

LDN Dance Co. LTD (LDC) Terms and Conditions

FEE PAYMENT

1. Group class payments cover one full term. Refunds will not be given for group classes missed by the student. If a student has a long-term illness or injury, fees may be refunded at the teachers' discretion. This does not include minor illnesses or holidays taken during term time.
2. Private lessons can be purchased in blocks at the beginning of the year. A 50% deposit will be required to secure the slot, this will be deducted from the invoice you receive at the end of the month for the outstanding balance of remaining lessons. **48 hours' notice of cancellation** is required for any private lesson. The full rate of the private will still be charged if cancelled later than this.
3. All fees should be paid in full to LDC by the date shown on the invoice.
4. Payments should be made online via BACS. For private lessons, invoices with all payment details will be emailed at the end of each month. Please clearly quote the invoice number and student name when making payment. Occasionally payment can be made on our website via Square.
5. Class fees are subject to change and LDC will notify you in advance of any price increases.
6. All new students are required to pay a £20.00 registration fee (one fee per student). This is due at the time of registration and is non-refundable.
7. In the event of any circumstances out of our control such as a natural disaster or global pandemic, LDC is not obliged to issue any refunds. Instead, the opportunity will be given to switch to online classes for students to continue their training. Should a student wish to opt out of this option, any fees previously paid or due for payment up until the end of that term will not be refunded.
8. Costume fees are not included in the term fees. Parents/Guardians can expect to pay approximately £65 per routine their child is in. We aim to keep costs for costumes as low as possible. They will be invoiced shortly before the Showcase takes place and distributed roughly one week ahead of the event. Students/parents will only be able to collect their costumes once the costume invoice has been paid in full.

WITHDRAWAL POLICY

9. Should any pupil wish to discontinue any class or leave the school, refunds for any unused classes will not be given.

CLASSES AND ATTENDANCE

10. If a class is cancelled on our behalf and a reschedule is not possible, fees already paid for that class will be deducted from next term's fees.
11. Students must be on time to class and enter the studio ready to dance. They should be picked up on time as teachers often have other venues to teach at immediately after.
12. Dancing in a safe and comfortable space is one of our priorities. Students will not be allowed to leave the studio until they are collected by an adult or carer. Written permission is required should there be any changes in pick up arrangements.
13. No parents will be allowed to wait inside the studio, as this can be distracting to participants of the class.
14. Students are expected to attend all classes for which they are registered for. A child should not commit to a class at LDC if they will not be able to attend all the lessons. Any known absences or conflicts in schedules should be brought to the Director's attention at the beginning of the year.
15. All students must be registered for the classes they attend.
16. The only items permitted in the studio are those for dance purposes. LDC does not accept any responsibility for any loss or damage to property left on the premises.
17. All LDC classes work towards learning a routine to be performed at the end of year showcase. Attendance at this performance is mandatory for all students. The Showcase takes place near the end of April or beginning of May. Dates will be confirmed nearer the time.

CORRECTIONS

18. Dancing is a physical skill and to help and facilitate the student's learning, the teacher may physically guide a movement by touch. This will be in a professional manner and the intention of the contact will be made clear.

UNIFORM AND APPEARANCE

19. We ask all students to wear the recommended uniform for each class. The uniforms ensure students look tidy and feel confident in their surroundings.
20. Hair should always be off the face and neckline, neat and tidy.
21. For safety reasons, jewellery must not be worn in lessons.

BEHAVIOUR, ETTIQUETTE AND DECORUM



22. The LDN Dance Co. LTD code of conduct must be always adhered to:

We expect all dancers to:

- Respect all teaching staff.
- Treat all other pupils as you would wish to be treated yourself.
- Be supportive of everyone.
- Come to every class with a positive attitude.
- Always ask for help if you need it.
- Consistently try your best.
- Wear correct uniform and footwear.
- Ensure hair is neat and tidy.

