



Kampala Community International Preschool

Fee Structure 2023/24							
Program	Time	Term Fee			Yearly Fee		
		MWF	TTh	M-F	MWF	TTh	M-F
Play Group (18 mths.-2 yrs.)	9:00am-12:00pm	\$800	\$650	\$850	\$2160	\$1755	\$2295
Toddler (2 yrs.-3 yrs.)	8:15am-1:15pm	\$900			\$2430		
Early Learner's (3 yrs.-4 yrs.)	8:00am-1:00pm	\$1100			\$2970		
Pre-Kindergarten (4 yrs.-5 yrs.)	7:45am-2:15pm	\$1350			\$3645		

Other Fees		
Registration Fee (non-refundable)	\$300	\$200 for second child and no registration fee for subsequent children Paid once at time of enrollment
Enrollment Fee (non-refundable)	\$50	Not applicable to subsequent children Paid once at time of enrollment
Caution Fee (refundable)	\$150	Caution fee is refundable at time of exit from the school. See Financial Terms and Conditions #15

Morning Care		
Play Group (8am-9am)		\$85
All other programs (7am-8am)		\$85

After Care		
Play Group (12pm-4:30pm)		\$210
Toddler and Early Learner's (1pm-4:30pm)		\$160
Pre-Kindergarten (2pm-4:30pm)		\$85

Lunch							
Play Group	MWF	TTh	M-F	MWF	TTh	M-F	
	\$150	\$110	\$230	\$450	\$330	\$690	
All other programs						\$230	\$690

Clubs		
Toddler (1:15-2:20pm)	Monday-Friday \$340 USD	Students wishing to participate in a specific activity will be charged at the rate of \$70 per club or \$80 per specialist club.
Early Learner's (1:30-2:20pm)	Monday-Friday \$365 USD	Students wishing to participate in a specific activity will be charged at the rate of \$75 per club or \$85 per specialist club.
Pre-Kindergarten (2:20-3:10pm)		

Discounts	
Sibling Discount	A 7% discount is applicable to a sibling of a child already enrolled.
All fees are in USD. Payment in UGX is acceptable at the rate indicated by the school office. Fees once made are NOT REFUNDABLE. Please refer to our Financial Terms and Conditions for more details.	

Bank Information	KCIP's Late Fee Policy
<p>Bank Name: Stanbic Bank, Uganda</p> <p>Bank Branch: Forest Mall</p> <p>Account Name: Kampala Community International Preschool</p> <p>Account Number: 9030011079899 (UGX) 9030011079902 (USD)</p> <p>Swift Code(for Int'l transfers): SBICUGKX</p>	<p>Fee payments are due and payable on the day specified next to "Balance due by" on the invoice. If a payment is not made by 1pm of the day following the due date, you must pay a \$25 late charge (unless other arrangements have been made with the director). For every additional day late, you will be charged \$5. If fees are not paid within seven days of the due date, attendance at KCIP will no longer be permitted until fees are paid in full, including the late fees (unless other arrangements have been made with the director). If fees are not paid within thirty days of the due date, KCIP can no longer hold a space for your child.</p>



Financial Terms and Conditions

1. School fees are due exactly one week prior to the last day of term. Fees that are paid late are subject to additional fees outlined in KCIP's late fee policy. Please see below the KCIP late fee policy. Lunch, club and extended care fees are also due one week prior to the last day of term.
2. Fees once paid are not refundable.
3. Fees for new students are payable by the first day of school.
4. Cash payments should be deposited directly to KCIP's bank account. Cash payments will be acceptable at the school office during specified times.
5. Cheque payments are payable to Kampala Community International Preschool. A chargeable fee for bounced checks is \$75 USD.
6. Bank transfers are acceptable and should be received by the due date to avoid late charges. Any transfer charges should be paid by the parent/guardian. Any bank charges not covered will be debited from the next term's fees and an equivalent transfer fee added to the next term's fees.
7. Students who enter the school after the start of the term will be charged a full terms fees if before half term and a half terms fees if after half term.
8. Written notice must be provided to KCIP at least one term prior to when you wish to withdraw your child. Failure to do so will result in retention of the caution fee.
9. If your child is withdrawn, there will be no refund after the fees have been paid.
10. If your child is going to be away for an extended period, in order to retain their space at KCIP, term fees are still expected to be paid in respect to the due date. If you fail to do so, we cannot guarantee your child's space at KCIP and upon re-entering you will be required to re-register your child, including re-payment of the registration fee.
11. KCIP reserves the right to withhold your child's work and reports if fees have not been paid.
12. Student visa letters are only processed once fees for the current term (or first term in the case of new students have been paid in full.
13. In the case of prolonged default or delay in payment, personal information and details of outstanding school fees may be disclosed to outside agencies for debt collection activities. Any costs associated with collection of outstanding school fees are charged to the parent.
14. All payment plans will accrue a 10% interest charge. Failure to comply with the payment plan will accrue late fee charges in addition to the 10% interest.
15. Caution fee is refundable at time of exit from the school upon giving one term's notice. Additionally, assuming there are no outstanding library books, school resources, etc.

Late Fee Policy

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Fee Paying Schedule 2023/24

Term	Fee Due Date
Term 1 2023	June 10 th , 2023
Term 2 2023-24	November 10 th , 2023
Term 3 2024	March 1 st , 2024
Term 1 2024	June 7 th , 2024