

Cazadero Community Services District

Meeting Minutes

June 8, 2015

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:05PM on June 8, 2015 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Charlotte Berry, Michael Nicholls, Paul Juilly, Homer Canelis (arrived 6:09PM), Chief Krausmann, Assistant Fire Chief / Fire Marshal Roberta MacIntyre and District Manager, Phil Mohrhardt.

III. Approval of Minutes

Corrected minutes for May were approved on motion from Director Nicholls and seconded by Director Juilly. Motion passed 4-0-0. (Director Canelis arrived after the vote was taken.)

IV. Fire Services Agreement

A motion to modify the agenda was made by Director Canelis and Seconded by Director Juilly to provide discussion on the Fire Services Agreement earlier in the meeting. Motion passed 5-0-0. Ms. Roberta MacIntyre, County Fire Marshal reviewed for the benefit of directors absent from the May Meeting, the scope of the Agreement and focused on key components of the County Fire Services Agreement – Education, Engineering and Enforcement (only in rare cases if necessary). Mandatory inspections to comply with code include the Protestant and Catholic churches within the CSD, Camp Royaneh (BSA), Baptist Camp, Berkeley Camp (Cazadero Performing Arts Center), UCCC Camp and Montgomery School. The county will invoice the respective entities, with the exception of Montgomery School, which by state law is exempt from charge. The Cazadero CSD is responsible for the school inspection charge. Marshal McIntyre stressed the inspections are “straight up” and designed for the protection of occupants, fire fighters engaged in protecting the property and property owners. Director Canelis expressed concern the inspections may be considered intrusive and over-reaching. Marshal MacIntyre reviewed again the benefits to the community afforded by inspection. In some instances she noted improved ISO ratings gained through the institution of an inspection program. Director Nicholls moved for the Cazadero CSD to adopt the County Fire Services Agreement, Director Juilly seconded the motion. The motion carried on a 5-0-0 vote.

V. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Juilly moved and Director Canelis seconded the motion to approve operating expenses for the month of May in the amount of \$42,635.29. Extraordinary expenses during the month included the annual

payment for the 2014 purchase of the Truck 5290 in the amount of \$35,033.85 and replacement batteries for our AED units at \$890.18. Motion carried with 3-0-2 vote – Directors Nicholls and Berry abstained due to payables this accounting cycle. Chief Krausmann reported the electrical heater upstairs in Station #2 which created an electrical usage spike reported last month had been corrected by shutting down the unit.

VI. Open to the Public

No members of the public were in attendance.

VII. Correspondence

- FASIS – Occu-med (Medical Scheduling) and Hazard Communication memos were forward to Chief Krausmann for his action.
- Ernie Loveless – email requesting attendance at the Board of Supervisors Meeting, June 9th to hear and comment on the Sonoma County Fire District’s Proposal.

VIII. Signage for the Park

Director Berry requested to postpone the report 30 days.

IX. FY 2014/2015 Budget

Manager Mohrhardt presented Directors with a revised budget proposal. Based upon YTD trends we expect a favorable year-end to be approximately \$52,378.00 under budget. The final positive balance upon close will transfer to the reserve account to cover future contingencies. Upon motion to approve by Director Canelis and seconded by Director Nicholls motion carried on a 5-0-0 vote.

X. Adoption of FY 2015/2016 Appropriation Limits

Appropriation limit increase for FY 2015/16 are based on county provided data ~

- 3.82% California per Capita Personal Income Increase and 0.84% Population Growth.
- 2014/5 limit of \$301,997 will increase based on above parameters to \$316,167 for FY 2015/16

A motion by Director Nicholls and seconded by Director Canelis to approve the FY 2015/2016 Appropriation Limits passed with a 5-0-0 vote.

XI. FY 2015/2016 Budget

The preliminary budget was distributed and reviewed by directors. Director Berry expressed concern regarding the connectivity issue of digital pagers and suggested purchasing improved models. By consensus, directors decided to postpone the discussion to await the activation of the new Siri Road and Meyers Grade Towers and re-evaluate connectivity issues once the new transmitting towers are operative. The preliminary FY 2015/16 budget indicates a deficit of \$55,239.00, however the District has reserves available for adjustment should the need arise. Directors advised Manager Mohrhardt to proceed to finalize a budget for approval at the next meeting.

XII. Chief's Report

May Call Report – Fire 1, Medical Aid – 6, Hazardous Condition (downed phone line) - 1.

Repairs for siren on pumper underway off site. When completed, 5290 will have insurance claim work undertaken.

Chief reported Fire Chief's Committee and Subcommittees are continuing to study and submit recommendations regarding the feasibility of consolidation.

XIII. Managers Report

Manager Mohrhardt commented on the positive experience he encountered re the insurance claim on Truck 5290. Three days after claim was filed a check was in his hands. Other items specific to his report were covered under budget sections noted above.

XIV. Maintenance

Director Nicholls requested Manager Mohrhardt request a firm date from the contractor regarding the park tennis court resurfacing.

XV. New Business

Director Berry polled Directors regarding a level of CHP presence in the district. Clarification will be necessary from CHP as there is conflicting information regarding beat schedules and coverage zones. General consensus indicated CHP presence during commute hours and not mid-day was preferable. Excessive speed on Cazadero Hwy and within the posted limits in town continues to be a major issue.

XVI. Adjournment

Director Juilly moved and Director Berry seconded a motion to adjourn the meeting at 8:20PM. The motion passed 5-0-0. July meeting will be held at Firehouse #1 on July 13, 2015 at 6PM.

Eric Schanz – President

Michael C Nicholls -
Secretary

Homer Canelis – VP

Charlotte Berry

Paul Juilly

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