

Cazadero Community Services District
Meeting Minutes

December 14, 2015

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:03PM on December 14, 2015 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Michael Nicholls, Charlotte Berry, Chief Steve Krausmann and District Manager, Phil Mohrhardt. Director Juilly joined the meeting at 5:06PM. Director Canelis was absent.

III. Approval of Minutes

Minutes for November were approved on motion from Director Berry and seconded by President Schanz. Motion passed 3-0-0.

IV. Approval of Financials

Financials for November were presented by Manager Mohrhardt in a new and concise format. Directors appreciated the effort made in developing the new format for ease in noting exceptions. November financials were approved on motion from Director Nicholls and seconded by Director Juilly. Motion passed 4-0-0.

V. Public Comment

No members of the public present during comment period.

VI. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and President Schanz seconded a motion to approve November operating expenses in the amount of \$9,486.48 and Annual Fireman's Drill and Call Reimbursement in the amount of \$3,135.00. Motion carried with 2-0-2 vote. Abstentions noted by Director Berry and President Schanz due to payables included in motion.

VII. Correspondence

No correspondence submitted by directors or manager.

VIII. Proposal for Regional Model Governance

Chief Krausmann, due to seasonal work schedule modification, was unable to meet with Regional Lead Chief Ming from RRFPD to provide new updates prior to our board meeting. Directors will be updated on status at the January meeting.

IX. Chief's Report

1. Chief Krausmann met with extra help candidate Dan Buck from Lakeville FD to determine the Firehouse program data modules necessary for CVFP reporting. Once the program is procured and in place Mr. Buck will complete the past-due NFIRS reporting and train our staff in software use.

2. The Cazadero CSD Contract for County Fire Services may have been misplaced when Fire Marshall Roberta MacIntyre retired. Chief Krausmann will contact County Chief Tyrell to locate and submit contract to the Sonoma County Board of Supervisors for approval.
3. The necessity for water rescue equipment was reviewed by the Chief. The agency will first investigate potential of surplus equipment availability from Contra Costa County, including personal floatation devices, throw bags, gloves, booties, and dry suits. A Water Rescue Awareness class and Swift Water Training will be scheduled in anticipation of El Niño.
4. A lack of pager connectivity within the district is a critical issue. Chief will discuss options with Sgt. Denis Smiley of the Sheriff's Department. The active 911 System seems to be working for those firefighters with smart phone connectivity as a back up option to pagers. Existing pagers used by department have been upgraded several times since the original purchase with new improved models. Chief will trade in old models (Monitor 2) and procure 10 new pagers (Monitor 6) for improved connectivity.

5. Monthly Call Report

Nature of Call	October
Fire Related	4
Hazardous Condition	0
Medical	4
Vegetation	0

6. Maintenance -

6.1. Station #1: Chief Krausmann reviewed the firehouse door contract and anticipated installation between Feb 1st and Feb 15th. Electrical to doors and lighting will follow door installation. Nicholls inquired if proposed exhaust fan will be in compliance with Cal OSHA, Chief will verify with Ziegler Mechanical and report in January. Chief will advise Nicholls 30 days in advance of anticipated floor installation in kitchen, bathrooms, and meeting room in order to schedule with vendor. Eco-TEX sound remediation panels for meeting room will be developed from CAD drawings. Director Nicholls was asked to check with PGE for LED rebates.

7. Out of District Support: Chief Krausmann reviewed with the board the importance of striking a formal agreement with CalFire/Monte Rio FD responding to district calls during the winter months. County Counsel will draft a contract stipulating agreement regarding a \$200 per call reimbursement.

8. Playground: No Report

X. Managers Report

Documentation for \$15,000 in TOT grant funding for Brush Truck was submitted to the county for award of funding. First installment of property tax receipts (approximately \$112,000.00) are anticipated prior to the end of the month.

XI. Adjournment

Director Juilly moved and Director Berry seconded a motion to adjourn the meeting at 7:17PM. The motion passed 4-0-0. January meeting will be held at Firehouse #2 on January 11, 2016 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly

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