

Cazadero Community Services District

Meeting Minutes

June 13, 2016

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:00PM on June 13, 2016 at Station #1.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors' Michael Nicholls, Paul Juilly, Charlotte Berry, and District Manager, Phil Mohrhardt. Vice President Canelis arrived at 6:20PM. Due to a family emergency Chief Krausmann called to state he would be absent from this evening's meeting.

III. Approval of Minutes

Minutes for May were approved on motion from Director Berry and seconded by Director Juilly. Motion passed 4-0-0

IV. Approval of Financials

Financials for May were presented by Manager Mohrhardt. May financials were approved on motion from Director Nicholls and seconded by Director Berry. Motion passed 4-0-0.

V. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and Director Juilly seconded a motion to approve May operating expenses in the amount of \$82,595.17. Extraordinary expenses included \$69,683.85 for Brush-truck loan payment and \$3,000.00 for Evergreen Flooring's final remittance covering floor replacement in Station #1 meeting room and kitchen. Motion carried with 4-0-0 vote. Extraordinary income for the month included truck leasing and fire assistance remittance from Cal Fire in the amount of \$37,677.99 and from the County of Sonoma covering RedCom expense during FY2015-2016 in the amount of \$7,043.00. It is noted the Cal Fire truck leasing remittance was applied to the note principal for the Brush Truck and is reflected in the loan payment under expenditures.

VI. Public Comment

Mike Dahle joined the meeting following the public comment period.

VII. Correspondence

- **LAFCO** – Ballot for Special Representative Class II with Candidate Statements
- **Suzi Wilder** – Letter of Support for Candidate Rich Holmer
- **LAFCO** – Budget for 16-17 Fiscal Year
- **LAFCO** – Notification for Apportionment \$436 – CCSD Assessment for 16-17 Fiscal Year
- **LAFCO** – Information regarding detachment effort of Guerneville, Monte Rio, Rio Nido and Forestville from Palm Drive Hospital District

VIII. Emergency Response Time During Amgen Race

- 1.1. **Concerns** -- Directors reviewed concerns regarding communication breakdown during pre-planning and Amgen Event.
- 1.2. **Post Event Meeting** – Chief Krausmann chaired a meeting which included Chief Baxman, Susan Upchurch, Asst. Chief Greg Martin, Director Nicholls, and CVFD staff to review specific issues related to emergency vehicle delays due to Amgen road closures. The event created unacceptable emergency response times for the CSD and the lower Russian River in general placing the community at risk.
 - 1.2.1. Ambulance with patient held at Monte Rio Bridge 20 minutes by CHP due to road closure.
 - 1.2.2. Second Ambulance dispatched to Cazadero was re-routed from Occidental to Monte Rio, westerly on Moscow Road to Duncan’s Mills, east on Hwy 116 to Austin Creek Rd. to Three Mile Bridge, North on Cazadero Hwy to Kramer, South on Austin Creek to patient. Response time from Occidental to patient was just about one hour (normal response from Guerneville is 15 – 20 minutes) not including transport time to Sutter which took an additional 45 minutes. Landslide blocking Austin Creek Road contributed to delayed time. (County had been notified 25 days in advance of race regarding the road blockage)
 - 1.2.3. Highway Patrol was monitoring “Blue Channel” which did not provide access to County Redcom Emergency Response System so were unaware of emergencies in process. CHP at site had to make decision whether emergency vehicles could proceed or be held.
 - 1.2.4. West County Emergency Services were not part of Amgen Planning process and only received emailed instructions regarding time table of road closures.
 - 1.2.5. West County Residents were confused as signage indicated events on two days, believing there was only one event (Indeed there were two events on successive days with road closures.)
 - 1.2.6. Amgen vehicles noted traveling in excess of speed limits on Cazadero Hwy.

IX. FY 2015-2016 Revised Budget

Minor revisions were made on line items in preparation for year-end close. Roll call vote was required for approval 5-0-0

X. FY 2016 – 2017 Prop 4 Limit

As background, Manager Mohrhardt reviewed \$316,167 was limit established for FY15-16. 2016 – 2017FY is determined by the State of California on per capita personal income growth at 5.37% and for local population growth of 0.53%. The revised FY 16-17 limit is set at \$334,911. Upon Motion by Director Nicholls and seconded by Director Canelis, the motion to approve the new limit carried by 5-0-0.

XI. FY 2016 - 2017 2016 Budget

Directors reviewed the preliminary budget and Director Nicholls noted a provision for Firehouse Software Modules had not been included. Input on this line item has not been provided by Chief. Due to Chief's absence, President Schanz will contact the Chief and request cost estimates to be presented at the July Meeting. Further action on the 2016 - 2017 budget has been held over to the July Board Meeting.

XII. Chief's Report

No report due to Chief's absence due to family emergency

XIII. Manager's Report

Manager Mohrhardt reported all insurance policies for the forthcoming fiscal year had been renewed, received, are filed office and available for inspection. Manager Mohrhardt provided oversight regarding the LAFCO ballot submission which was signed off by President Schanz.

XIV. Maintenance

Mike Dahle reported painting has been completed in the meeting room and that final noise remediation panels would be installed. Range piping and stove replacement in station kitchen would be completed prior to Friday's Rodeo Sweetheart Dinner event. Stainless steel backsplash has been installed behind stove and a cabinet has been removed for enhanced sanitation purposes.

XV. New Business

Director Nicholls requested a copy of Zone 5 minutes be forwarded to the CSD promptly following each meeting. The CSD board is obligated to remain current on all Zone 5 discussions.

XVI. Adjournment

Director Berry moved and Director Nicholls seconded a motion to adjourn the meeting at 7:14PM. The motion passed 5-0-0. July meeting is scheduled at Station #1 on July 11, 2016 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly