



## Kampala Community International Preschool

<b>Fee Structure 2017/18</b>							
Program	Time	Term Fee			Yearly Fee		
Play and Learn (6mths.-18 mths.)	2:00pm-4:00pm	MWF	TTh	M-F	MWF	TTh	M-F
		\$302	\$203	\$330	\$816	\$549	\$891
Play Group (18 mths.-2 yrs.)	9:00am-12:00pm	MWF	TTh	M-F	MWF	TTh	M-F
		\$605	\$407	\$660	\$1634	\$1099	\$1782
Toddler (2 yrs.-3 yrs.)	7:45am-12:45pm	\$720			\$1944		
Early Learner's (3 yrs.-4 yrs.)	8:00am-1:00pm	\$920			\$2484		
Pre-Kindergarten (4 yrs.-5 yrs.)	8:15am-2:15pm	\$1200			\$3240		
<b>Other Fees</b>							
Registration Fee (non-refundable)	\$200	<i>\$150 for second child and no registration fee for subsequent children</i>					
<b>Morning Care</b>							
Play Group (8am-9am)		\$60			\$180		
All other programs (7am-8am)		\$60			\$180		
<b>After Care</b>							
Play Group (12pm-4:30pm)		\$160			\$480		
Toddler and Early Learner's (1pm-4:30pm)		\$110			\$330		
Pre-Kindergarten (2pm-4:30pm)		\$60			\$180		
<b>Lunch</b>							
Play Group		MWF	TTh	M-F	MWF	TTh	M-F
		\$130	\$90	\$200	\$390	\$270	\$600
All other programs		\$200			\$600		
<b>Clubs</b>							
Toddler and Early Learner's (1:30-2:30pm)		Monday-Friday \$300			Students wishing to participate in a specific activity will be charged at the rate of \$80 per club.		
Pre-Kindergarten and Kindergarten (2:30-3:30pm)							
<b>Discounts</b>							
Early Payment Discount	Fees paid one week before due date will receive a \$20 discount. Fees paid for the 2018/19 academic school year by May 1 <sup>st</sup> , 2018 will receive a 10% discount.						
Sibling Discount	A 5% discount is applicable to a sibling of a child already enrolled.						
All fees are in USD. Payment in UGX is acceptable at the rate indicated by the school office. Fees once made are NOT REFUNDABLE. Please refer to our Financial Terms and Conditions for more details.							

Bank Information	KCIP's Late Fee Policy
<p><u>Bank Name:</u> Stanbic Bank, Uganda</p> <p><u>Bank Branch:</u> Forest Mall</p> <p><u>Account Name:</u> Kampala Community International Preschool</p> <p><u>Account Number:</u> 9030011079899 (UGX) 9030011079902 (USD)</p> <p><u>Swift Code(for Int'l transfers):</u> SBICUGKX</p>	<p>Fee payments are due and payable on the day specified next to "Balance due by" on the invoice. If a payment is not made by 1pm of the day following the due date, you must pay a \$25 late charge (unless other arrangements have been made with the director). For every additional day late, you will be charged \$5. If fees are not paid within seven days of the due date, attendance at KCIP will no longer be permitted until fees are paid in full, including the late fees (unless other arrangements have been made with the director). If fees are not paid within thirty days of the due date, KCIP can no longer hold a space for your child.</p>



### Financial Terms and Conditions

1. School fees are due exactly one week prior to the last day of term. Fees that are paid late are subject to additional fees outlined in KCIP's late fee policy. Please see below the KCIP late fee policy. Lunch, club and extended care fees are also due one week prior to the last day of term.
2. Fees once paid are not refundable.
3. Fees for new students are payable by the first day of school.
4. Cash payments should be deposited directly to KCIP's bank account. Cash payments will be acceptable at the school office during specified times.
5. Cheque payments are payable to Kampala Community International Preschool. A chargeable fee for bounced checks is \$75 USD.
6. Bank transfers are acceptable and should be received by the due date to avoid late charges. Any transfer charges should be paid by the parent/guardian.
7. Students who enter the school after the start of the term will be charged a full terms fees if before half term and a half terms fees if after half term.
8. Written notice must be provided to KCIP at least one term prior to when you wish to withdraw your child. Failure to do so will result in payment of one terms fees.
9. If your child is withdrawn, there will be no refund after the fees have been paid.
10. If your child is going to be away for an extended period, in order to retain their space at KCIP, term fees are still expected to be paid in respect to the due date. If you fail to do so, we cannot guarantee your child's space at KCIP and upon re-entering you will be required to re-register your child, including re-payment of the registration fee.
11. KCIP reserves the right to withhold your child's work and reports if fees have not been paid.

#### **Late Fee Policy**

Fee payments are due and payable on the day specified next to "Balance due by" on the invoice. If a payment is not made by 1pm of the day following the due date, you must pay a \$25 late charge (unless other arrangements have been made with the director). For every additional day late, you will be charged \$5. If fees are not paid within seven days of the due date, attendance at KCIP will no longer be permitted until fees are paid in full, including the late fees (unless other arrangements have been made with the director). If fees are not paid within thirty days of the due date, KCIP can no longer hold a space for your child



# **Fee Paying Schedule 2017/18**

<b>Term</b>	<b>Discount Fee Due Date</b>	<b>Regular Fee Due Date</b>
Term 2 2017/18	17 <sup>th</sup> November, 2017	24 <sup>th</sup> November, 2017
Term 3 2018	9 <sup>th</sup> March, 2018	16 <sup>th</sup> March, 2018
Term 1 2018	1 <sup>st</sup> May, 2018	15 <sup>th</sup> June, 2018