



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

December 13, 2016

DISTRICT MANAGER VACANCY

THE CAZADERO COMMUNITY SERVICES DISTRICT IS SEEKING APPLICANTS INTERESTED IN APPLYING FOR A PART TIME DISTRICT MANAGER POSITION.

MINIMUM QUALIFICATIONS

Work requires a High School diploma or GED equivalency. Two-year college level education, with focus on accounting is preferred. Proficiency in QuickBooks Pro and Microsoft Office Suite is mandatory. Must possess a valid California Driver's License.

PREFERRED QUALIFICATIONS:

- One (1) year office management experience

Any equivalent combination of education, training, and experience, which provides the requisite knowledge, skills, and abilities for this job, may be substituted for evaluation at the discretion of CSD Board.

A complete job description is available upon request by contacting mcnicholls@me.com

Deadline for submission of letter of intent and resume – December 31, 2016


Michael Nicholls, Board Secretary