



Cazadero Community Services District

Meeting Minutes

November 14, 2016

I. Call to Order and Roll Call

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:04PM on November 14, 2016 at Station #1, and conducted the roll call. The following persons were present: Directors' Michael Nicholls, Homer Canelis, Charlotte Berry and District Manager Phil Mohrhardt and Chief Steve Krausmann. Excused absence with notice – Paul Juilly.

II. Approval of Minutes

October minutes were approved on motion by President Schanz and seconded by Director Canelis. Motion passed 4-0-0.

III. Approval of Financials

1.1. Financials for October were presented by Manager Mohrhardt. Expenses and income are tracking as forecasted. An exception was noted in that the SCBA Capital Purchase for 6 units and 12 cylinders in the amount of \$36,566.86 exceeded the budgeted amount by \$6,000. Cost overrun was due to mask and first cylinder presently considered add-ons to basic pricing versus prior purchases when masks and cylinders were considered inclusive in purchase price quotations.

1.2. October financials were approved on motion from Director Nicholls and seconded by Director Berry. Motion passed 4-0-0.

IV. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Nicholls moved and Director Canelis seconded a motion to approve October operating expenses in the amount of \$50,538.57. Motion passed on a 4-0-0 vote. Extraordinary expense was noted relating to purchase of SCBA units and options in the amount of \$36,566.86.

V. Public Comment

No members of the public present.

VI. Correspondence

1.1. From PGE - Streetlight Conversion to LED – spreadsheet schedule of streetlights within the district, including lamp wattage, location and lumens. Director Nicholls was asked to contact PGE and request a reduction of wattage from 175 to 70 for lamp on Badge 29 (Springhill Dr. 25).

1.2. LAFCO – Notification of Vacancy and Application for Nomination of Alternate

1.3. Conflict of Interest Code Revision – Request for Resolution – Director Nicholls moved and Director Canelis seconded a motion authorizing District Manager Mohrhardt to act as agent to sign off on the request. Motion passed 4-0-0.

- 1.4. Notification year two of planned five-year reimbursement for Redcom fees by county received.

VII. Chief's Report

1.1. Call Report -

Nature of Call	October
Fire	1
Public Assist	2
Medical Aid	3
Hazardous Condition	3

- 1.2. Chief reported Firefighters Gabe Barrio and Cory Olson have completed their Fire Academy training.
- 1.3. Leet Generators will service Station #1's Generac 7.0 kW generator as well as standby generator at Station #2 prior to the winter season. Substantiation of reserve water pumping to storage via generator will be tested and verified.
- 1.5. Water Rescue Training has been scheduled for five local firefighters at Petaluma followed by Swift Water Training at Coloma in December.
- 1.6. September's Region 5 Management meeting was reviewed.
 - 1.6.1. Uniformity of reporting, forms utilizing Lexipol financed by County.
 - 1.6.2. County Hazardous Vegetation and Combustible Ordinance impact was discussed.
- 1.7. November Region 5 meeting to be held at Guerneville on November 16, 2016.
- 1.8. Potential realignment of fire services was presented by Chief Krausmann for board consideration.
- 1.9. Flood Preparedness Meeting was attended in Graton by Chief Krausmann.
- 1.10. Turnout and boots purchased for new firefighter Cory Olson. Chief reviewed all turnouts must be replaced 10 years after initial purchase.

VIII. Manager's Report

- 1.1. Director Mohrhardt presented the Annual Audit to Directors for review and discussion.
 - 1.1.1. Auditor will meet with Director's Berry and Nicholls on November 16, 2016.

IX. Maintenance

- 1.1. Toilet leak in park reported and repaired.
- 1.2. Trees removed and refuse chipped in undeveloped park area.
- 1.3. ADA Bathroom Upgrade Project at Station #1 is scheduled for January, 2017.
- 1.4. Station #2 routine winter maintenance has been scheduled.

X. New Business

- 1.1 Nicholls reported Sonoma Clean Power will host an informational workshop for business and residential customers at the Russian River Senior Center on Armstrong Woods Rd, November 16th at 3PM. Meeting will review billing differentials between PGE and SCP, savings calculations, and how SCP benefits customers in providing

reduction of greenhouse gas emissions in utilizing geothermal and solar energy sources.

XI. Adjournment

Director Nicholls moved and Director Berry seconded a motion to adjourn the meeting at 7:46PM. The motion passed 4-0-0. December meeting is scheduled at Station #1 on December 12, 2016 at 6PM.

Eric Schanz – President

Michael Nicholls - Secretary

Homer Canelis – VP

Charlotte Berry

Excused absence

Paul Juilly

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