

Cazadero Community Services District

Meeting Minutes

January 12, 2015

I. Call to order

Board President Schanz called to order the regular meeting of the Cazadero Community Services District at 6:00PM on January 12, 2015 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Charlotte Berry, Paul Juilly, Michael Nicholls, Eric Schanz, and District Manager, Phil Mohrhardt. Director Canelis arrived at 6:11PM. Chief Steve Krausmann had requested an excused absence.

III. Approval of Minutes

Director Berry moved and motion was seconded by Director Juilly to waive the reading of the minutes from the December 8th meeting and to accept the draft as written. Motion passed 4-0

IV. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and Director Berry seconded the motion to approve operating expenses for the month of December in the amount of \$11,944.45. Vote was 4-0-1 with Director Berry abstaining. Extraordinary expense items for the month of December included the CPA billing of \$3,600.00 and Sonoma County ACTTC (Redcom) in the amount of \$1,676.00.

V. Open to the Public

No members of the public were in attendance.

VI. Correspondence

- **International Harvester** – Notification of Mandatory Maintenance for 5266 (Brush Truck), Engine and Siren.
- **FASIS** – Notice of Acceptance into self-insured Workman's Comp program effective 7/1/15.
- **Michael A. Celentano** – Transmittal letter and CSD Audit Report for 2014.

VII. Park Signage

- Director Berry reported no progress on signage as she is attempting to finalize a meeting with the key donor to fund the project.

VIII. Application for Community Connect Grant

Director Nicholls reported a Community Connect Grant application could be made to cover infrastructure costs in developing high-speed, affordable broadband within the Cazadero CASF Priority Area. Manager Mohrhardt advised no action could be taken without prior vote by district residents authorizing the CSD to embark on the inclusion of Broadband within its Charter on file with LAFCO.

IX. Hall Rental Agreement

Manager Mohrhardt reviewed assorted examples of local hall contracts used by other local agencies and non-profits. President Schanz authorized the Manager to prepare a draft utilizing the applicable examples that would fit the CSD needs and present to the board for comment during the February Meeting.

X. Chief's Report

- **Call Report** – In the absence of the Chief, President Schanz reported in December there were a total of 14 calls; 3 medical, 1 fire (mutual aid), 10 hazardous conditions (12/12/14 storm related).

XI. Managers Report

- The first installment of property tax receipts in the amount of \$122,496.20 was received in late December. The deposit showed a slight increase in tax receipts over the same period last year.
- Manager Mohrhardt is scheduled for a telephone orientation with FASIS management on 1/15/15
- All CSD 1099's and W2's have been completed for the 2014 calendar year.
- Preliminary 2015/2016 Budget documents will be reviewed at the February meeting.

XII. Maintenance

- **Station #1** – It was reported the station propane tank was empty. Last fill was December 18th. Staff will examine for leaks and determine if heater thermostats were not turned down when the building wasn't occupied.
- **Equipment** – 5266 Warrantee-engine programming update, siren. 5255 weld seam and siren to be repaired.

XIII. New Business

- Director Berry announced the submission of a TOT Grant Request for the upcoming year in the amount of \$90,000.00.
- Director Nicholls reviewed the status of the Siri Road County Tower and the proposed Meyers Grade Tower. CVFD should enjoy enhanced Public Safety and REDCOM coverage per Sergeant Smiley of the Sheriff's Department.

XIV. Adjournment – At 6:47 PM, Director Nicholls moved and Director Juilly seconded a motion to adjourn the meeting. The motion passed 5-0. February meeting will be held at Firehouse #2 on February 9, 2015 at 6PM.

Eric Schanz – President

Michael C Nicholls -
Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly

Draft