

Cazadero Community Services District
Meeting Minutes

July 14, 2014

I. Call to order

Board President Schanz called to order the regular meeting of the Cazadero Community Services District at 7:11PM on July 14, 2014 at Fire Station #1.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Charlotte Berry, Paul Juilly, Michael Nicholls, Eric Schanz, and District Manager, Phil Mohrhardt. Homer Canelis - absent.

III. Approval of Minutes From June Meetings

Director Berry moved and motion was seconded by Director Juilly to waive the reading of the minutes from the June 9th meeting and to accept the draft as written. Motion passed 4-0

IV. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment.

Director Nicholls moved and Director Schanz seconded the motion to approve operating expenses for the month of June in the amount of \$23,954.15. Vote was 3-0-1 with Director Berry abstaining. Major extraordinary expense item in June was Petersen Insurance in the amount of \$11,730.00, for liability insurance annual premium.

All other invoices covered general monthly expenses including extraordinary items i.e. Quarterly Redcom Assessment, Deposit & July Payment - State Fund for Workman's Comp. All Star Fire Equipment - Turnouts

V. Open to the Public

Mike Dahle was in attendance and provided a park maintenance update. Quotes will be obtained for a railing adjacent to stairs on south side of park from the Highway to play area and tennis court. Other major projects will be delayed to 'off-season' when park use is minimized. Two trees adjacent to storage area will be removed and chipped. Milled lumber for picnic tables was delivered to Guerneville for assembly. Director Berry will communicate with Kristi Sheets re CCC's potential contribution for picnic table construction.

VI. Correspondence

- **VierraMoore, Inc.** – Chief stated the request for Fire Protection letter from Sunrise Ridge was passed along to CalFire for their reply as this development is within the boundaries of the CSD, but it lies in state responsible land.
- **LAFCO** – regarding a final budget and fee schedule.
- **LAFCO** – regarding Special District Representative Class II Election.
- **Sonoma County Fire Districts Assn.** – Meeting Announcement/July 24th in Windsor. Nicholls and Mohrhardt will attend.
- **PG&E** – Test of New Outage Procedures – Invitation to participate in simulated emergency test – CVFD will participate.
- **Sonoma County Auditor/Controller** – Communicated estimated tax revenues for FY 2013-14 for compliance with Prop 4 -- \$223,450.09
- **Ferrara** – Invoice for change order on 4WD Brush truck (shelf, LED light, flexible antenna) approved in discussion between Chief and President Schanz in the amount of \$1,733, plus tax.
- **George Petersen Insurance** – Summary of Insurance Coverage on Property and Casualty.
- **Russian River Rodeo Assn.** – Certificate of Liability Insurance for fire hall use.
- **CCC Ice Cream Social and Town Fair** – (verbal by Director Berry) Scheduled for August 9th between 9AM and 4PM, including rummage sale, white elephant sale, arts and crafts, and ice cream social. Table charge is \$10 for vendors. We plan to display the new Brushtruck (if delivered by the 9th) and accept donations specifically to reduce debt on the truck.

VII. Hall Rental Contract

Manager Mohrhardt had not received information necessary to discuss in detail. This item will be carried over to the August meeting.

VIII. Signage for the Park

Director Berry presented a preliminary concept for the park signage. Present thinking is to purchase two signs, one for Cazadero Hwy. park frontage and the second to be installed at the tennis court vicinity along the upper roadway. Director Berry will consult with the Parmeter Family; finalize signage and present to the Board for approval. Discussion ensued regarding a plaque, which could be mounted on a monument, boulder or other appropriate base. Director Berry will verify information necessary for insertion and provide 'casting ready' copy for board approval.

IX. Fiscal Year 2014-15 Budget

District Manager Mohrhardt presented and reviewed the FY budget for 2014-15. No further discussion ensued and a motion to approve was made by Director Nicholls and seconded by Director Juilly. Motion passed on a 4 – 0 vote.

X. Chief's Report

Chief reported in June there were a total of 5 calls; 1 fire, 3 medical, 1 other. July, to date, 6 calls total; 2 fire, 2 medical, 2 other (power line's down). Chief reported his first GranFondo emergency planning meeting is set for July 28th in Monte Rio. Annual BIT inspection on all trucks was performed in June.

XI. Maintenance

- **Fire Stations #1 and #2** – Chief reviewed priorities for station #1 and would like to re-evaluate the exhaust proposal with a cost effective alternative. In so doing it may be possible to consider the station door replacement project. Chief will present findings at the August meeting for Board consideration.
- **Equipment** -- Pump test for trucks is scheduled for July 25th. Surplus engine will be offered for sale within the next 90 days.
- **Staff** – Volunteer staff reduction of one was necessary due to a health issue.

XII. New Business

- Director Nicholls reviewed the Magic Mountain HOA meeting comments and the potential of a new 151,000-gallon tank.
- PG&E CSD tour was reviewed with an update on trimming primary lines and the feasibility of a UUT.

- AB2119 concerning BoS imposing a ballot measure adding incremental sales tax to unincorporated county areas. Directors will need to determine the community's interest in developing and paying for a new town park.
- Disregard for following speed limits on Cazadero Hwy was reviewed. Director Nicholls will contact the CHP to request patrol action during the summer tourist season.
- Director Nicholls proposed to invite Mark Bramfitt, Exec. Director of LAFCO to attend either September or October's board meeting, subject to confirmation.

XIII. Adjournment At 9:20 PM, Director Berry moved and Director Juilly seconded a motion to adjourn the meeting. The motion passed 4-0. July meeting will be held at Firehouse #1 on August 11, 2014

Eric Schanz – President

Michael C Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly