

Cazadero Community Services District

Meeting Minutes

September 12, 2016

I. Call to Order and Roll Call

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:11PM on September 12, 2016 at Station #1. President Schanz conducted the roll call. The following persons were present: Directors' Michael Nicholls, Homer Canelis and District Manager, Phil Mohrhardt. Absent with notification Paul Juilly, Charlotte Berry, and Chief Steve Krausmann.

II. Approval of Minutes

Approval for August minutes were postponed until the October Meeting on motion from Director Nicholls and seconded by President Schanz. Motion passed 3-0-0

III. Approval of Financials

- 1.1. Financials for August were presented by Manager Mohrhardt. Expenses and income are tracking as forecasted.
- 1.2. July financials were approved on motion from Director Canelis and seconded by Director Nicholls. Motion passed 3-0-0.

IV. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and Director Canelis seconded a motion to approve August operating expenses in the amount of \$9,315.09. Extraordinary expense noted with Redcom billing for Quarters 1 & 2 totaling \$3,646.00.

V. Public Comment

Public not in attendance and comment period waived.

VI. Correspondence

- **LAFCO** - Notification Palm Drive Hospital District Review Meeting - 9/7/16.
- **Chief Krausmann** - the second of three annual requests to replace 6 SCBA units and 12 cylinders was presented to the board. As the CSD grant request for USDA funding was rejected (as was in 2015), the board followed action taken last year and approved the \$35,754.98 purchase on a 3-0-0 vote, funding out of the current operating budget.

VII. Chief's Report

- Call Report -

Nature of Call	August
Accident	1
Structure	1
Vegetation	2
Medical Aid	3

Hazardous Condition	2
Fire Investigation	4

- Director Nicholls and President Shantz reported briefly on the Region 5 monthly meeting

VIII. Manager’s Report

Manager Mohrhardt reviewed the erroneous credit card charges reported at the July meeting. Apparently the District Card was used in error for personal expenses. Reimbursement was immediately made to reimburse the district for the personal charges.

IX. Maintenance

1.1. A major seasonal cleanup was conducted in the park area, including pruning and trash removal was reported by the President and District Manager.

X. New Business

1.1 Nicholls commented on the “Hack and Squirt” application on property adjacent to the intersection of Kidd Creek and Cazadero Hwy. Concern was noted it appeared the application may have been made within 600 feet of the salmonid spawning beds in Kidd Creek. Director Canelis replied this activity was outside of the CSD area of responsibility, however the practice should be reported to the county for review. A concern was voiced regarding the accumulation of ladder fuel with stockpiled dead tan oaks.

XI. Adjournment

Director Nicholls moved and Director Canelis seconded a motion to adjourn the meeting at 6:44PM. The motion passed 3-0-0. October meeting is scheduled at Station #1 on October 10, 2016 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary

Absent

Homer Canelis – VP

Charlotte Berry

Absent

Paul Juilly