

Cazadero Community Services District
Regular Meeting Minutes

August 14, 2017

I. Call to Order and Roll Call

President Canelis called to order the regular meeting of the Cazadero Community Services District at 6:06PM on August 14, 2017 at Station #1, and conducted the roll call. The following were present: Directors' Charlotte Berry, Maureen Berry, Joe Mercieca, Homer Canelis and Michael Nicholls, Administrator Flowers, Chief Krausmann and Chief Ming.

II. Approval of Minutes

On a motion by Director Nicholls, seconded by Director Canelis, the Board moved to accept the minutes as presented. VOTE: 5/0/0

III. Approval of Financials

1.1. Financials for July were presented by Administrator Flowers. AA Flowers is working on updating Quickbooks with year-end adjustments; FY 17/18 Final Budget will be entered into Quickbooks once the Resolution is passed in September.

1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director Nicholls, seconded by Director C. Berry, the Board moved to approve August operating expenses in the amount of \$13, 506.68. VOTE: 5/0/0 Extraordinary expenses of \$6,292.55 to Bank of America Credit Card for 2 storage containers for training purposes; \$1,255.42 to Golden Gate Petroleum for fuel and \$1,435.50 to Russian River Maintenance for monthly maintenance for the months of June and July and weekly maintenance for June 12-July 7, 2017.

July financials were approved on motion from Director Nicholls and seconded by Director C. Berry. VOTE: 5/0/0

IV. Public Comment

None.

V. Correspondence

1.1. Letter to Susan Moeckel re: Director Vacancy

1.2. Transportation & Public Works letter received

1.3. Director Nicholls reported on his meeting with Levi Lepiheimer about the Gran Fondo bicycle event. Director Nicholls and Mr. Lepiheimer discussed road conditions ie: no striping on Cazadero Hwy and the amount of participants/route (Hauser Bridge).

VI. Set Date for Public Hearing

AA Flowers reviewed the process of setting a date for a public hearing for the purpose of adopting the final budget for the 2017-18 fiscal year and adopting the 2017-18 appropriations limit (Prop 4). Monday, September 11, 2017 has been set as the date for the public hearing. The public notice will be placed in the Sonoma West Times & News as well as posted at Station #1 and the General Store.

VII. Sonoma County Fire Service Advisory Council

Chief Ming and Chief Krausmann reported on the Sonoma County Fire Service Advisory Council meetings. The goal is to develop a 3-5 year plan therefore each District has been assigned "homework". The homework is to develop a report that states 1) what the District is doing now 2) where does the District want to be and 3) what the District is doing to get to where they would like to be and how much that will cost. Director Nicholls shared, reviewed and edited Cazadero CSD's homework assignment with the Board.

VIII. 2016/17 Financial Audit Proposals

AA Flowers reviewed the quotes received by Blomberg & Griffin Accountancy Corporation and Goranson and Associates, Inc. AA Flowers will contact Mr. Celantano, the District's current auditor and ask for him to submit an audit proposal.

IX. 2017/18 TOT Advertising Grant

The Board reviewed the 2017/18 TOT Advertising Grant; President Canelis will sign the agreement and AA Flowers will submit it to the County Administrator's Office.

X. Chief's Report

1.1. Call Report - July

Nature of Call	July
Medical Aid	9
Vehicle Accident	1
Hazardous Condition	0
Auto Aid to Guerneville	1

1.2. Chief Krausmann met with Timber Cove/Fort Ross and CalFire to discuss current and future boundaries. Future staffing models such as stipend programs and Amador contracts were discussed as well. Discussion was held regarding the SRA (CalFire fee) that will no longer be charged. If funds/grant can be secured from the Advisory Council it may be in the best interest of the District to conduct a survey to get community feedback on the possibility of a special tax in lieu of the SRA fee that could provide funding for future staffing models.

1.3. Exhaust system/TOT Grant: Chief Krausmann reported that Air Exchange, Inc notified him that since the engine has two exhaust stacks, a split rail system would need to be installed to accommodate both stacks. This is an additional \$7997.23. Director Mercieca and Canelis reported the exhaust on the engine can be adjusted thus avoiding the need for the split rail system. Directors Canelis and Mercieca will work with Chief Krausmann to determine cost to adjust the exhaust.

XI. Manager's Report

1.1. AA Flowers reported the 2nd Quarter FASIS Payroll reporting has been submitted to FASIS. LAWCX survey was also completed and submitted (workers compensation survey).

XII. Maintenance

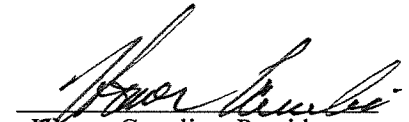
- 1.1 Chief Krausmann will notify Air Exchange that a split rail system will not have to be used due to the ability to adjust the exhaust pipe location on the engine and they can continue work as previously planned.

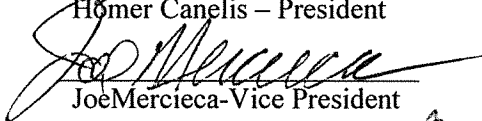
XIII. New Business

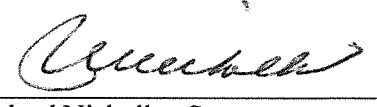
- 1.1 Chief Krausmann is working on reviewing the draft Region 5 Lexipol manual.
- 1.2 Director Nicholls informed the Board that Lynda Hopkins will attend the September 11, 2017 meeting regarding "Hack and Squirt" issues.

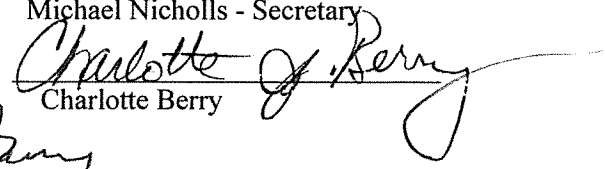
XIV. Adjournment

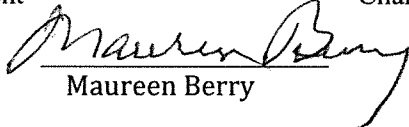
- 1.1 The meeting adjourned at 8:14 PM on motion by Director Canelis and seconded by Director Mercieca by a 5-0-0 vote. The September meeting is scheduled at Station #1 on September 11, 2017.


Homer Canelis – President


Joe Mercieca-Vice President


Michael Nicholls - Secretary


Charlotte Berry


Maureen Berry