

Cazadero Community Services District

Meeting Minutes

April 11, 2016

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:02PM on April 11, 2016 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors' Michael Nicholls, Charlotte Berry, and District Manager, Phil Mohrhardt. Directors' Paul Juilly and Homer Canelis and Chief Steve Krausmann were absent with notification.

III. Approval of Minutes

Minutes for March were approved on motion from Director Berry and seconded by Director Nicholls. Motion passed 3-0.

IV. Approval of Financials

Financials for March were presented by Manager Mohrhardt. March financials were approved on motion from Director Nicholls and seconded by President Schanz. Motion passed 3-0.

V. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and President Schanz seconded a motion to approve March operating expenses in the amount of \$59,633.12. Extraordinary expenses included \$35,189.94 for six SCBA units and twelve air cylinders, \$2,118.00 for prepaid Workman's Comp for 4th quarter, \$1,405.57 for park maintenance and weed abatement in park annex, \$1,159.86 for trouble shooting and repair of septic alarm system at Station #2, and \$13,112.20 for lighting & electrical remodeling at Station #1. Motion carried with 2-0-1 vote, with Director Berry abstaining due to payable to Cazadero Supply.

VI. Public Comment

No members of the public present during comment period.

VII. Correspondence

- **Registrar of Voters** – Request for Fire Hall use on June 7, 2016 for Primary Election included a list of requirements. New flooring to be installed prior to or following the registrar's use of the Fire Hall.
- **LAFCO** – Proposed Budget for 2016/2017
- **Sonoma County Fire Districts Association** – 4/28 Meeting Announcement at Cardinal Newman ACC Building
- **Fire Agency Self Insurance System** – Request for Board of Directors Nominations and Ballot. Cazadero CSD will vote the ballot at the May meeting.

VIII. Chief's Report

- 1.1. No Report – Chief out of Country.

IX. Managers Report

1. Playground / Park

1.1. No formal report presented for Playground/

2. Tax Revenues

2.1. 2nd Tax installment is anticipated in the amount of \$109,016.34 by the end of April.

3. Receivables

3.1. Manager Mohrhardt will contact CalFire regarding outstanding receivable on engine rental from August 2015 and reimbursement for our Seaview Fire response in September 2015.

X. New Business

President Schanz reported new SCBA's are deployed on Vehicles 5282 and 5290. New SCBA units are reported by staff to be a substantial improvement from equipment that had been retired from service. Surplus retired equipment will be offered for sale.

XI. Adjournment

Director Berry moved and Director Nicholls seconded a motion to adjourn the meeting at 6:45PM. The motion passed 3-0-0. May meeting will be held at Firehouse #2 on May 9, 2016 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly