

Cazadero Community Services District

Meeting Minutes

January 11, 2016

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:07PM on January 11, 2016 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Michael Nicholls, Homer Canelis, Chief Steve Krausmann and District Manager, Phil Mohrhardt. Director Juilly and Director Berry had excused absences due to travel schedule conflicts.

III. Approval of Minutes

Minutes for December were approved on motion from Director Canelis and seconded by President Schanz. Motion passed 3-0-0.

IV. Approval of Financials

Financials for December were presented by Manager Mohrhardt. December financials were approved on motion from Director Nicholls and seconded by Director Canelis. Motion passed 3-0-0.

V. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and President Schanz seconded a motion to approve December operating expenses in the amount of \$17,112.90. Extraordinary expenses included \$4,122.00 for 10 Minitor V Pagers, \$2,118.00 FASIS Workman's' Comp, and \$2,031.87 for TV and Seaview Ranch Fire reimbursement for Cazadero Fire Fighters Association expense. Motion carried with 3-0-0 vote.

VI. Public Comment

No members of the public present during comment period.

VII. Correspondence

- Sonoma County Fire Districts Association Meeting Announcement
- Russian River Maintenance and Repair – Equipment rental schedule for 2016
- LAFCO – Special Election Announcement for Special Districts Candidate

VIII. Proposal for Regional Model Governance

Chief Krausmann, due to seasonal work schedule modification, was unable to meet with Regional Lead Chief Ming from RRFPD to provide new updates on the subject

IX. Chief's Report

1. A lack of pager connectivity within the district continues to be a critical issue. Chief reviewed options with Sgt. Denis Smiley of the Sheriff's Department. Sgt. Smiley was

able to procure a used re-broadcaster (repeater) for \$1,624 saving the district approximately \$2,500 and was able to donate a 30' antenna to be mounted on the fire station in order to help solve the connectivity issue. The addition of the Siri Road Tower to the County's transmitting inventory is also expected to improve the CVFD reception.

2. Monthly Call Report

| Nature of Call | December |
|---------------------|----------|
| Fire Related | 2 |
| Hazardous Condition | 4 |
| Medical | 7 |
| Vegetation | 1 |
| Vehicle Accident | 1 |

3. Maintenance -

- 3.1. An order was placed with Bauer Compressors on December 23, 2015 for six (6) SCVA units for \$35,819. A motion was made by Director Nicholls and seconded by Director Canelis to cancel and supercede the motion made in November to purchase 5 air packs at \$5,500 each, to now purchase 6 air packs for a total cost of \$35,919. The motion passed 3-0-0.
- 3.2. Chief will coordinate with Evergreen Flooring in Guerneville 30 days in advance of anticipated floor installation in kitchen, bathrooms, and meeting room in order to schedule installation. Director Nicholls was asked to check with PGE and SCP for LED rebates.
- 3.3. Satellite phone service information was provided by Sgt. Smiley of the Sheriffs Department. Chief Krausmann will verify if a county billing rate would be extended for our use.
- 3.4. Station #1 Remodel Status - lights have been removed and ceiling painting (gloss white) in progress, walls to be Swiss Mocha or equivalent, Firehouse Doors expected 2/1/16

4. Playground: No Report

X. Managers Report

- \$15,000 in TOT grant funding for Brush Truck (#5266) was received from the county and will be applied against the loan principal.
- First installment of property tax receipts (\$133,933.03) was deposited to the District's West America account. This receipt exceeded the District's budgeted estimate by \$22,000.
- W2's for District Employees have been completed and distributed. All payroll taxes have been paid.
- 1099 forms have to be requested online and are no longer available at local IRS offices. Once received will be completed and distributed as necessary.
- An invoice to CalFire is outstanding in the amount of \$34,650, and an anticipated remittance is expected in the near future. Proceeds will be applied to the loan principal of the Brush Truck. (#5266)

XI. New Business

President Schanz polled board members to cast votes for the LAFCO Special Districts election. 3-0-0 votes submitted for Ernie Lovelace. Manager Mohrhardt will advise LAFCO of our District’s preference as representation.

XII. Adjournment

Director Nicholls moved and Director Canelis seconded a motion to adjourn the meeting at 7:04PM. The motion passed 4-0-0. February meeting will be held at Firehouse #2 on February 8, 2016 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary
(Absent)

Homer Canelis – VP

Charlotte Berry

(Absent)

Paul Juilly

