

**DOMINION STATION CONDO  
BOARD OF DIRECTOR MEETING  
March 8, 2023  
CLUBHOUSE**

Roll Call

Kea Parker, President

Angela Kelesoglou, Vice President

Pavel Arsenov, Treasurer

Amanda Freeman, Secretary

Tiera Sharpe, Director

**Called to order at 6:30**

**Meeting Minutes**

**Manager Report**

**Committee Reports**

**Old Business**

**New Business**

The board shared that the contract with AMV will be ending March 31<sup>st</sup> and a new contract with HPS Management April 1<sup>st</sup>

**Open Forum**

- The meeting began with a discussion of parking policy and car registration system. It was shared that the parking policy was not really changed- you still have a reserved parking spot and open parking spot for your unit. There are 212 units which mean 424 spots need to be allocated, leaving less then 20 guest spaces. The tow company used will be JDR towing and we are using the parking management system National Parking Management. You are allowed to have 5 guest vehicles a day, each tag can be on the property for a total of 7 days a month.
- After the introduction of the new parking policy the residents present each were offered 2 minutes to discuss and share. The following questions, concerns and ideas were presented.
- **The Following things were discussed about parking:**
  - The safety of the database that the information being provided online
  - The information being provided is more then was required before
    - Currently- drivers license, registration, insurance card
    - In the past- drivers license, registration
  - The property used to have an onsite manager that would handle parking. This would allow you to submit paperwork(no electronic) and obtain a guest pass
  - A suggestion of a paper/hangtag guest pass was offered and a particular number would be provided for each resident to use at their discretion
  - It was brought to the attention of that board that a few of the units on Locomotive have 3 rooms, 3 leases and 3 drivers
  - The question was asked- How long does it take to approve a guest pass
    - It will be approved immediately
  - A question was asked about who would be responsible for the tow fee if a car was towed accidently that was actually allowed to be on property because it was registered in the system
  - There was a discussion about what to do if you have a frequent visitor, for example babysitter, that comes during over night hours
    - We discussed that this could be entered in the system as a “never tow” caregiver vehicle

- A gentleman with a black Buick asked for his car to be added to that list
- We discussed the use of the lot next to the pool/clubhouse
  - This is a shared facility to be used for the pool and the clubhouse. It is managed (towing/paving) by the townhouse HOA.
- A question was asked about what information was needed for guests
  - The answer was, and we will verify because there were differing experiences, was- the cars license plate number, owners name, phone number
- A resident noted that their building- Railway- was missing two spaces
  - The answer was, and we will verify because there were differing experiences, was- the cars license plate number, owners name, phone number
- There was a question about how parking hours were decided
  - We looked at when people would be arriving home from work and leaving for work in the morning. Those hours would be 7:00 on average and leave at in the morning.
- A resident suggested moving to assigned parking with 2 numbered spots per unit and paper hang tags for guest
- A resident asked about the towing signs and if the would be updated with information
  - The new signs went up last week with JDR towing and their information
- A resident shared that she sometimes drives her car and sometimes has her moms car depending on the week. She was interested in registering both even though her mom doesn't live with her
- A resident shared that they do now own a car and was wondering what to do if they have a guest. How could they make an account with now car
- The safety of parking on the street was discussed
- The number of cars, and the overcrowding on Elkins was discussed
- A resident wanted to know if any other parking solution has been discussed that did not involve towing such as violation notices in cars windows and then revoking parking permissions
- A resident was concerned that owners are not sharing the parking rules with their renters
- A delayed start to implementation of the parking policy was suggested
- A delayed tow start time was suggested
  - Quiet hours at 10:00 on weekdays and 11:00 on weekends. Could towing match this?
- A resident wanted to know about the status of the surveillance camera research
  - It was shared that we received two bids with quotes upwards of 30,000. We are trying to figure out the best solution
- A resident requested a special meeting, before the may meeting to discuss parking
- A resident suggested posting a draft policy and having the residents all vote on it before things moved forward
- A resident wanted to know what the fees were for towing
  - A basic fee structure was shared but said we will get the rest of the fees
- **The following other topics were discussed:**
  - A resident wanted to know if the tow truck drivers are all licensed and bonded
  - Residents were hoping for improved communication- more frequent emails, paper flyers, ect
  - There was a request for brighter lights throughout the community
  - A suggestion was made to post meeting agenda ahead of time so that residents know what will be discussed
  - There was a suggestion made for an on boarding or welcoming committee to help welcome people to the community and share with them the regulations, direct them to the website, ect
  - A suggestion was made to develop a neighborhood watch committee
  - A resident wanted to know the break down of the HOA dues and were they were applied in the budget
  - A resident shared that their patio railings were damaged while the boards were being replaced and it is not safe to be on their upper level deck
  - A few residents shared that they have wasps building nests on their desks
  - A resident indicated that their upper level deck boards needs to be replaced

## **New Business**

The board shared that the contract with AMV will be ending March 31<sup>st</sup> and a new contract with HPS Management April 1<sup>st</sup>.

## **Executive Session Summary:**

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**Adjourned at 9:09 pm**

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APPROVED MARCH 9, 2015

**Page 2 of 2**