

Cazadero Community Services District

Meeting Minutes

September 14, 2015

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:00PM on September 14, 2015 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Charlotte Berry, Homer Canelis, Michael Nicholls, Chief Steve Krausmann, District Manager, Phil Mohrhardt. Director Paul Juilly arrived at 6:02PM

III. Approval of Minutes

Minutes for July were approved on motion from President Schanz and seconded by Director Berry. Motion passed 4-0-0.

IV. Public Comment

No members of the public present during comment period.

V. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. President Schanz moved and Director Canelis seconded a motion to approve August operating expenses in the amount of \$7,213.91. Motion carried with 3-0-2 vote – Director Berry abstained due to corporate payables this accounting cycle. Nicholls abstained due to an expense reimbursement payable.

VI. Correspondence

- Donna Crume from the County Treasurer's Office requested copies of audits for the past two years. Manager Mohrhardt provided copies of the 2014 audit and reminded Ms. Crume the County Treasurer's office provided the audit for 2013 and they should have the information within their file.
- Charlotte Berry – To All Directors regarding availability of county chipper and volunteering of Don Berry to supervise chipping of town burn pile and vegetation debris from the park site the week of September 21st.

VII. Signage for the Park

Director Berry met with Lennie Weinstein to view the Gerald T. Parmeter Memorial Park signage and reported after a minor cosmetic touch-up the sign will be ready for pickup. By motion of Director Canelis and a second by Director Juilly, Mike Dahl will be requested to procure the necessary lumber supports, mounting brackets, auger the postholes, install the sign and invoice the district for expenses. Motion passed 5-0-0.

VIII. Proposal for Regional Governance

Chief Krausmann reviewed his notes taken at the last ISD meeting. Attendees agreed additional work would be necessary so that a draft proposal acceptable to all could be put forward. A *Hybrid Model* was reviewed which would allow for each region to focus on

specific needs in organization. The *CalFire Model* also was reviewed as implemented for Riverside, Santa Cruz and Merced Counties. Additional work is necessary to bring forward due to lack of estimated expense factors and CSA40 costs necessary for a *pro-forma* Sonoma County contract. An informational meeting is scheduled with CalFire to initiate the discussion. A *Summary of Prior Reviews* by Chris Thomas was distributed to all board members for their review and comment. Recommendations due on 9/18 based on ~

- *What are we afraid of losing?*
- *What is a viable incentive to consolidate?*
- *What do you need next financially within your organization?*

IX. Chief's Report

August Call Report – Wild-land Fire -1, Structure Fire (Mutual Aid) -1, Medical Aid – 5, Vehicle Accident – 1, False Alarm (School) - 1.

Brush truck scheduled to be back in district Wednesday after completion of warrantee repairs at Opperman in Healdsburg. Staff *Rainbowing* from other districts within region (zone) was reviewed and will be implemented resultant from a recent chief's meeting. Personnel may be assigned to another department's vehicle to assist during periods of limited staff availability. Chief concluded with a report on the Valley Fire, that a fourth strike team will head to Lake County, that air support was not available for a CSD wildland fire on Sunday and that only three CalFire engines were able to provide support when normally the district can depend on 5 CalFire engine companies. We need to be extremely vigilant as all external fire resources are extremely limited due to the focus on the Valley conflagration.

X. Managers Report

Manager Mohrhardt reviewed Nancy's custodial "Cleaning Check List". After review and motion by Director Berry, seconded by Director Canelis and approved by a 5-0-0 vote, the Manager was directed by the board to remove the check list from future Hall Rental Agreements. Manager Mohrhardt stated we were undergoing the annual audit and the auditor would be 'on site' September 22nd for an annual in-depth review. The CSD Annual State Special Districts Financial Report was filed 30 days prior to the deadline.

XI. New Business

Director Berry reported the CVFD Siren at Station #1 was disconnected due to an electronic malfunction. Chief Krausmann will investigate the issue on 9/15 and work to correct ASAP. Director Nicholls inquired how many Redcom pagers were in the possession of former volunteers, Chief responded, "Two and I'm working to get them returned." Director Berry commented her husband's pager had limited connectivity and Chief assigned a replacement unit. Director Berry commented favorably on the improved court surface in the park. Director Canelis commented on the benefits of 'off channel' local water ground storage and was asked by board members to investigate further and report back input at future meetings. Director Nicholls reported Verizon now offers DSL internet service within 18,000 feet of the Cazadero Central Office. In order to ascertain availability at a specific address, contact Verizon's Customer Support.

XII. Adjournment

Director Juilly moved and Director Nicholls seconded a motion to adjourn the meeting at 7:23PM. The motion passed 5-0-0. October meeting will be held at Firehouse #2 on October 12, 2015 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly

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