23. No food or drink should be brought into class with exception of water.

24. Students and parents/carers are expected to demonstrate mutually respectful behaviour to teaching staff and fellow students. Poor behaviour will not be tolerated and may result in the student being asked to leave the school. Bullying is not tolerated and should be brought to the Director or class teacher's attention immediately.

25. LDC does not discriminate on background, sexual orientation, gender, race, or religion, and regularly monitors staff to maintain school teaching policies and adheres to Health and Safety procedures to ensure that each child dances in a class appropriate to their level of development.

26. All choreography is property of the London Dance Co. LTD. If any student wishes to perform choreography from any of their classes at LDC, permission must be requested prior.

HEALTH

27. Please notify us of any medical issues or learning difficulties that may affect your child's learning. This can help us to adapt our teaching in a way that will benefit them most.

28. Any injuries should be discussed with the teacher before, or at the beginning of class.

COMPETITIONS



29. LDC offers Competition Teams for students aged 8+. An audition is held prior to the start of the first term. If a dancer wishes to be considered for one of these groups, they must attend this audition. We will be looking for dancers who demonstrate:

- Technical Ability
- Strong Musicality
- Ability to pick up choreography
- Performance Ability

Please be aware that the Competitive Groups have a zero-absence policy. They operate at a faster pace than recreational classes. Previous commitment will also be taken into consideration for next year's placement. Dates and locations of competitions will be determined at the beginning of the first term and agreed amongst all students/parents.

Each company will have their own choreography blocks. Jazz and Lyrical competitive company members are required to fulfil a technical training requirement in addition to choreography blocks. (Commercial only members are exempt from these mandatory trainings however we do recommend they attend). If a student does not attend their classes regularly, they will not be allowed to compete.

30. Our dancers are expected to follow competition etiquette all times. Team LDC should support one another, along with members on other teams and be always polite. If company members fail to comply with this, it will result in them losing their place on the team.

31. When attending a competition under the representation of the LDN Dance Co. LTD dancers are expected to always wear LDC uniform and team jackets when not in costume. These can be purchased at the beginning of the year if found successful at auditions.

DATA PROTECTION

32. Please ensure that LDC receives any changes to pupil's contact details in writing. All details will be held in strict confidentiality (General Data Protection Regulation and the Data Protection Act 1998) and will not be passed on to outside parties unless necessary.

33. We may use your data to contact you in relation to:

- News updates about the school
- Information relating to lessons/competitions/showcases
- Invoicing
- Emergency notifications (such as injuries or sickness, changes to planned lessons, cancellations etc.)
- Records of invoices paid and outstanding (and any agreed payment terms)

- Any other information relevant to the school and your/ your child's lessons and progress.



34. Alice Brewer should be notified of any change in contact details and/or health issues.

PHOTOGRAPHY

35. The school may wish to take occasional photographs or videos of our students for advertisement of the LDC. The use of these can include but not limited to, our website, social media, and printed material.
36. Parents are permitted to take photos on watching day unless another parent in the class objects.
37. Students are not permitted to record during class unless given consent from the teacher for training purposes.

MISCELLANEOUS

38. The school timetable may be subject to change. Parents/carers will be notified of any changes.
39. Dancing is a physical activity and contains a certain amount of risk. Students taking part in any of our classes or events run by LDN Dance Co. do so at their own risk.
40. If students and/or parents break the terms and conditions, they may be asked to leave by the director and no refund given.
41. Any queries and complaints should be addressed to the director only.
42. Our Safeguarding Policy and Risk Assessment is available on request. Please contact the Director for more information.

I give consent to the use of photographs and video recordings of my child attending LDC classes. This includes but is not limited to being posted on the LDC website and social media for promotional purposes, along with flyers and other advertisement materials.

I understand that my child/ren participating in any kind of classes at LDC (Acro included) is entirely at your own risk. Dance employees and/or contractors will not assume responsibility for any bodily or personal injury.

By enrolling my child into the LDN Dance Co. I confirm that I accept the above terms and conditions.

April 2024