

# **Cazadero Community Services District**

## **Meeting Minutes**

August 8, 2016

### **I. Call to Order and Roll Call**

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:05PM on August 8, 2016 at Station #1. President Schanz conducted the roll call. The following persons were present: Directors' Michael Nicholls, Paul Juilly, Charlotte Berry, District Manager, Phil Mohrhardt and Chief Steve Krausmann.

### **II. Approval of Minutes**

Minutes for July were approved on motion from Director Berry and seconded by Director Juilly. Motion passed 4-0-0

### **III. Approval of Financials**

1.1. Financials for July were presented by Manager Mohrhardt. It was reported additional tax receipts of \$18,510 were received from the county and deposited, Restricted funds under L.A.I.F. were allocated to new Equipment and Park Development sub-accounts.

1.2. July financials were approved on motion from Director Nicholls and seconded by Director Berry. Motion passed 4-0-0.

### **IV. Presentation and Approval of Monthly Opex Invoices**

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and Director Juilly seconded a motion to approve June operating expenses in the amount of \$6,166.87. Extraordinary expenses included Silverado Avionics, Inc. for a Kenwood VHF Radio in the amount of \$1,157.21 which provides a spare in the event of an existing radio failure.

### **V. Public Comment**

Public not in attendance and comment period waived.

### **VI. Correspondence**

- **LAFCO** – Palm Drive Hospital District Review.
- **LAFCO** – Richard Homer elected as Class II Member
- **Nancy Caplin** – A request for information on the Chili Cook-off
- **County of Sonoma** – Request to use Fire Hall for 11/8/16 General Election
- **PayPal** – Fraudulent charges to District Credit Card – improper charges reversed and new credit card was issued.

## VII. Chief's Report

### 1. Call Report - July

Nature of Call	July
Vehicle**	5
Structure	2
Vegetation	2
Medical Aid	8
Smoke Investigation	1

\*\*Chief reported extrication was required on three Vehicle calls

2. No further discussion has taken place on regional council activities
3. Initial contact was made by Chief Genesi from Ft. Ross regarding possible consolidation and splitting of Ft. Ross Volunteer Fire Department between Cazadero VFD and Timber Cove VFD.
  - 3.1. Directors requested Manager Mohrhardt to contact Mark Bramfit at LAFCO to determine Ft. Ross Fire Tax Revenue and County Contribution (CSA40 Funding).
  - 3.2. Recommended by Director Nicholls to place this subject on the September meeting agenda for further discussion.

## VIII. Manager's Report

Manager Mohrhardt stated his formal report was included during the budget and financial section of the meeting.

## IX. Maintenance

- 1.1. Chief reported chain on Firehouse #1, Door #1 had broken. As this is a recent purchase, replacement should be covered by warrantee.

## X. New Business

- 1.1 Nicholls reported Lynda Hopkins scheduled a Town Hall Meeting at Firehouse #1 on September 7th at 6PM. Hall rental fees have been paid. A potential Frontier Communications Community Meeting may be scheduled in the near future. As the Frontier meeting would be a district public service event, hall fee would be waived.

## XI. Executive Session

- 1.1 Board entered into Executive Session to discuss paid staff job description duties at 6:51PM and returning to open session at 7:01PM

## XII. Adjournment

Director Berry moved and Director Nicholls seconded a motion to adjourn the meeting at 7:03PM. The motion passed 4-0-0. September meeting is scheduled at Station #1 on September 12, 2016 at 6PM. Directors Juilly and Berry requested excused absences due to travel schedules.

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Eric Schanz – President

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Michael Nicholls - Secretary

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Homer Canelis – VP

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Charlotte Berry

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Paul Juilly

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