Cocaine Anonymous) and other drug users (Narcotics Anonymous). These nonprofit groups, run by their members, are often instrumental in successful drug treatment programs, with many communities hosting multiple chapters and meetings. Their significance as a primary resource for drug abuse treatment cannot be overstated.
6. **Community Agencies and Social Service Groups**
   Many communities offer social service facilities and groups focused on drug treatment. The methods of treatment vary depending on community resources and the severity of

abuse. Information about these treatment options can be obtained from local departments of social services or medical services.

7. **Church Groups**
   Numerous churches and religious organizations have programs to assist drug users and abusers, typically at no cost. Information about these programs can be accessed through local churches or community social service agencies.
8. **Resource Center**
   The Resource Center maintains two free statewide phone numbers (1-800-879-2772 and 1-800-662-4357) for California residents seeking information about alcohol or drug treatment options. Requests for treatment information are directed to the administrative office of alcohol and drug programs in the caller's county. The Resource Center provides non-emergency information only and does not operate a crisis hotline.

STUDENT LOUNGE

The Student Lounge and kitchen is available for students to unwind and relax. It features coffee machines along with a selection of snacks and refreshments. Students are encouraged to use the lounge while eating and are asked to maintain a clean environment out of respect for their fellow students. Additionally, a “quiet room” is provided for those seeking extra space to study.

FIELD TRIPS AND GUEST SPEAKERS

Instructors may organize field trips to relevant medical clinics, laboratories, hospitals, businesses, and manufacturing facilities. These trips aim to expose students to the professional environment within their chosen career field and to enhance classroom learning. Additionally, guest speakers may be invited to further reinforce the training received in class.

ITEM #37

JOB PLACEMENT SERVICE

The College maintains a continuous relationship with its graduates through a job placement service, regardless of their graduation year. While employment assistance is available, no guarantee of employment can be provided.

Around four weeks before graduation, students are encouraged to schedule a formal interview with the Placement Office to develop an employment plan. Qualified candidates are thoroughly screened before being referred for job opportunities. Many students secure

employment independently, and these graduates are encouraged to notify the Placement Office about their employment status.

HEALTH AND PROFESSIONAL LIABILITY INSURANCE

Students at Los Angeles Medical Imaging College are responsible for obtaining their own health insurance. The Student Services Officer is available to provide information about healthcare options.

The College maintains a professional liability insurance policy covering all students while engaged in activities related to their course of study. However, this policy does not apply to any activities outside of their academic responsibilities at Los Angeles Medical Imaging College.

VOTER REGISTRATION

LAMIC encourages all eligible students to participate in the Democratic Process. Students are eligible to vote if they are:

- A United States Citizen
- At least 18 years old on Election Day
- A resident of California
- Not found by a court to be mentally incompetent
- Not in prison or in county jail (serving a state prison sentence or serving a term of more than one year in jail for a defined "low-level" felony), or on parole, post release community supervision, or post-sentencing probation for a felony conviction (for more information on the rights of people who have been incarcerated, please see the Secretary of State's Voting Guide for Currently or Formerly Incarcerated Californians. More information can be found at the Secretary of State's website at www.sos.ca.gov/elections Registration forms can be found at: http://registertovote.ca.gov/

LOS ANGELES MEDICAL IMAGING COLLEGE
25101 The Old Rd, Suite 155 Santa Clarita, CA 91381
(833) 589–0009 www.lamic.org

ITEM #43

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2026 & 2027

Associate of Applied Science in Diagnostic Medical Sonography
Program Length 84 weeks

On-Time Completion Rates (Graduation Rates) *Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2026				
2027				

Student's Initials:____Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2026				
2027				
**20XX				

**Included if the program is more than one year in length.

Student's Initials:_____Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates

(includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2026					
2027					

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. **(Insert how student can obtain this information.)**

Gainfully Employed Categories

(includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2026			
2027			

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2025			
2026			

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2026		
2027		

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2026		
2027		

Student's Initials:_____Date: _____

Initial only after you have had sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week. • You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills. • Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.
•

Student's Initials: _____Date: _____

Only initial after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
mm/dd/yyyy						
mm/dd/yyyy						

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

(includes data for the two calendar years prior to reporting) **Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$20,001 - $25,000	$35,001 - $40,000	$40,001 - $45,000	$45,001 - $50,000	No Salary Information Reported
20XX							
20XX							

A list of sources used to substantiate salary disclosures is available from the school. **(Insert how student can obtain this information.)**

Student's Initials:____Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2025: $24,701.50 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2026: $24,701.50 Total charges may be higher for students that do not complete on time.

Student's Initials:____Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Los Angeles Medical Imaging College are not eligible for federal student loans. This Institution does no meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials:_____ Date:_____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed tot the Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____-

Student Name (print)

_____ _____-

Student Signature Date

_____ _____

School Official Date

* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on MM/DD/YYYY. As of MM/DD/YYYY, two full years of data for this program will be available.

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.

- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information

LOS ANGELES MEDICAL IMAGING COLLEGE
25101 The Old Rd, Suite 155, Santa Clarita, CA 91381
(833) 589–0009 www.lamic.org

STUDENT'S RIGHT TO CANCEL:

1. You have the freedom to withdraw from your program of instruction without any repercussions or obligations by attending the first session or up to the seventh (7) calendar day after enrollment, whichever comes later. After this cancellation period, you retain the right to discontinue your studies at any time. Additionally, if you have completed 60 percent or less of the credits scheduled in the current payment period through your last day of attendance, you have the right to receive a pro rata refund. **Cancellation of this agreement can occur up to: _____/____/**

2. Cancellation can be initiated when the student submits a written notice of cancellation to Los Angeles Medical Imaging College at the following address: 25101 Old Rd, Santa Clarita, CA, 91381. This notice can be delivered either by mail or in person. If sent by mail, the cancellation notice is considered effective upon proper addressing and postage. The written notice of cancellation is not required to adhere to any specific format; as long as it indicates that the student no longer wishes to be bound by the Enrollment Agreement, it is considered effective.

3. In the event of Enrollment Agreement cancellation, the school will reimburse the student for any payments made, deducting a registration or administration fee not exceeding $150. Additionally, any deductions for equipment not returned in good condition will also be subtracted from the refund amount. The reimbursement will be processed within 45 days from the receipt of the cancellation notice.

4. In cases where enrollment is denied by the institution or a prospective international student's visa application is declined, a complete refund of all tuition and fees paid will be issued to the applicant.

5. If the institution cancels a program after a student has enrolled, all funds paid by the student will be refunded by the institution.

6. Cancellation Before Classes Begin or No Show: If an applicant who has been accepted by the institution cancels before the scheduled classes begin or fails to attend class (no-show), the institution will refund all payments received, except for a registration or administration fee of up to $150.00.
   Cancellation After Classes Begin: The cancellation policy for students who withdraw after classes have commenced is outlined in the preceding point No. 1 of this section.