

Cazadero Community Services District
Special Meeting Minutes

May 19, 2014

I. Call to order

Board President Schanz called to order a special meeting of the Cazadero Community Services District at 7:00PM on May 19, 2014 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Charlotte Berry, Michael Nicholls, Eric Schanz, Chief Steve Krausmann, and District Manager, Phil Mohrhardt. Director Canelis arrived at 7:02PM. Director Juilly due to a previous planned engagement, was excused and absent. No members of the public were present.

III. Brush Truck Purchase and Financing

Director Berry reviewed for the board her grant request activity. Director Canelis reviewed CSD history and growth. In some instances this has been a painful process, however goals have been attained for the betterment of the CSD in general and addition of assets has been conducted in an orderly and cost effective manner. President Schanz called for a vote to purchase the Brush Truck. Director Canelis moved and Director Berry seconded a motion to purchase from Ferrara Fire Apparatus, Inc., One (1) Model RP500, Type III Engine mounted on an International chassis per the specifications furnished directors and the CSD. Director Nicholls requested that Ferrara make arrangements to deliver said truck without utilizing CVFD personnel. Motion to purchase passed on a 4 – 0 vote. A motion to finance the lease purchase and approve Resolution 13/14-002 (Lease with Option to Purchase Agreement) for the Model RP500, Type III engine with First Municipal Leasing at 2.7 APR was made by Director Canelis and seconded by Director Nicholls. Roll call vote Schanz, aye; Canelis, aye; Nicholls, aye; and Berry aye. Motion passed unanimously.

IV. FY 2014/2015 Budget

District Manager Mohrhardt discussed preliminary budget. Approximately \$35,000 will be set aside for Brush Truck payment, \$30,000 for EPA approved exhaust systems for both stations, leaving approximately \$17,000 for park and Station #1 improvements. The board after doing walk through of park at June 9th meeting will determine final allocation of discretionary fund balance and finalize budget for 2014/2015 FY. Future CSD needs include but are not limited to,

Structure maintenance at Station #1, New flooring in kitchen and meeting rooms at Station #1, Sound remediation in Station #1, New insulated roll up doors at Station #1, Completion of ADA compliant restrooms in park, New roof gutters for Station #1, and Training Prop Containers.

V. New Business

Director Berry reviewed in detail the agreement (and requirements for use) she had made with Fire Safe Sonoma for use of the industrial chipper by the CSD. Planned use will be for park cleanup and chipping of the town burn pile. A motion to sign the lease agreement “to use the Brush Chipper furnished by Fire Safe Sonoma” was made by Director Berry and second by Director Nicholls. Vote 4 - 0. Chief Krausmann will arrange for certification and pickup of the chipper.

VI. **Adjournment** – At 8:30 PM, Director Canelis moved and Director Berry seconded a motion to adjourn the meeting. The motion passed 4 - 0. Regular June 9th meeting will be held at Station #1 and will include a park walk-through. Board consensus requests Mike Dahle be present for the park inspection and meeting discussion.

Eric Schanz – President

Michael C Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly