

Cazadero Community Services District

Meeting Minutes

August 10, 2015

I. Call to Order

President Schanz called to order the regular monthly meeting of the Cazadero Community Services District at 6:07PM on August 10, 2015 at Fire Station #2.

II. Roll Call

President Schanz conducted the roll call. The following persons were present: Directors Charlotte Berry, Michael Nicholls, Paul Juilly, District Manager, Phil Mohrhardt. Chief Krausmann requested an excused absence due to extended work hours. Homer Canelis, Absent.

III. Approval of Minutes

Minutes for July were approved on motion from Director Berry and seconded by President Schanz. Motion passed 4-0-0.

IV. Public Comment

No members of the public present during comment period. Toni Parmeter arrived at 7PM to request a fee waiver for a privately sponsored Thanksgiving Dinner at the Fire Hall in November. No action taken as public comment period had closed.

V. Presentation and Approval of Monthly Opex Invoices

Manager Mohrhardt presented invoices for payment. Director Juilly moved and President Schanz seconded a motion to approve operating expenses for the month of July in the amount of \$34,288.03. Extraordinary expenses during the month included an invoice from Adams Surfacing in the amount of \$11,285.00 for park court area resurfacing, Cazadero Supply - \$1,898.11 for park and fire department supplies and \$14,197.21 to Opperman & Son for truck repairs and ladder replacement. An insurance claim in the amount of \$2,212.52 was submitted to the carrier to partially offset the Opperman invoice. Motion carried with 2-0-2 vote – Director Berry abstained due to corporate payables this accounting cycle. Nicholls abstained due to an expense reimbursement payable.

VI. Correspondence

- Sonoma County Fire Districts Association – Meeting be held in Kenwood August 27th to further review and develop a response to the county regarding Regional Model Governance.
- California State Controller – Brown Act Reform Suspension
- California State Controller – Reminder of Special District Transaction Report due date (9/28/15)

VII. Signage for the Park

Director Berry met with Lennie Weinstein regarding the design and wording for the Gerald T. Parmeter Memorial Park signage. Director Canelis generously donated a dried

redwood slab for the sign material. Sign wording will be tastefully routed in a “Cazadero theme” providing visibility in both directions from the roadway.

VIII. Proposal for Regional Governance

Manager Mohrhardt presented Directors with the Regional Governance Document. Each director, the manager and chief was asked to review and submit comments to Director Nicholls who will compile and develop a formal report for presentation, upon approval, to the SCFDA with copies to Supervisors Gore and Carrillo.

IX. Chief's Report

July Call Report – Vegetation Response (Out of District) -1, Structure Fire (Out of District) -1, Medical Aid – 6, Vehicle Accident – 1, Public Assist - 1.

X. Managers Report

Manager Mohrhardt requested board members sign off on the final budget. A final tax revenue remittance in the amount of \$13,907.89 for the period 4/1/15 through 6/20/15 was received and deposited. Directors discussed receipts from rental of brush truck to CalFire be applied as a loan principal pay-down for the vehicle. Manager Mohrhardt reviewed Nancy’s custodial “Cleaning Check List”. Manager was directed by the board to attach the check list to future Hall Rental Agreements.

XI. New Business

Director Nicholls reported on the SCFDA meeting in Geyserville and discussion regarding the Regional Model Governance program. All agencies were asked to carefully review the document and submit comments. Director Berry commented on the improved court surface in the park, increased use of tennis and basketball areas and availability of ‘loaner’ rackets available at Cazadero Supply. Director Berry reviewed in detail the “Restore the Dam’s” petition, encouraged personal letters be submitted to Ms. Gina McCarthy, Administrator for the US-EPA as the best route for success. Mail should be directed to:

Ms. Gina McCarthy
Office of the Administrator 1101A
Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

XII. Adjournment

Director Nicholls moved and Director Berry seconded a motion to adjourn the meeting at 7:15PM. The motion passed 4-0-0. September meeting will be held at Firehouse #2 on September 14, 2015 at 6PM.

Eric Schanz – President
(absent)

Homer Canelis – VP

Michael Nicholls - Secretary

Charlotte Berry

Paul Juilly